CAPITAL ONE FINANCIAL CORP Form 11-K June 24, 2002

# SECURITIES AND EXCHANGE COMMISSION WASHINGTON, D.C. 20549

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#### FORM 11-K

ANNUAL REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934. For the fiscal year ended December 31, 2001

Commission file number 1-13300

#### CAPITAL ONE FINANCIAL CORPORATION ASSOCIATE SAVINGS PLAN

2980 Fairview Park Drive Suite 1300 Falls Church, Virginia 22042-4525

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# CAPITAL ONE FINANCIAL CORPORATION

2980 Fairview Park Drive Suite 1300 Falls Church, Virginia 22042-4525

# Financial Statements and Exhibits

(a) Financial Statements

The Capital One Financial Corporation Associate Savings Plan (the "Plan") became effective as of January 1, 1995. Filed as a part of this report on Form 11-K are the audited financial statements of the Plan as of and for the years ended December 31, 2001 and 2000.

(b) Exhibit 23 Consent of Independent Auditors

#### **SIGNATURES**

The Plan

. Pursuant to the requirements of the Securities Exchange Act of 1934, the trustees (or other persons who administer the employee benefit plan) have duly caused this annual report to be signed on its behalf by the undersigned thereunto duly authorized.

CAPITAL ONE FINANCIAL CORPORATION ASSOCIATE <u>SAVINGS PLAN</u> (Name of Plan)

By: /s/David M. Willey
Name: David M. Willey
on behalf of the Benefits
Committee, as Plan
Administrator

Dated: June 18, 2002

Capital One Financial Corporation Associate Savings Plan

Audited Financial Statements and Supplemental Schedule

Years Ended December 31, 2001 and 2000 with Report of Independent Auditors

Capital One Financial Corporation Associate Savings Plan

Financial Statements and Supplemental Schedule

Years Ended December 31, 2001 and 2000

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Report of Independent Auditors

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#### Report of Independent Auditors

Benefits Committee Capital One Financial Corporation

We have audited the accompanying statements of net assets available for benefits of Capital One Financial Corporation Associate Savings Plan as of December 31, 2001 and 2000, and the related statements of changes in net assets available for benefits for the years then ended. These financial statements are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets available for benefits of the Plan at December 31, 2001 and 2000, and the changes in its net assets available for benefits for the years then ended, in conformity with accounting principles generally accepted in the United States.

Our audits were performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying supplemental schedule of assets (held at end of year) as of December 31, 2001 is presented for purposes of additional analysis and is not a required part of the basic financial statements but is supplementary information required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974. This supplemental schedule is the responsibility of the Plan's management. The supplemental schedule has been subjected to the auditing procedures applied in our audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

/s/ERNST & YOUNG LLP

# Capital One Financial Corporation Associate Savings Plan

# Statements of Net Assets Available for Benefits

	December 31	
	2001	2000
Assets		
Investments, at fair value:		
Units of Capital One Pooled Company Stock Fund	\$123,156,645	\$129,399,254
Units of American Express Trust Money Market Fund II	40,343,811	28,164,835
Shares of registered investment companies	145,141,029	112,095,538
Participant notes receivable	12,607,926	9,691,725
Total investments	321,249,411	279,351,352
Receivables:		
Employer's contributions	6,313,639	4,492,269
Participants' contributions	1,591,241	-
Accrued income	55,959	131,797
Total receivables	7,960,839	4,624,066
Cash and cash equivalents	2,430	-
Total assets	329,212,680	283,975,418
Liabilities		

Administrative expenses payable	104,327	82,095
Net assets available for benefits	\$329,108,353	\$283,893,323
See accompanying notes.		

# Capital One Financial Corporation Associate Savings Plan

# Statements of Changes in Net Assets Available for Benefits

	Year Ended December 31	
	2001	2000
Additions to net assets attributed to:		
Investment income:		
Net (depreciation) appreciation in fair value of:		
Units of Capital One Pooled Company Stock Fund	\$(20,307,732)	\$35,426,741
Units of American Express Trust Money Market		
Fund II	3	5
Shares of registered investment companies	(19,983,238)	(17,673,476)
Interest	838,138	704,365
Dividends	3,518,336	10,884,042
	(35,934,493)	29,341,677
Contributions:		
Employer's	48,172,146	36,778,501
Participants'	45,302,946	36,375,156
	93,475,092	73,153,657
Total additions	57,540,599	102,495,334

Deductions from net assets attributed to:		
Benefits paid to participants	11,789,842	11,004,515
Administrative expenses	535,727	247,773
Total deductions	12,325,569	11,252,288
Net increase	45,215,030	91,243,046
Net assets available for benefits:		
Beginning of year	283,893,323	192,650,277
End of year	\$329,108,353	\$283,893,323
See accompanying notes.		

# Capital One Financial Corporation Associate Savings Plan

#### Notes to Financial Statements

# Note 1--Description of Plan

Effective January 1, 1995, Capital One Financial Corporation (the "Corporation") established and adopted the Capital One Financial Corporation Associate Savings Plan (the "Plan") for the benefit of its eligible associates. American Express Trust Company (the "Trustee") serves as the administrator and trustee for the Plan and its assets.

The following description of the Plan provides only general information. Participants should refer to the Plan agreement for a more complete description of the Plan's provisions.

#### General

The Plan is a defined contribution plan covering substantially all associates of the Corporation and provides for pension, disability, death and termination benefits. The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA).

#### Contributions

Each year, participants may contribute 1% to 15% of pre-tax annual compensation, as defined in the Plan. Participants may also contribute amounts representing distributions from other qualified plans ("rollover contributions"). The Corporation contributes 50% of the first 6% of the participant's annual compensation that a participant contributes to the Plan. The Corporation contributes 3% of participants' eligible salaries, regardless of participation in the Plan. Additional amounts equal to 3% of the participants' eligible salaries for those participants making pre-tax contributions to the Plan at year end may be contributed at the option of the Corporation's Board of Directors.

#### Participant Accounts

Each participant's account is credited with the participant's contributions and allocations of the Corporation's contributions and Plan earnings. Allocations of employer contributions are based on participant contributions or compensation and allocations of Plan earnings are based upon the number of units of the Plan in each participant's account. Forfeited balances of terminated participants' nonvested accounts are used to pay administrative expenses of the Plan, to the extent available. Plan expenses in excess of forfeitures, if any, are absorbed by the Corporation. During 2001 and 2002, \$2,595,827 and \$4,585, respectively, of excess forfeitures were used to reduce the Corporation's contributions. The benefit to which a participant is entitled is the benefit that can be provided from the participant's account.

#### Vesting

Participants are immediately vested in their contributions plus actual earnings thereon. Vesting in the Corporation's contribution portion of their accounts plus actual earnings thereon is based on years of continuous service. A participant is 100% vested after two years of service. As of December 31, 2001 and 2000 forfeited nonvested accounts totaled \$276,268 and \$2,217,817 respectively.

# **Investment Options**

Upon enrollment in the Plan, participants direct the investments of their and the employer's contributions into any of the ten investment options described below. Participants may change their investment options at any time. Investment options are described below.

Capital One Pooled Company Stock

- Monies are invested by the Trustee in a unitized trust fund which invests in shares of the Corporation's common stock. The Trustee shall also be permitted to invest in short-term temporary investments, including pooled funds which bear interest at market rates.

American Express Trust Money Market Fund II -

Monies are invested primarily in short-term debt securities.

American Express Trust Equity Index Fund II -

Ninety percent of the monies held by this fund are invested in common stock and the balance is invested in S&P 500 stock index futures.

American Express Federal Income Fund -

Monies are invested in U.S. government agency securities.

American Express Mutual Fund -

Monies are invested in common stocks and senior securities, such as bonds and preferred stocks.

American Express Stock Fund -

Monies are invested in large capitalization, blue chip stocks and investment grade bonds.

AIM Constellation Fund -

Monies are invested in the common stock of primarily small and medium-sized companies.

Templeton Foreign Fund -

Monies are invested primarily in the common stock of companies outside the U.S.

Baron Asset Fund

- Monies are invested in common stocks of small and medium-sized companies.

Davis New York Venture (A)

- Monies are invested in common stocks of medium to large-sized companies.

#### Cash and Cash Equivalents

Cash and cash equivalents represent contributions received from plan participants not yet invested in participant-designated investment funds by the Trustee. Cash balances are the result of timing differences between contribution date and trade date.

#### Participant Notes Receivable

Participants may elect to borrow from their fund accounts a minimum of \$1,000; up to a maximum of the lesser of \$50,000, or 50% of their vested account balance. Loan transactions are treated as a transfer from (to) the investment fund to (from) the loan fund. Loan terms range from 1 to 5 years or up to 10 years for the purchase of a primary residence. The loans are secured by the balance in the participant's account and bear interest at a rate commensurate with local prevailing rates as determined by the Benefits Committee. Principal and interest are paid ratably through monthly payroll deductions.

#### Payment of Benefits

On termination of service, a participant may elect to receive an amount equal to the vested value of his or her account through a lump-sum distribution or equal, or nearly equal, payments made at least annually for a period not to exceed 15 years. If the participant has invested in the Capital One Pooled Company Stock fund, he or she may elect to receive distributions of whole shares of common stock with fractional shares paid in cash.

#### Note 2--Summary of Accounting Policies

# **Basis of Accounting**

The financial statements of the Plan are prepared under the accrual method of accounting. Benefits are recorded when paid.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles in the United States requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

## Valuation and Income Recognition

The Plan's investments are stated at fair value. Units in the Capital One Pooled Company Stock are valued based upon the stock price at the last reported sales price on the last business day of the plan year. The shares of registered investment companies are valued at quoted market prices, which represent the net asset values of shares held by the Plan as of year-end. Money market funds and participant notes receivable are valued at cost, which approximates fair value.

Purchases and sales of securities are recorded on a trade-date basis. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date. Realized gains and losses from security transactions are reported on a first-in, first-out basis.

#### Note 3--Investments

The Plan's investments are held in a trust fund administered by the Trustee. The fair values of the following individual investments represented 5% or more of the Plan's net assets as of December 31, 2001 or 2000:

	December 31 2001 2000	
Capital One Pooled Company Stock Fund	\$123,156,645	\$129,399,254
American Express Trust Money Market Fund II  American Express Trust Equity Index Fund II	40,343,811	28,164,835
	39,595,626	32,411,750
AIM Constellation Fund	29,019,619	27,404,554
Davis New York Venture (A)	19,159,937	11,367,656

Note 4--Plan Termination

Although it has not expressed any intent to do so, the Corporation has the right to terminate the Plan subject to the provisions of ERISA. In the event of Plan termination, participants will become 100% vested in their accounts.

#### Note 5--Income Tax Status

The Internal Revenue Service ruled on April 10, 1997 that the Plan qualifies under Section 401(a) of the Internal Revenue Code (IRC) and, therefore, the related trust is not subject to tax under present income tax law. Subsequent to this issuance of the determination letter, the Plan was amended. Once qualified, the Plan is required to operate in conformity with the IRC to maintain its qualification. The Benefits Committee believes the Plan is being operated in compliance with the applicable requirements of the IRC and, therefore, believes that the Plan, as amended, is qualified

and the related trust is tax exempt.

Note 6--Transactions with Parties-in-Interest

During 2001 and 2000, certain Plan investments included shares of mutual funds managed by the Trustee. In addition, the Plan had invested \$123,156,645 and \$129,399,254, at fair value, in the Capital One Pooled Company Stock Fund as of December 31, 2001 and 2000, respectively. Transactions involving these investments are considered to be party-in-interest transactions for which a statutory exception exits.

# Supplemental Schedule

Capital One Financial Corporation Associate Savings Plan Employer Identification Number 54-1719854; Plan Number 002

Schedule H - Line 4i - Schedule of Assets (Held at End of Year)

December 31, 2001

Identity of issue, borrower, lessor, or similar party.	Description of investment, including maturity date, rate of interest, collateral, par or maturity value.	
	Shares	Current value
Capital One Pooled Company Stock Fund*	1,879,796	\$123,156,645
Registered Investment Companies:		
American Express Trust Money Market Fund II*	40,343,811	40,343,811
American Express Trust Equity Index Fund II*	1,243,191	39,595,626
American Express Federal Income Fund*	2,017,850	9,746,217
American Express Mutual Fund*	684,350	6,439,731

1,313,105 1,378,280	29,019,619
1,378,280	
	12,749,208
286,783	12,750,357
760,386	19,159,937
	185,484,840
5.00% - 9.50%	12,607,926
	\$321,249,411

#### **EXHIBITS INDEX**

Number	Description
23	Consent of Independent Auditors

#### Exhibit 23

# Consent of Independent Auditors

We consent to the incorporation by reference in the following Registration Statements of our report dated June 18, 2002, with respect to the consolidated financial statements and schedule of Capital One Financial Corporation Associate Savings Plan included in this Annual Report (Form 11-K) for the year ended December 31, 2001:

Registration Statement Number	<u>Form</u>	<u>Description</u>
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	ii	
33-80263	Form S-8	Marketing and Management Services Agreement
33-86874	Form S-8	Employee Stock Purchase Plan
33-86876	Form S-8	Employee Savings Plan
33-86986	Form S-8	1994 Stock Incentive Plan
33-91790	Form S-8	1995 Non-Employee Directors Stock Incentive Plan
33-97032	Form S-8	Amendment to 1994 Stock Incentive Plan
33-99748	Form S-3	Dividend Reinvestment and Stock Purchase Plan
333-42853	Form S-8	1994 Stock Incentive Plan
333-45453	Form S-8	Associate Savings Plan
333-51639	Form S-8	1994 Stock Incentive Plan, Tier 5 Special Option Program
333-51637	Form S-8	1994 Stock Incentive Plan
333-57317	Form S-8	1994 Stock Incentive Plan, 1998 Special Option Program
333-70305	Form S-8	1994 Stock Incentive Plan, Supplemental Special Option Program
333-78067	Form S-8	1994 Stock Incentive Plan
333-78383	Form S-8	1994 Stock Incentive Plan, 1999 Performance-Based Option Program and Supplemental Special Option Program
333-78609	Form S-8	1999 Stock Incentive Plan
333-78635	Form S-8	1999 Non-Employee Directors Stock Incentive Plan
333-84693	Form S-8	1994 Stock Incentive Plan, Supplemental Special Option

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		Program
333-85227	Form S-3	Debt Securities, Preferred Stock and Common Stock in the amount of \$1 billion
333-91327	Form S-8	1994 Stock Incentive Plan
333-92345	Form S-8	1994 Stock Incentive Plan
333-43288	Form S-8	1994 Stock Incentive Plan
333-58628	Form S-8	1994 Stock Incentive Plan
333-61574	Form S-3	Resale of Common Stock (Acquisition of Amerifee Corporation)
333-72832	Form S-3	Resale of Common Stock (Acquisition of PeopleFirst, Inc.)
333-82228	Form S-3	Debt Securities, Preferred Stock, Common Stock, Stock Purchase Contracts, and Equity units in the amount of \$1,787,000,000
333-72788	Form S-8	1994 Sock Incentive Plan, 2001 Performance-Based Option Program
333-72820	Form S-8	1999 Non-Employee Directors Stock
333-72788	Form S-8	1994 Sock Incentive Plan, 2001 Performance-Based Option Program

McLean, Virginia

June 18, 2002