

BUHRMANN NV  
Form 20-F  
March 07, 2006

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**UNITED STATES  
SECURITIES AND EXCHANGE COMMISSION**  
Washington, D.C. 20549

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**FORM 20-F**

(Mark One)

**REGISTRATION STATEMENT PURSUANT TO SECTION 12(b) OR (g) OF THE SECURITIES EXCHANGE ACT OF 1934**

**OR**

**ANNUAL REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934**

**For the fiscal year ended: 31 December 2005**

**OR**

**TRANSITION REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934**

**For the Transition Period From \_\_\_\_\_ to \_\_\_\_\_  
Commission file number 333-11768**

**BUHRMANN NV**

(Exact name of Registrant as specified in its charter)

**THE NETHERLANDS**

(Jurisdiction of incorporation or organization)

**Hoogoorddreef 62, 1101 BE Amsterdam ZO, The Netherlands**

(Address of principal executive offices)

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Securities registered or to be registered pursuant to Section 12(b) of the Act.

**Title of each class**

**Name of each exchange on which registered**

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None

None

Securities registered or to be registered pursuant to Section 12(g) of the Act.

**None**

(title of class)

Securities for which there is a reporting obligation pursuant to Section 15(d) of the Act.

**8¼% Senior Subordinated Notes due 2014,  
7<sup>7</sup>/<sub>8</sub>% Senior Subordinated Notes due 2015, and  
Ordinary Shares at a par value of EUR 1.20 per share each,**

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**represented by American Depositary Shares**  
(Title of Class)

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Indicate the number of outstanding shares of each of the issuer's classes of capital or common stock as of the close of the period covered by the annual report.

179,324,704 Ordinary Shares  
53,281,979 Preference Shares A  
0 Preferences Shares B

Indicate by check mark whether the registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days.

Yes:

No:

Indicate by check mark which financial statement item the registrant has elected to follow.

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**ITEM 18**





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## About this Report

### Cautionary Statement

This Annual Report contains forward-looking statements (within the meaning of the US Private Securities Litigation Reform Act 1995) based on our best current information and what we believe to be reasonable assumptions about anticipated developments. Words such as *expects*, *anticipates*, *intends* and other similar expressions are intended to identify such forward-looking statements. These statements are based on certain assumptions and analyses made by Buhrmann in light of its experience and its perception of historical trends, current conditions and expected future developments, as well as other factors it believes are appropriate under the circumstances. Because of the risks and uncertainties that always exist in any operating environment or business, including, but not limited to, those set forth under *Risk factors* (see page 63 to 67), we cannot give any assurance that the expectations reflected in these statements will prove correct. Actual results and developments may differ materially depending upon, among other factors, industry conditions, currency values, competitive pricing, customer demand, costs, risks related to the integration of acquisitions, legislative, fiscal and regulatory developments and political and social conditions in the economies and environments where Buhrmann operates. You are cautioned not to place undue reliance on these forward-looking statements.

### Use of non-GAAP financial measures

In this Annual Report certain non-GAAP financial measures are presented because Buhrmann believes each of these non-GAAP financial measures provides useful information regarding the Company's financial condition and results of operations.

Our non-GAAP financial measures should be considered in addition to, and not as a substitute for or as a superior measure to, measures of financial performance reported in our primary financial statements. In the Group Financial Review and Financial Review per business segment, the most directly comparable GAAP figures have been presented together with a reconciliation of the GAAP and non-GAAP figures.

Below is an explanation of why we believe each of the non-GAAP financial measures used in this Annual Report provides useful information regarding our financial condition and results of operations.

### Constant exchange rates

Our reporting currency is the euro. The majority of our business is conducted in currencies other than the euro. The position in relation to the US dollar is, in particular, relevant. Results of subsidiaries denominated in currencies other than the euro are translated into euro at an average exchange rate for the period. In this Annual Report, in particular the Group Financial Review and Financial Review per business segment in the chapter *About Buhrmann*, we include discussions on the performance of our businesses based on constant exchange rates. We use constant exchange rate analysis to give a year-on-year measure of change which excludes the effect of fluctuations in currency exchange rates because fluctuations in currency exchange rates are outside of our control and may distort our underlying performance and result.

Changes of results at constant exchange rates as disclosed in this Annual Report are calculated by translation of prior year results into euro at a current year average exchange rate.

Changes of results at constant exchange rates can be materially different to changes based on our reported results because prior year average exchange rates can be significantly different from current year average exchange rates.

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## About this Report

### [Organic sales analysis](#)

The organic sales analysis presented in this Annual Report eliminates all factors that disturb a like-for-like comparison. In addition to the currency exchange rate movements discussed above, these factors include such items as acquisitions, divestitures, variations in the number of working days and the ongoing move from a gross sales-based to a commission-based model in ASAP Software. We use organic sales analysis, in conjunction with constant exchange rates to give a measure of the underlying growth year-on-year. The factors mentioned above can have a significant impact on a business segment's reported results. Their exclusion provides a useful insight into the underlying performance of the business segment and enables us to monitor the performance of both the underlying activities and acquired activities. Organic performance can be materially different to the reported performance of a business segment. In each instance where we present organic results, we also present a table which illustrates the basis on which the result is derived and a reconciliation to the nearest comparable GAAP measure.

### [Publications](#)

This report complies with the regulations in the Netherlands regarding financial reporting and is also the basis of Buhrmann's Annual Report on Form 20-F. A cross-reference table to Form 20-F is included in this report on page 178. Certain exhibits to the Form 20-F will be filed with the SEC.

### [Presentation of financial and other information](#)

Buhrmann has adopted the International Financial Reporting Standards (IFRS) with effect from 1 January 2005. Our transition date is 1 January 2004 as this is the start date of the earliest period for which full comparative information under IFRS is presented. Until 31 December 2004 Buhrmann reported under accounting principles generally accepted in the Netherlands (Dutch GAAP). The effects of transition from Dutch GAAP to IFRS are shown on pages 131 to 138 in the chapter Financial Statements. The most important IFRS accounting policies are listed on pages 81 to 89.

IFRS differs, in certain significant aspects, from accounting principles generally accepted in the United States of America (US GAAP). For a discussion of the principal differences between IFRS and US GAAP, as they relate to Buhrmann, and a reconciliation of net result and shareholders' equity from IFRS to US GAAP, please see Note 37 to our Consolidated Financial Statements included on page 120 to 129 in this Annual Report.

Amounts expressed in this Annual Report in euro, EUR or € relate to the single currency of the member states of the European Union that have adopted such currency in accordance with legislation of the European Union relating to European Economic and Monetary Union. The euro is Buhrmann's reporting currency. Amounts expressed in GBP or £ relate to the British pound, amounts in AUD or A\$ relate to Australian dollars and amounts expressed in USD, \$, US\$, or US dollar relate to dollars of the United States of America.

Exchange rate information, including Noon Buying Rates in New York, is given on page 164.

Use in this Annual Report of the terms we, us, our, the Buhrmann Group, the Group, Buhrmann and the Company refer to Buhrmann NV and its subsidiaries on a consolidated basis except where otherwise specified or clear from the context.

Amounts in millions are rounded to the nearest million, therefore amounts may not equal (sub) totals due to rounding.

### [Documents on display](#)

Copies of this Annual Reports and documents referred to within this Annual Report are available for inspection upon request at the Buhrmann Corporate Centre at Hoogoorddreef 62, 1101 BE Amsterdam ZO, the Netherlands (telephone +31 (0)20 651 11 11) and the SEC's public reference room located at 450 Fifth Street, NW, Washington DC, 20549. In addition, Buhrmann's SEC filings are also available through the SEC's website [www.sec.gov](http://www.sec.gov).





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## Letter from the President and CEO

### A Year of Achievement

[Dear Shareholder and other Readers,](#)

We are pleased with our performance in 2005. In particular we have seen the successful execution of strategies that reinforce Buhrmann's reputation as a profitable, global business services and distribution company. This year of achievement resulted in the delivery of sustainable growth and significant value creation for our stakeholders.

All our businesses delivered significant sales growth. We increased our market share in the large account business, benefiting from our continuing investments in advanced logistics, eCommerce solutions and sales force effectiveness. We grew mid-market sales.

These favourable developments have been supported by healthy economic conditions in North America and Australia. Here, sustained growth was underwritten by a gradual growth of white-collar employment. Despite challenging economic

circumstances, we witnessed accelerating sales growth in Europe. Our operation in Australia has continued to lead the way with growth based on the single-source supplier concept.

Demand for new presses from Graphic Systems was up, but lower compared to previous cyclical recoveries. However, our Triple S strategy service, supplies and spare parts offering a total solution to print companies underpinned our performance. Next to reducing cyclicalities it also serves as a platform on which to sustain long-term relationships with our customer base.

In order to provide international customers consistency in service and support, the Company extended its reach with partnerships in Latin America, Eastern Europe and Asia. This fully underlines our proposition of providing the widest global coverage of any office products supplier.

The Company improved its financial structure by repurchasing all the outstanding Preference Shares C funded primarily by a €250 million rights offering and a US\$150 million Senior Subordinated Notes offering. Also our capital structure has benefited from continuous focus on the need to minimise working capital and cost control.

This has further put us in a position, as opportunities arise, to make acquisitions that will enhance our competitive position and create further value for our shareholders. In this regard we acquired several smaller

companies in the packaging, janitorial and office products sector. This is in line with the desire to broaden our product categories and we are seeking acquisitions to support that expansion. In Europe acquisitions will be aimed at extending our geographical footprint.

**Satisfying customer needs**

By setting our sights on satisfying customer needs we have demonstrated our ability, not only to service customers, but to anticipate their requirements.

We have had success in demonstrating to our customers the benefits of our single-source supplier concept. We are pleased with the progress we have made. Growing numbers of our customers are buying in to the cost and time savings and the convenience that arises from concentrating purchases through a single supplier.

This is being achieved by the broader range of products we offer. We sell an increasingly wide selection of products to a growing proportion of our customer base. In addition to office and computer supplies, we deliver print and forms, promotional articles, furniture and computer

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## Letter from the President and CEO

software, as well as facility and break room products. We expect sales from these new categories to increase significantly over the next couple of years. Demand for these products is ensuring that we further optimise our logistical capabilities.

Currently mid-market customers represent 20% of total office products sales. As a result of investments made and our refocus on the high-value end of the mid-market segment, we have been able to achieve modest sales growth in the second half of 2005.

The extension of our product range has gone hand-in-hand with the further development of our private brands programme. Customers are showing a growing appreciation of the value of private brand products which compete favourably in terms of both quality and price with other, heavily-marketed brands. Some 25% of our office supplies and computer supplies turnover in 2005 was represented by private brands, up from 20% in 2004.

### **Pursuing operational excellence**

Our achievements in 2005 were spurred by our pursuit of operational excellence. By this we mean the streamlining of our management, sales, service, sourcing, IT and logistical processes in order to maximise growth opportunities and add value.

The centralisation of customer care operations in North America, bringing together operators from 28 sites to a facility in the Denver, Colorado area will improve the service we are able to offer benefiting our customers well into the future. Also the extension of our shared service activities for the back-office is resulting in improved, more efficient operations.

Our ongoing investment in sophisticated logistics infrastructure has ensured that we are able to deliver tomorrow what has been ordered today. Our distribution centres use advanced management systems and state-of-the-art technology. For example, in 2005 our U.S. operation implemented the Roadnet road management system that plans and executes delivery routes with greater efficiency.

We have more than justified our strategy of continuing investment in our eCommerce infrastructure. eCommerce transactions now account for more than 40% of office products turnover. eCommerce continues to shrink transaction costs and the integration of our systems with that of our customers promotes the principle of exclusivity, giving us a growing share of our customers' spend.

We have continued the process of building relationships with preferred suppliers. In 2005 we started to see the rewards of our global sourcing initiative. We have taken the logical step of expanding our procurement catchment area beyond single markets. This keeps on adding to our purchasing power and entrenches the culture of cost-effective procurement in all our operations.

As a service-oriented business, it is no surprise that a large proportion of our employees are customer-facing, in the field and inside selling positions. The quality of our people is critical to our success so we regard them as an essential part of our foundation and future.

### **People**

Buhrmann staff have played a vital role in ensuring that the strategies the Company has laid down are executed. On behalf of the Board and our shareholders I would like to thank Buhrmann's employees for the high standards of customer service we have been able to achieve and for the sales growth and profitability to which they have contributed.

### **Delivering profitable growth**

Building on the foundations laid over the past years we face 2006 in good position. With a future shaped by 18,000 dedicated employees, all the building blocks are in place. We are committed to further strengthening our competitive position in the industry and to play an active role in any industry consolidation.

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We are poised to deliver sustainable growth by pursuing operational excellence and satisfying customer needs. In the years to come we will continue to grow the Company on the basis of our clear strategy. We will continue to provide businesses and institutions with everything they need to keep their offices running, to help our customers streamline their procurement processes and reduce their purchasing costs. Reinforcing our single-source supplier concept, we will supply the wider product ranges that are essential to the modern office environment.

**Frans Koffrie**

President and CEO

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## Key Figures

The following tables present key figures as of and for the years ended 31 December 2004 and 2005. The key figures should be read in conjunction with our consolidated financial statements and the notes thereto included elsewhere in this Annual Report. Additionally, please see the Group Financial

Review in chapter 2 starting on page 16 for a description of major events that may affect the comparability of the results of operations presented below.

### Income statement data

in millions of euro	2005	2004
Net sales	5,890	5,553
Gross contribution	1,776	1,671
Operating result	232	214
Result before taxes	46	94
Taxes	(25)	13
Net result	21	107
Attributable to:		
<b>Holders of ordinary shares Buhrmann NV</b>	<b>2</b>	<b>90</b>
Minority interests in Group companies	19	18
	<b>21</b>	<b>107</b>

**Balance sheet data**

in millions of euro, at period end	2005	2004
Goodwill	1,499	1,322
Working capital	474	388
Total assets	4,042	3,659
Long-term borrowings	1,184	1,265
Total equity	1,510	1,118

**Other data**

in millions of euro, unless stated otherwise	2005	2004
Basic net result attributable to shareholders of ordinary shares Buhrmann NV per ordinary share (in euro)	0.01	0.62
Number of ordinary shares outstanding at year-end (in thousands)	178,750	137,595
Dividend declared per ordinary share (in euro)	0.17*	0.14
<b>A</b> Net cash provided by operating activities	232	276
<b>B</b> Net cash used in investing activities	(86)	(85)
<b>A+B</b> Cash flow available for financing activities	145	191

\* Subject for approval Annual General Meeting of Shareholders.



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## Executive Board and Senior Management

### Biographies of Executive Board

#### 1 Frans Koffrie

President and CEO, joined Buhrmann in 1988. In 1990 he was appointed a member of the Executive Board and became the Group's President and CEO in 1998. Mr Koffrie is a Dutch national, born in Weert, the Netherlands on 15 May 1952. He holds a Master's degree in Business Economics (Amsterdam University) and a Bachelor's degree in Law (Erasmus University Rotterdam). Before he joined Buhrmann predecessor VRG-Groep, he worked for Vroom & Dreesmann and Triumph-Adler Nederland BV. Within the Executive Board he holds responsibility for the Office Products Europe Division, Strategy, Investor Relations & Corporate Communications, General and Legal Affairs, and Internal Audit. Mr Koffrie is a member of the supervisory board of Royal Wessanen NV and a member of the supervisory board of Nyenrode Business Universiteit.

#### 3 Mark Hoffman

President of the Office Products North America Division and President and CEO of Corporate Express, Inc., Mr Hoffman joined Buhrmann in 1999. He was appointed a member of the Executive Board in 2002. Mr Hoffman is an American national, born in Jackson, MI on 31 August 1952. He holds a Master's of Business Administration from Harvard Business School. Before he joined Buhrmann, he was the CEO of APS Holdings and also held management positions with W.W. Grainger, TRW, Inc. and Lockheed Corporation.

#### 2 George Dean

Responsible for the Graphic Systems Division and the Office Products Australia Division, he joined Buhrmann in 1990. He was appointed as a member of the Executive Board in 1998. He was President of the Paper Merchandising Division until the divestment of these activities on 31 October 2003. In addition to his responsibility for supervising the two aforementioned Divisions, Mr Dean also holds responsibility within the Executive Board for Human Resources and Group Real Estate. Mr Dean is a British national and was born in Perth (Scotland) on 18 February 1947. He holds a Bachelor of Science Honours Degree in Chemical Engineering from the University of Edinburgh. Before he joined Buhrmann's predecessor VRG in 1990, he worked with the Wiggins Teape Group for 21 years.

#### 4 Floris Waller

Joined Buhrmann in 1999, and was appointed a member of the Executive Board and CFO in the same year. Mr Waller is a Dutch national, born in Leiden, the Netherlands on 21 December 1958. He has a Master's degree in Business Economics and a CPA Degree (both from the Erasmus University Rotterdam). Before he joined Buhrmann he worked with Unilever for 15 years in various financial management positions. Within the Executive Board he holds responsibility for: Accounting & Control, Corporate Finance & Group Treasury, Corporate Tax & Pensions, Risk Management, Information Technology, Mergers, Acquisitions & Divestments, the Holdings, and jointly with the CEO Investor Relations and Internal Audit. Mr Waller is a member of the supervisory board of Univar N.V.

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## Executive Board and Senior Management Management Structure

### Executive Board

Frans Koffrie 1952  
President & CEO

George Dean 1947  
Member

Mark Hoffman 1952  
President North American operations

Floris Waller 1958  
CFO

### Corporate

Kees Bangma 1956  
Director Corporate Finance and Group Treasury

Herman Brauckmann 1948  
Director Mergers, Acquisitions and Divestments

Gerard van Buttingha Wichers 1964  
Director Investor Relations and Corporate  
Communications

Neil Callahan 1943  
Director Information Technology

Rutger Goldschmeding 1961  
Director Accounting and Control

Roelof Hoving 1962  
Director Corporate Tax and Pensions

Heidi van der Kooij 1962  
General Counsel and Company Secretary

Chris Thrush 1951  
Director Human Resources

Cor Zwart 1946  
Director Internal Audit

### Operations

**Office Products North America**

Mark Hoffman 1952  
President and CEO

John Brenholt 1962  
CFO

**Corporate Express North America**

Jay Mutschler 1952  
President Central/East Region

Gary Gonsalves 1957  
President West/South Region

Rick Toppin 1958  
President Canada

Brian Kaplan 1959  
President Imaging and Computer  
Graphics Supplies

Michael Cate 1965  
President Document and Print Management

Dennis Multack 1947  
President Promotional Marketing

**ASAP Software**

Paul Jarvie 1952  
President

**Corporate Express Europe**

Peter Ventress 1960  
President

Robert VanHees 1969  
CFO

**Corporate Express Australia**

Grant Harrod 1962  
Managing Director and CEO

Grant Logan 1952  
CFO

**Office Products Global Merchandising**

Ron Lalla 1958  
Executive Vice President

**Graphic Systems**

Carl Thomas 1947  
President

Gerhard Nijhuis 1949  
Financial Director



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## The Company

### General information

Buhrmann is one of the world's leading suppliers of office products to businesses and institutions. This includes primarily its operations under the trade name Corporate Express and desktop software sold through ASAP Software. It has a global distribution network spanning North America, Europe and Australia. In addition, through its Graphics Systems business, Buhrmann is a distributor of graphic equipment and related services in six European countries. The Company generated net sales of €5.9 billion in 2005. Over the past years the Company has demonstrated the adaptable and efficient nature of its business model through the successful integration of three significant acquisitions, namely Corporate Express, the office products business of US Office Products Company and the office products division of Samas Groep NV, as well as a number of smaller acquisitions.

Buhrmann's customer relationships, logistics and IT infrastructure have created the opportunity and the capacity that allows us to deliver more than traditional office and computer supplies. These include print and forms, promotional articles, furniture and desktop software, as well as facility and break room supplies. While expansion into such areas is a response to an evolution of customer demands towards single-sourcing, it also optimises the use of our logistic capacity.

The majority of office products sales arise from contracts with major companies with which Buhrmann has integrated its highly successful eCommerce platforms and other IT applications. eCommerce generates over 40% of Buhrmann's total sales of office products. eCommerce considerably reduces customers' transaction costs and allows customers to speed up their ordering process by viewing assortments and pricing. Buhrmann's single-source supplier concept encourages customers to concentrate purchases through a single supplier, which further streamlines their procurement processes and enables them to reduce purchasing costs.

### Structure

Buhrmann NV is the ultimate parent company over the subsidiary companies which conduct their business on a worldwide basis. Our significant subsidiaries are listed on pages 157. All subsidiaries are wholly owned, except for our Australian and New Zealand subsidiaries (Corporate Express Australia Ltd and Corporate Express New Zealand Ltd), in which Buhrmann owns a 53% interest.

Buhrmann NV is a public limited company (Naamloze Vennootschap), incorporated under the laws of the Netherlands and has its statutory seat in Maastricht, the Netherlands. Buhrmann's corporate head office is located in Amsterdam, the Netherlands.

Buhrmann has five business segments which are organised into four divisions, reflecting a customer-focused and sales-driven structure:

Office Products North America, or Corporate Express North America includes the activities of Corporate Express in the United States and Canada.

Office Products Europe, or Corporate Express Europe, covers the activities of Corporate Express in the Benelux, Germany, the United Kingdom and a number of other countries, as well as the Veenman copier businesses.

Office Products Australia, or Corporate Express Australia covers the activities of Corporate Express in Australia and New Zealand.

ASAP Software operating mainly in North America.

The Graphic Systems businesses in six countries in Europe.

Each business segment has its own management reporting to Buhrmann's Executive Board. Corporate Express North America and ASAP Software are managed through the North American Division, while the Corporate Express businesses in Europe are managed from the European Division and the Australian/New Zealand business through the Australian Division. Our remaining businesses are managed through the Graphic Systems Division.



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## The Company

The Executive Board is supported by the Corporate Centre, primarily located in Amsterdam, the Netherlands. Corporate and holding costs are reported as a separate activity.

### History

Incorporated in 1875, Buhrmann NV has evolved into an office products supplier from its origins as the Koninklijke Nederlandsche Papierfabrieken NV (KNP).

The transition from paper maker to an office products supplier began in 1993 when KNP merged with Buhrmann-Tetterode NV and VRG-Groep NV. The resulting conglomerate, NV Koninklijke KNP BT (KNP BT) defined packaging, business services and distribution as its portfolio.

In 1997 both the protective and flexible packaging activities and the paper-manufacturing subsidiary were sold. The following year the remainder of the packaging business was divested. The remaining business services and distribution services of KNP BT were renamed Buhrmann NV.

In 1999 Buhrmann complemented its office products activities with the acquisition of Corporate Express, Inc. Operating in North America, Europe and Australia, Corporate Express ran a distribution business for office and computer supplies, office furniture, imaging and computer graphic supplies and desktop software.

In 2000, Buhrmann divested the Information Systems Division.

In 2001, Buhrmann strengthened its office products activities with two acquisitions: the North American office products business of USOP and the European office products division of Samas.

Seeking to concentrate on the office products market while strengthening its capital structure, in 2003 Buhrmann divested its paper merchanting division to Australian-based PaperlinX Limited.

Following the Corporate Express acquisition, Buhrmann's interest-bearing debt had increased significantly to €2.0 billion at December 1999. In order to adjust the capital structure to the development in the business, subsequent steps in debt restructuring and reduction have been made. These financial measures included the issuance of Subordinated Convertible Bonds in late 2003.

Furthermore, in July and September 2004 all outstanding 2009 Notes were redeemed through the issuance of US\$150 million 81/4% Senior Subordinated Notes due 2014. Additionally, in March 2005 Buhrmann completed the repurchase of all its issued and outstanding Preference Shares C and renegotiated the terms of its Senior Facilities Agreement in November 2005.

### Strategy

As a specialised services and distribution company, our focus is on servicing businesses and institutions by delivering an extensive range of products for their daily work. We have chosen to work on a purely business-to-business basis and we believe that direct distribution is a key value-added service helping our customers reduce their process-related procurement costs. We have a strong technological focus, being convinced that integrated IT solutions and intelligent eCommerce tools are key to streamline the supply chain.

We are committed to delivering sustainable and profitable growth. We aim to achieve this through generating organic sales growth and gaining market share in the large account segment that represents around 80% of our sales. Our strong market positions and our ongoing focus on cost control will drive profitability.



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We have identified a number of initiatives that will help us achieve that ambition. One of the ways in which we are growing sales is to look beyond the successful penetration of the large account segment and to seek further opportunities in the more profitable, high end of the mid-market segment. Supply to the mid-market is still highly fragmented and we offer mid-market companies an excellent service where they too can benefit from outsourcing procurement and contracting with a single-source supplier.

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## The Company

Another way in which we are growing sales and securing a greater share of our customers' spend is by broadening our product range. By offering traditional and non-traditional office products such as print and forms, promotional articles, furniture, and computer software but also facility and break room products, we are meeting a wider set of needs among our customer base. This helps us in positioning Buhrmann as the preferred single-source supplier to our customers. By helping them streamline their ordering through Buhrmann they are removing the unnecessary hassle of multiple invoices and the additional administration of managing several suppliers. The proportion of our business from companies that have seen the value of this approach is growing steadily. We are taking advantage in this regard from the trend among large companies to outsource non-strategic tasks such as procurement.

As we focus on generating profitable sales growth, we also have identified a number of margin-enhancement initiatives. We have developed a successful range of private label products, notably the Corporate Express brand, where we deliver customers competitive alternatives to well-known branded products.

Additionally, our preferred supplier programme is helping us to concentrate procurement towards a reduced group of suppliers. This process is being reinforced by our global sourcing initiative where we are sourcing high quality products at competitive prices from Asian countries.

For a discussion of the risks associated with the implementation of the Company's strategy, see pages 63 to 67.

### Industry context

#### Structure

Our markets can be defined in terms of the demand for a certain number of office products categories. The demand arises from the usages in offices, office like environments (such as at home), but also in other environments like educational programmes or manufacturing facilities.

For Buhrmann, we define the office products market based on the office products categories we actually have on offer in the office market.

This office market is being served by many participants with widely different business models and sizes. Except for office products distributors it includes for example copier resellers, manufacturers of office products with direct distribution capabilities, paper merchants and other distributors, supermarket chains and general department stores. Buhrmann and its direct competitors are often referred to as the office products distributors industry. Although (potential) customers source office products in many different ways, generally three channels are distinguished: direct distributors, which can be subdivided into large national and small regional businesses; direct mail; and retail companies.

Large, national distributors (such as Corporate Express) serve mainly large- and medium-sized business customers often on the basis of a contractual framework. Products are presented in printed catalogues, brochure flyers and on the internet. These firms maintain a wide range of inventory items primarily sourced directly from vendors. They operate a network of distribution centres allowing them to deliver to customers on the next business day across a wide geographical area.

Smaller, transactional distributors carry a limited range of products in stock and use wholesalers extensively. Sales are generally made in a limited geographical area only to medium and small business customers without having formal contracts in place. They rely on wholesaler intermediaries for inventory backup, product depth and delivery. Some of these distributors operate as stockless dealers relying entirely on wholesalers for their fulfilment.

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Direct mail companies generally target small home offices and medium size business customers. While their procurement and order fulfilment functions are similar to contract stationers, direct marketers rely on a narrower assortment of products. They operate primarily by using catalogues and other direct marketing programmes rather than a direct sales force. They generally use generic third parties to deliver products.

Office product retailers generally serve smaller businesses, home offices and individual customers. Customers obtain their products at the retail outlet which often offers a somewhat different range of products than in the business-to-business channels.

### Competitive factors

Buhrmann operates in a highly dynamic marketplace, particularly because competition is not limited to market participants with a specific position in a channel. Also, within each channel, there are multiple players with different kinds of propositions to the customers, creating many alternative solutions for the demand side of the market. More details on competition within our channels are given in the sections on the Company's business segments.

The three most significant competitive factors in the office products industry are service (for example ease of ordering, delivery speed and reliability), price and the total procurement costs from the perspective of the customer.

Customer demand for attractive pricing, IT capabilities, private brands and a wide choice of products gives larger players a competitive edge. However, components of service such as fast and complete delivery can be achieved by any size of player and thus ensure that competition remains vigorous.

Product quality is less of an issue since all distributors can carry or source the same or similar products. Private brand strategies also aim to differentiate in this area.

### Seasonality

Sales correlate with white-collar employment and the average amount spent per employee, as people working in offices are the largest consumers of office supplies. Hence there is a relationship between sales and the number of effective working days in a quarter. Items such as software or furniture are typically negotiated at month or at quarter ends.

### Trends

Customers increasingly seek to control purchases of office products by centralising their contractual arrangements. At the same time, they also expect delivery to multiple locations on a local, regional, national or international level. Lastly, large companies have been focusing on their cost structures leading to decisions to outsource non-strategic tasks such as procurement of non-mission critical purchases such as office products.

Therefore, Buhrmann strongly believes that large companies are increasingly attracted to the use of a single-source supplier. This allows them to consolidate purchasing power and eliminate the internal costs associated with complex, multiple deliveries, multiple invoices and varied ordering procedures, uneven service levels and inconsistent product availability. It also allows them to compare purchasing patterns of departments, locations and business units with each other.

Major players in the industry, such as our Corporate Express business, therefore keep investing in extensive information technology, eCommerce and logistical infrastructures. The low value per order, high order volume, dispersed ordering points and multiple delivery locations that customers seek, require a sizeable fixed cost base that allow to deliver what has been requested. As a result, the eCommerce business model becomes increasingly attractive to customers.

### Sales, marketing and customer relations

Corporate Express markets and sells its products and services to both contract and non-contract business customers through a

network of account managers servicing national accounts and local sales representatives.

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Many contract customers enter into agreements setting service levels for certain products over a particular period, typically two to three years minimum after which contracts are often rolled over.

Corporate Express also provides its customers with customised billing and usage information. This helps customers to analyse and rationalise their ordering and usage of office supplies and to use such information for budgeting purposes.

### Sourcing, assortment and supplier relations

In volume terms a large majority of the products are purchased directly from manufacturers, who deliver the products to Buhrmann's distribution centres. Additionally, lower volume items are sourced from various types of wholesalers.

To optimise sourcing, Buhrmann's sourcing strategy has been to establish preferential relations with certain suppliers with whom it can derive mutually attractive supply chain economics.

To further maximise its purchasing power, Buhrmann has been consolidating, and will continue to consolidate its purchases from key suppliers. This includes the sourcing of the office products sold under the private brand names of which Corporate Express is the most important. Promoting the preferred supplier initiative increases the importance of Buhrmann to those suppliers. This leads to better pricing, lower sourcing costs and working capital and it results in long-term supplier relationships that benefit Buhrmann and its customers.

To optimise our merchandising activities we have created a new position, responsible for the development of our merchandising on a global scale. This should lead to more efficient sourcing of private brands, a more effective assortment of products with improved category management and an optimal mix of global and regional suppliers.

Like all companies, Buhrmann is subject to price changes for commodities, including energy. The Company's contractual arrangements with customers generally allow cost increases to be passed through albeit subject to review respectively negotiation with the customers.

### IT and logistics

Customers have access to Buhrmann's product assortment through the online ordering system and printed catalogues, including some catalogues tailored for specific markets.

Orders are placed either over its proprietary eCommerce system or by traditional means such as telephone, fax or mail. Buhrmann's larger distribution centres typically have over 10,000 stock keeping units. Orders for items in stock are routed to the appropriate distribution centre for order fulfilment. Where items are not part of the regular stock, orders are transmitted mostly via the electronic data interchange (EDI) to vendors or wholesalers for fulfilment.

Buhrmann is able to acquire most items unavailable in its own inventory on the same order cycle as those kept in stock. At shipment these are combined with the in-stock items. In North America the first time fill rate is over 98%; in Europe it is 95%.

Buhrmann's advanced logistics system is the key to its efficient distribution network that allows for next-day delivery across its office products markets.

Buhrmann typically operates from a single regional distribution centre that generally supports multiple distribution breakpoints and satellite sales offices. A combination of owned vehicles and third-party delivery services are used to deliver office products.



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## Group Financial Review

### Major events in 2005 and 2004

The Financial Review should be considered in light of the following, major events:

#### 2005

On 31 March 2005, the repurchase was completed of all our issued and outstanding Preference Shares C for an aggregate purchase price of US\$520 million in cash. For funding this transaction, Buhrmann placed 7<sup>7</sup>/<sub>8</sub>% Senior Subordinated Notes due 2015 (2015 Notes) with an aggregate principal amount of US\$150 million in February 2005. Also a discounted rights issue of 39.3 million ordinary shares was executed successfully, raising €250 million in March 2005.

As the majority proportion of our activities is conducted in US dollars, our financial position, results of operations and cash flows as reported in euro were affected by the translation effects of the exchange rate of the US dollar to the euro. In 2005, the US dollar strengthened against the euro with the year end rate up 15%; the average exchange rate was equal to last year's average exchange rate.

Some special items were recorded of which the restructuring of customer care and back-office activities in North America was the most significant.

#### 2004

In the second and third quarter of 2004, changes to the capital structure were made. We repaid the US\$350 million 12<sup>1</sup>/<sub>4</sub>% Senior Subordinated Notes due 2009 (2009 Notes). We funded the repayment by issuing US\$150 million of new 8<sup>1</sup>/<sub>4</sub>% Senior Subordinated Notes due 2014 (2014 Notes), increasing the Term Loans under the Senior Facilities Agreement by US\$125 million and using available liquidity in the Company.

Special items were recorded for restructuring activities in the Office Products Europe business segment.

### Critical accounting policies and estimates

Our principal accounting policies are set out in Note 2 to our Financial Statements. The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenue and expenses, and related disclosure of contingent assets and liabilities. If actual amounts or estimates are different than previously estimated, the revisions are included in the Company's results for the period in which the revised amounts become known. The accounting policies and estimates that are most critical in determining the presentation of the financial condition and which require subjective or complex judgments from management are listed in Note 3 to our Financial Statements.

Our Financial Statements prepared in accordance with IFRS differ, in certain significant aspects, from US GAAP. For a discussion of the principal differences between IFRS and US GAAP, as they relate to us, and a reconciliation of net result and shareholders equity from IFRS to US GAAP for 2005 and 2004, please see Note 37 to our Financial Statements included in this Annual Report.

### Net sales

Net sales for the Buhrmann Group were €5,890 million in 2005 compared to €5,553 million in 2004, an increase of 6.1%. At constant exchange rates the increase was 5.4%. Net sales on an organic basis increased 6%.

### Key figures

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in millions of euro, unless stated otherwise	2005	2004	Change in %	Change at constant rates <sup>1</sup>
Net sales	<b>5,890</b>	5,553	6.1%	5.4%
Gross contribution	<b>1,776</b>	1,671	6.3%	5.6%
Operating expenses	<b>(1,544)</b>	(1,456)	6.0%	5.5%
Operating result	<b>232</b>	214	8.2%	6.7%
Gross contribution as a percentage of net sales	<b>30.1%</b>	30.1%		
Operating expenses as a percentage of net sales	<b>26.2%</b>	26.2%		
Operating result as a percentage of net sales	<b>3.9%</b>	3.9%		

<sup>1</sup> See Use of non-GAAP financial measures on page 2.



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We increased our market share in the large account business segment, benefiting from our single-source supplier concept and continuing investments in advanced logistics and eCommerce solutions. Our mid-market initiative contributed positively to sales growth albeit to a lesser extent. The net sales growth has been supported by positive economic conditions in North America and Australia. In these markets sustained growth was underwritten by a gradual growth of white-collar employment.

In Office Products North America we experienced significant growth. In Office Products Australia we continued the roll-out of the single-source supplier model including extending it into the small and medium customer sector. Office Products Europe, despite challenging economic circumstances resumed sales growth, mainly as a result of new customer wins in the large account segment, notably in Germany and the United Kingdom. Net sales on an organic basis for ASAP Software increased 7% benefiting from its strong position in the provisioning of software licences to companies and institutions.

Demand for new printing presses from Graphic Systems increased but at a lower pace compared to previous cyclical recoveries. Graphic Systems continued its strategy to make sales less dependent on the economic cycle by offering customers a total solution to their printer-related supply needs.

The table presents a calculation, on an organic basis, of the development of net sales for the Group.

### Gross contribution

In 2005, gross contribution developed in line with our net sales growth and increased 6.3%, from €1,671 million in 2004 to €1,776 million in 2005. At constant exchange rates the increase was 5.6%.

Competitive pressure reflected in margin erosion due to re-tendering and incentives attached to new customer contracts as well as a stronger growth in the large account segment (which experiences lower gross contribution margins) and a stronger growth in lower margin product categories (such as computer hardware and software and computer supplies), had a negative impact on gross contribution. However, despite these challenges, gross contribution as a percentage of net sales was stable at 30.1% which was due to the positive impact on gross contribution of our private brand, preferred supplier and global sourcing initiatives. Graphic Systems contributed positively to gross contribution as a percentage of net sales thanks to improved margins on machinery sales.

### Operating result

Operating result of the Group increased 8.2% from €214 million in 2004 to €232 million in 2005. At constant exchange rates the increase was 6.7%. Operating result as percentage of net sales was stable at 3.9%.

The increase in operating result was due to the increase in gross contribution of 5.6% at constant exchange rates which was partially offset by an increase in operating expenses of 5.5% at constant exchange rates.

in millions of euro, unless stated otherwise	2005	2004	Change in %
Net sales	5,890	5,553	
Effect of currency exchange rate movements			19

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Net sales at constant exchange rates	5,890	5,572	5%
Acquisitions and divestments	(12)	18	
Variation in the number of working days	24		
Change to commission-based model at ASAP <sup>1</sup>	302	243	
<b>Net sales on an organic basis</b>	<b>6,204</b>	<b>5,833</b>	<b>6%</b>

1 See Financial Review of ASAP Software on page 29.

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Operating expenses increased mainly as a result of higher delivery expenses due to higher sales volumes and the impact of higher fuel expenses. Total share-based payment charges amounted to €7 million in 2005 (€6 million in 2004), largely allocated to the business segments. Corporate operating expenses, not allocated to the business segments, were €12 million in 2005 compared with €6 million in 2004. This increase was mainly due to higher consultancy fees such as for the implementation of Sarbanes-Oxley and charges following the rationalisation of our holding organisation.

Total operating expenses included an income of €18 million in 2005 and €15 million in 2004 related to the financing part (interest cost less expected return on plan assets) of the pension plan in the Netherlands, which is a defined benefit plan. Of this income approximately €16 million in 2005 and €13 million in 2004 is included in Corporate operating expenses relating to the inactive participants in this plan. The assumptions used to calculate the pension income and benefit obligations of this plan are listed in Note 20 to the Financial Statements. In 2005, we used a discount rate of 4.9% and in 2004 of 5.5% for this plan which resulted in an approximately €1 million lower interest expense in 2005 compared to 2004. Both in 2005 and 2004 we used a rate of expected return on plan assets of 7%. The amount of expected return on plan assets in the Statement of Income increased by €3 million in 2005 compared to 2004. This is due to the higher value of the plan assets at 31 December 2004 compared to 31 December 2003 which is the basis for calculating the expected return for 2005 and 2004, respectively. The actual return on the assets of the pension plan in the Netherlands was 15% in 2005 and 10% in 2004.

### Special items included in operating expenses in 2005 and 2004

In 2005, in the Office Products North America business segment we recorded a €10 million charge for the centralisation of its local, administrative operations such as credit and collections, and customer care. A charge of €4 million was recorded in the Office Products North America business segment to settle, with the U.S. Department of Justice, allegations that Corporate Express Office Products submitted false claims in connection with the sale of office products to U.S. government agencies that were from countries of origin not designated under the Trade Agreement Act.

In the Office Products Europe business segment, we recorded an expense of €8 million in 2005 for the further restructuring of the German copier and furniture business as well as some restructuring activities of Corporate Express Benelux.

In 2004, an expense of €5 million was recorded for the restructuring of the copier business in Germany and restructuring activities of Corporate Express Benelux.

Excluding these special items, operating expenses increased 4.4% at constant exchange rates and operating result increased 15.4% at the same basis.

No impairment of goodwill was recorded in 2005 or 2004.

### Financing expenses; taxes; other financial items

in millions of euro	2005	2004
Financing expenses related to refinancing	(85)	(35)

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Other financing expenses	(106)	(92)
Subsequent result from disposal of operations	5	6
Taxes on special items and special tax items	3	18
Other taxes	(28)	(5)
<b>Total financial items</b>	<b>(210)</b>	<b>(107)</b>

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## Group Financial Review

### Financing expenses related to refinancing

In 2005 and 2004, expenses were recorded relating to refinancing activities. In February 2005, Buhrmann placed the 2015 Notes, the proceeds of which were used to repurchase the Preference Shares C, together with a discounted rights issue which raised €250 million in March 2005. The expenses related to the placement of the 2015 Notes and the discounted rights issue have been recorded as a deduction from the proceeds and have not been recorded in the income statement. The repurchase of the Preference Shares C resulted in a charge of €85 million in 2005. This special item constitutes the difference between the value paid and the book value of the liability and conversion option which were both recorded as debt.

In 2004, we incurred a special item when we repaid our 2009 Notes which resulted in a charge of €35 million which consists of a premium paid to holders of the 2009 Notes of €27 million and a non-cash write-off of capitalised financing fees of €7 million. The expenses related to the placement of the 2014 Notes in 2004 have been recorded as a deduction from the proceeds and have not been recorded in the income statement.

### Other financing expenses

in millions of euro	2005	2004
Cash interest expenses	(64)	(68)
Interest income	3	3
Dividend Preference Shares	(19)	(42)
Non-cash interest	(8)	(8)
Exchange results due to translation of long-term internal and external borrowings	(18)	23
<b>Total other financing expenses</b>	<b>(106)</b>	<b>(92)</b>

Non-cash interest includes amortisation cost of long-term borrowings, such as the imputed interest on the convertible, and amortisation of capitalised financing costs.

The exchange results in the table above are predominantly due to the Preference Shares C which are denominated in US dollar and translated into euro.

Dividend on Preference Shares decreased due to the repurchase of the Preference Shares C.

### Subsequent result from disposal of operations

This concerns the (partial) release of provisions regarding contractual obligations relating to the disposal of operations in previous years and mainly relates in 2005 to the divestment of Kappa Packaging in 1998 and in 2004 to the sale of the paper merchandising division which took effect in 2003.

**Taxes**

Our operations are subject to income taxes of different jurisdictions with varying statutory tax rates.

Buhrmann's effective tax rate was 15% in 2005 and 4% in 2004. The effective tax rate is determined based on the ratio of taxes to the amount of result from operations before taxes and expenses related to the Preference Shares A and C, as these items are exempted from taxes (for a detailed calculation of the effective tax rate, see Note 12 to the Financial Statements).

In 2005 taxes included a €7 million benefit due to the further recognition of deferred tax assets.

In 2004, taxes included a benefit due to the release of tax provisions of €8 million as a result of finalised tax audits and the recognition of additional deferred tax assets. In 2004, a benefit was also included of €14 million related to the refinancing of the US\$350 million 2009 Notes and a benefit of €6 million was included for the fiscal finalisation of the divestment of the paper merchandising division.

**Net result**

in millions of euro	2005	2004
Operating result	232	214
Total financial items	(211)	(107)
<b>Net result</b>	<b>21</b>	<b>107</b>

Attributable to:

<b>Holders of ordinary shares Buhrmann NV</b>	<b>2</b>	<b>90</b>
Minority interests in Group companies	19	18

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Minority interests represent the 46.9% (2004: 48.5%) at year end share of third parties in the net result of Corporate Express Australia Ltd.

On 18 April 2005, Corporate Express Australia completed its off-market share buy-back. A total of 6.3 million of its own shares were purchased for A\$35 million. Buhrmann chose not to participate in the buy-back, thereby raising its interest in Corporate Express Australia to 53.1%.

### Net result attributable to holders of ordinary shares

The net result of €2 million attributable to holders of ordinary shares Buhrmann NV in 2005 translates to basic earnings per share (eps) of €0.01.

Excluding the tax-adjusted impact of special items, exchange results due to translation of long-term internal and external borrowings as reported under net financing costs, and other adjustments, net result in 2005 would have amounted to €118 million, compared to €82 million in 2004, a 44% increase, representing €0.70 per ordinary share in 2005, compared to €0.57 in 2004.

After considering the nature of the special items and the exchange results due to the translation of long-term internal and external borrowings in determining the base used to calculate the dividend, a dividend has been proposed of €0.17 per share.

### Liquidity

Buhrmann's liquidity requirements arise primarily from the need to fund the expansion of its business, working capital requirements, capital expenditure and restructuring. Buhrmann's primary source of liquidity is cash generated from operations. The table sets forth the cash flow movements for the periods indicated.

in millions of euro		12 months ended 31 December 2005	12 months ended 31 December 2004
<b>A</b>	Net cash provided by operating activities	232	276
<b>B</b>	Net cash used in investing activities	(86)	(85)
<b>A+B</b>	<b>Cash flow available for financing activities</b>	<b>145</b>	<b>191</b>
<b>C</b>	Net cash used in financing activities	(199)	(177)
<b>A+B+C</b>	Net cash flow	(54)	14

### Net cash provided by operating activities

Operating result adjusted for non-cash items (such as depreciation of tangible fixed assets, amortisation of internally used software and intangible assets and additions/releases of provisions) was €31 million higher in 2005 compared to 2004.

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Working capital increased by €51 million in 2005 in comparison with a reduction of €32 million in 2004 as a consequence of the growth of our business. However, as a percentage of net sales, working capital (four-quarter rolling average) could be kept stable at 8.4%.

Profit tax payments were €8 million higher and other operational payments (such as for restructuring) were €18 million lower in 2005 compared to 2004. Payments regarding the defined benefit pension plans of €9 million were slightly higher than in 2004 (€7 million).

The net effect was a decrease of €44 million in cash provided by operating activities from €276 million in 2004 to €232 million in 2005. At constant exchange rates the decrease was approximately the same.

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### Net cash used in investing activities

Net capital expenditure of €65 million in 2005 was almost level with the spend in 2004: €63 million. A significant portion of our capital expenditure represents the development of information technology, eCommerce and logistics systems.

Cash related to acquisitions and divestments amounted to €22 million in 2005, almost the same amount as in 2004. In 2005, several small asset acquisitions were made in the Office Products North America business segment and in the Office Products Australia business segment.

The net effect was that cash used in investing activities in 2005 was almost the same as in 2004.

### Net cash used in financing activities

In 2005, Buhrmann placed the 2015 Notes with an aggregate principal amount of US\$150 million. The net proceeds of the 2015 Notes were US\$142million, (€110 million) after deduction of transaction expenses. Buhrmann also executed a discounted rights issue which raised €238 million, after deduction of transaction expenses. The proceeds of the 2015 Notes and discounted rights issue were used to finance the repurchase of the Preference Shares C of US\$520 million (€401 million).

In 2004, Buhrmann successfully tendered for the US\$350 million 2009 Notes. The tender, including a premium of €27 million paid to holders who tendered their 2009 Notes, and the remaining 2009 Notes which were not tendered were funded by an issue of US\$150 million of 2014 Notes, an increase of US\$125 million of Term Loans and cash on hand of US\$118 million. The refinancing in 2004 resulted in a reduction of long-term borrowings of €72 million.

Interest payments in 2005 were €4 million higher than in 2004. Interest payments decreased as a result of the redemption of the 2009 Notes in 2004 (which bore interest of 12.25%). However due to changes in the timing of the interest payments, among others due to the issue of the 2014 and 2015 Notes, the net effect on interest payments in 2005 was an increase of €4 million compared to 2004.

In both 2005 and 2004, Buhrmann paid cash dividends on its Preference Shares A of €11 million.

As Buhrmann paid the dividend on its Preference Shares C in kind in 2004 and repurchased all Preference Shares C in 2005, no cash dividends were declared for these shares.

In 2005, Buhrmann paid €12 million in dividends on its ordinary shares which is about 48% of the total dividend declared on ordinary shares. The balance was paid out as dividend in stock at the option of the shareholder. In 2004, the dividend on ordinary shares was paid entirely in additional ordinary shares.

Payments to minority shareholders were €31 million in 2005 and €8 million in 2004. This includes dividends paid to minority shareholders of Corporate Express Australia of €9 million in 2005 and €8 million in 2004 and in 2005 the buy-back by Corporate Express Australia of its own shares for €22 million in which Buhrmann did not participate.

### Net cash flow

The resulting net cash flow was negative €54 million in 2005 compared to positive €14 million in 2004 which was reflected in the movements in net liquid funds.



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## Overview of Business Segments

### Office Products North America

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#### Highlights in 2005

Gained market share in the large account segment  
Range extension successful  
High customer acceptance for private brand

#### Priorities for 2006

Mid-market sales growth to benefit from refocus  
Centralisation customer care function  
Extending product offerings

#### Web link

[www.corporateexpress.com](http://www.corporateexpress.com)

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The business also continues to leverage its strong distribution channel to extend Corporate Express North America's product range. We focus particularly on the facility and break room supplies market, which Corporate Express North America believes is significant in size. In 2005, double-digit growth was achieved. This growth was supplemented by the acquisition of the US\$31 million sales, facility products distributor, Portsmouth Paper Company in November 2005.

Corporate Express North America is pursuing various sourcing initiatives including forming partnerships with key suppliers on a global basis in order to maximise purchasing power and expanding private brands. The aim is to increase sourcing potential, brand awareness and customer loyalty as well as to improve margins.

#### Competition

Corporate Express North America believes that customers in the office market prefer to deal with large value-added office products suppliers. These can provide the lowest total overall cost of managing their office products needs, high levels of service, convenience and rapid delivery. From this perspective, the largest competitors are the contract division of OfficeMax, Inc. and the business services divisions of Office Depot, Inc. and Staples, Inc. These businesses and many smaller, often regional, office products distributors and other businesses which are penetrating the office products market compete for and sell office products to many of the same kinds of customers as Corporate Express.

Corporate Express North America believes that it competes favourably with these companies on the basis of

#### Introduction

Office Products North America comprises our operations in the United States and Canada excluding those of ASAP Software. Headquartered in Broomfield, Colorado all activities are under the Corporate Express banner, including our promotional marketing, document and print management (DPM) and our imaging and computer graphic supplies (ICGS) operations.

Corporate Express North America is a market leader, based on revenue, in the business-to-business market for office products and related services in North America. Corporate Express North America manages a dynamic assortment of about 50,000 items within approximately 180 locations, including 38 distribution centres. It operates approximately 1,100 dedicated delivery vehicles and has around 10,000 employees, including 1,400 sales representatives.

#### Execution of strategy

Corporate Express North America

aims to consolidate its leading position in the large account business, which represents over 80% of sales. Additionally, the business is focused on further growing sales in the mid-market.

its customised and value-added services and the breadth of its product offerings.

## Key figures

in millions of euro, unless stated otherwise	2005	2004	Change in %	Change at constant rates <sup>1</sup>
Net sales	<b>3,047</b>	2,869	6.2%	5.7%
Gross contribution	<b>1,054</b>	991	6.4%	5.9%
Operating expenses	<b>(911)</b>	(849)	7.3%	6.9%
Operating result	<b>143</b>	141	0.9%	0.0%
Gross contribution as a percentage of net sales	<b>34.6%</b>	34.5%		
Operating expenses as a percentage of net sales	<b>29.9%</b>	29.6%		
Operating result as a percentage of net sales	<b>4.7%</b>	4.9%		

<sup>1</sup> See Use of non-GAAP financial measures on page 2.

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## Overview of Business Segments

### Office Products North America

#### Financial review

##### Net sales

Net sales of Office Products North America increased 6.2%, from €2,869 million in 2004 to €3,047 million in 2005. At constant exchange rates the increase was 5.7%. On an organic basis, sales increased 6%.

Market conditions in North America remained healthy with more people at work and a higher average spend on office products per employee. All regions and product groups contributed to the sales growth of the Office Products North America business segment. The large account segment showed significant sales growth while the mid-market segment also contributed positively helped by our integrated sales teams initiative. The relatively strong sales growth in facility supplies, furniture and promotional marketing products reflect the success of our single-source supplier concept.

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Our Corporate Express brands offering was well received. In 2005, private brands accounted for 25% of our office supplies, computer supplies and furniture sales, compared with 18% in 2004.

The table presents a calculation, on an organic basis, of the development of net sales.

in millions of euro, unless stated otherwise	2005	2004	Change in %
Net sales	3,047	2,869	
Effect of currency exchange rate movements		12	
Net sales at constant exchange rates	3,047	2,882	6%
Acquisitions and divestments	(3)		
Variation in the number of working days	12		
<b>Net sales on an organic basis</b>	<b>3,056</b>	<b>2,882</b>	<b>6%</b>

### Gross contribution

Gross contribution increased by 6.4% in line with net sales growth. As a percentage of net sales, gross contribution was slightly up at 34.6%.

Our private brands programme and preferred supplier initiative could offset competitive margin pressure due to re-tendering and incentives attached to new customer contracts, especially

in the large account segment, combined with stronger sales growth in this segment which has lower gross contribution margins. Gross contribution margins were also negatively affected by higher shares of lower margin product categories such as computer supplies.

### Operating result

Operating result benefited from the increased gross contribution as a result of higher sales volumes and our strategic initiatives. Operating expenses increased 7.3%. At constant exchange rates the increase was 6.9%.

The increase in operating expenses is mainly due to higher delivery expenses as a result of the higher sales volumes and also higher fuel expenses had a negative impact. In 2005, the Roadnet road management system was implemented. This system plans and executes delivery routes with greater efficiency, the full benefits of which we expect to see in 2006.

Operating expenses included incidental expenses, such as double running costs, related to the centralisation of back-office activities, amounting to €4 million.

Operating expenses included special items. In 2005, a €10 million charge relating to a further streamlining of the administrative operations, was recorded. Activities such as credit and collections and customer care are being centralised into a shared service operation in the Denver area.

In the fourth quarter of 2005, a charge of €4 million was recorded to settle with the Department of Justice, allegations that Corporate Express Office Products submitted false claims in connection with the sale of office products to U.S. government agencies that were from countries of origin not designated under the Trade Agreement Act.

Excluding these charges, operating expenses increased 5.3% at constant exchange rates instead of 6.9%.

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Operating result of the Office Products North America business segment improved slightly to €143 million, an increase of 0.9%. Excluding the aforementioned special items, operating result increased 10.6%; at constant rates the increase amounted to 9.7%.

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## Overview of Business Segments

### Office Products Europe

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#### Highlights in 2005

Sales trend turned positive  
Copier and furniture business in Germany being restructured  
European functions centralised and strengthened

#### Priorities for 2006

Development of mid-market programme  
European sourcing initiative leveraging global relationships  
Merchandising initiatives focused on product range management

#### Web link

[www.corporateexpress.info](http://www.corporateexpress.info)

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targeting. For example, an international account management approach is frequently used for large international companies, while direct marketing is more appropriate for small office and home office operations.

Corporate Express Europe continues to harmonise its European business and operations. It is integrating its international account management systems in order to strengthen its position as a full-service supplier of office products and related services to businesses and institutions. Certain functions, like purchasing, international account management, international category management and eCommerce management, have been centralised on a European level in Amsterdam, the Netherlands.

Veenman introduced a private brand solution for the copier market. After reaching agreement with Konica Minolta, Veenman markets its products under the Linium® brand.

#### Competition

The office products industry in Europe is highly fragmented with no single company accounting for more than 10% of the total market. Corporate Express Europe offers a wide variety of products and services, and frequently competes against companies that focus on only a few products or categories of products within one or only a few countries or even regions. From a European perspective, Corporate Express's principal competitors include Lyreco and Guilbert/Office Depot. In addition, Corporate Express faces competition from various direct marketing companies and, in many countries, relatively strong local distributors.

#### Introduction

Office Products Europe is active in 13 countries. Business is mainly conducted under the name Corporate Express. Our document and copier division is known under the name Veenman and is only active in the Netherlands and Germany. Veenman contributes around 11% of the total net sales of Office Products Europe.

Corporate Express Europe operates from more than 100 locations in Austria, Belgium, Germany, France, Hungary, Ireland, Italy, Luxembourg, the Netherlands, Poland, Spain, Sweden and the United Kingdom, and employs almost 3,700 people. It has partnerships in the Baltic States, Denmark, Norway, Slovenia and Switzerland. Corporate Express's head office is located in Amsterdam, the Netherlands.

#### Execution of strategy

Corporate Express Europe is focused on growing its business through a differentiated sales approach whereby it tailors its sales strategy to the type of customer Corporate

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Express in

## Key figures

in millions of euro, unless stated otherwise	2005	2004	Change in %	Change at constant rates <sup>1</sup>
Net sales	<b>948</b>	914	3.7%	3.9%
Gross contribution	<b>309</b>	307	0.6%	0.8%
Operating expenses	<b>(309)</b>	(311)	(0.6%)	(0.4%)
Operating result	<b>(0)</b>	(4)		
Gross contribution as a percentage of net sales	<b>32.6%</b>	33.6%		
Operating expenses as a percentage of net sales	<b>32.6%</b>	34.0%		
Operating result as a percentage of net sales	<b>(0.0%)</b>	(0.4%)		

<sup>1</sup> See Use of non-GAAP financial measures on page 2.



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## Overview of Business Segments

### Office Products Europe

#### Financial review

##### Net sales

In the Office Products Europe business segment, we saw resumption of net sales growth in 2005 despite challenging economic circumstances in Europe. Net sales increased from €914 million in 2004 to €948 million in 2005, an increase of 3.9% at constant exchange rates. On an organic basis, net sales increased 4%.

Corporate Express Germany and Corporate Express UK, two of the business segment's main European operations, contributed mostly to the sales growth, mainly driven by large account wins and to a lesser extent, a better mid-market performance in Germany. Germany reported sales of €289 million and the UK of €150 million. Additionally, noteworthy sales growth was achieved in Austria, Sweden and Ireland. Corporate Express Benelux saw declining sales due to the discontinuation of low-margin contracts with wholesale customers; it recorded sales of €144 million. Sales of our private brands in Europe remained stable at 23% of our office supplies and computer supplies sales.

The product groups office supplies and furniture benefited from new customers, notably in Germany. Facility products showed strong sales growth but still from a low base. Veenman, again performed solidly in the Netherlands whereas in Germany its performance remained unsatisfactorily but is gradually improving.

The table presents a calculation, on an organic basis, of the development of net sales.

##### Gross contribution

Gross contribution improved only slightly as the contribution from higher sales volumes was offset by severe margin pressure due to re-tendering as well as unfavourable mix effects, both in products (higher share of computer supplies) and countries (strong sales in Germany where the gross contribution margins are lower). Gross contribution increased from €307 million in 2004 to €309 million in 2005, an increase of 0.8% at constant exchange rates. As a percentage of net sales, gross contribution declined from 33.6% to 32.6%.

##### Operating result

Operating result improved from a loss of €4 million in 2004 to almost break-even in 2005. Gross contribution improved slightly while operating expenses could be effectively controlled.

Operating expenses declined from €311 million in 2004 to €309 million in 2005, at constant exchange rates a decrease of 0.4%. Employee benefit expenses declined mainly as a result of the reduction of 3% in the number of full-time employees following the restructuring efforts. Delivery expenses increased due to higher sales volumes and the impact of higher fuel expenses.

In this business segment we recorded special charges both in 2005 and 2004 relating to continued restructuring and centralisation efforts.

In 2005, restructuring charges were recorded for the further restructuring of the German copier business along with the implementation of best practices from Veenman Netherlands necessary to improve operating performance. At the German furniture business, some locations are to be closed and furniture activities have been integrated with the office products activities to benefit from a lower cost base and a more efficient market approach. Finally, some restructuring activities of Corporate Express Benelux are included in the charge. Total charges amounted to €8 million.

In 2004, a charge of €5 million was recorded for restructuring activities in the Benelux and the copier business in Germany.

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Excluding the above mentioned special charges, operating expenses declined by 1.3% at constant rates and operating result would have improved from €0 million to €7 million.

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## Overview of Business Segments

### Office Products **Australia**

#### Highlights in 2005

Continued high growth rates  
Increased presence in mid-market  
Further expansion in new product categories

#### Priorities for 2006

Continue roll-out of single-source supplier business model  
Further expand mid- and small-customer segments  
Project One Source to maximise business efficiency

#### Web link

[www.ce.com.au](http://www.ce.com.au)

At year end, Buhrmann owned 53% of the issued share capital of Corporate Express Australia Ltd. The remaining 47% is as a free-float quoted on the Australian Stock Exchange (ASX).

#### Execution of strategy

Corporate Express Australia's growth strategy is focused on being the single-source supplier of choice in order to gain a larger share of its customers' business. The business will achieve this via expanding its product range and geographic coverage through organic growth and acquisitions. In 2005, seven companies were acquired generating annualised revenue of about €19 million. In addition, Corporate Express Australia continues to expand its customer base by focusing on mid-market customers.

#### Competition

Corporate Express Australia is a leading single-source distributor of office and business supplies in Australia and New Zealand. As a result of our single-source model we operate across many different business sectors in a fragmented market place. Competition therefore comes from a multitude of local distributors who focus on only a few products or categories of products and from international competitors such as OfficeMax or Lyreco who have sizeable companies in Australia.

#### Introduction

Office Products Australia is active in both Australia and New Zealand under the name Corporate Express. Corporate Express Australia is one of the largest providers of office products and related services in the region, based on revenue. Corporate Express Australia employs more than 2,300 staff and services customers from 45 locations. Corporate Express Australia's head office is located in Rosebery, near Sydney.

#### Key figures

	2005	2004	Change in %	Change at constant rates <sup>1</sup>
in millions of euro, unless stated otherwise				

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Net sales	<b>701</b>	596	17.6%	13.7%
Gross contribution	<b>216</b>	191	12.8%	9.0%
Operating expenses	<b>(156)</b>	(138)	13.7%	9.9%
Operating result	<b>59</b>	54	10.3%	6.6%
Gross contribution as a percentage of net sales	<b>30.7%</b>	32.1%		
Operating expenses as a percentage of net sales	<b>22.3%</b>	23.1%		
Operating result as a percentage of net sales	<b>8.4%</b>	9.0%		

1 See Use of non-GAAP financial measures on page 2.

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## Overview of Business Segments

### Office Products **Australia**

#### Financial review

##### Net sales

Net sales growth of 13.7% was realised in Australia and New Zealand in 2005 compared to 2004, measured at constant exchange rates. We maintained our strong performance in these markets as a leading full-service distributor, mainly due to our single-source business model with continued expansion in new product categories underpinned by an increasing presence in the mid-market. The focus is on a continuous roll-out of this business model across all customer segments. The acquisition of small- and medium-sized businesses has contributed to the net sales growth. On an organic basis, net sales growth was 10%.

The table presents a calculation, on an organic basis, of the development of net sales.

in millions of euro, unless stated otherwise	2005	2004	Change in %
Net sales	701	596	
Effect of currency exchange rate movements		14	
Net sales at constant exchange rates	701	610	14%
Acquisitions and divestments	(9)	21	
Variation in the number of working days	3		
<b>Net sales on an organic basis</b>	<b>694</b>	<b>631</b>	<b>10%</b>

##### Gross contribution

Gross contribution improved from €191 million in 2004 to €216 million in 2005, an increase of 9.0% at constant exchange rates. Gross contribution as a percentage of net sales declined from 32.1% in 2004 to 30.7% in 2005 due to competitive pressure with lower margin levels following the re-tendering of customers as well as relatively strong sales growth in lower margin product groups such as computer hard- and software and computer supplies.

##### Operating result

Operating result increased 6.6% at constant exchange rates, from €54 million in 2004 to €59 million in 2005. Gross contribution increased 9.0% at constant exchange rates whereas operating expenses increased by 9.9%. Corporate Express Australia has started a number of initiatives, project OneSource, to reduce expenses and improve operational leverage. Operating expenses as a percentage of net sales declined from 23.1% in 2004 to 22.3% in 2005.



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## Overview of Business Segments

### ASAP Software

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#### Highlights in 2005

Extended its geographic coverage by opening additional field offices in Canada, Germany and France

Realised strong gains in asset management solution eSmart

Strengthened sales organisation

#### Priorities for 2006

Increase penetration in small- and medium-sized businesses

Expand sales in the higher margin IT service area

Invest in future growth opportunities: consultancy services and mid-market

#### Web link

[www.asap.com](http://www.asap.com)

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#### Introduction

ASAP Software is a reseller of desktop software; hardware and related services to commercial and government markets. ASAP Software generates its sales predominantly in the United States but also has operations in Canada, France and Germany. Relatively its position is strongest in the large account segment. ASAP Software and Corporate Express are cross-selling each other's products and services. ASAP Software supports software publishers' processes for licensing, renewals and control of digital rights. ASAP Software's main supplier is Microsoft Corp. ASAP Software's expertise is complemented by the ability to offer computer hardware and peripherals through a network of vendors allowing ASAP Software to operate practically without stock.

#### Execution of strategy

ASAP Software plans to expand by gaining market share in the segment of small- and medium-sized organisations and by penetrating new geographic markets, mostly in Europe.

It is also broadening its product range to include computer hardware and peripherals. ASAP Software expects that the effect of this change will be more pronounced in 2006. ASAP Software will further enhance its strong technological position by integrating its systems into a single worldwide application, introducing an enhanced eCommerce capability into new markets. We aim to expand the scope of our offering of management tools for monitoring software installation, utilisation and licensing (eSmart). Also services are being delivered to the publisher community through our License Technologies Group.

#### Competition

In respect of the packaged software market, one can distinguish between PC software publishers who support a direct or indirect model (i.e. making use of entities like our ASAP Software operations). In the indirect channel there is competition from a variety of different types of businesses including hardware companies selling their products with installed software. Regarding indirect software distribution similar to ASAP Software, we compete with many different entities, for example companies such as Spectrum, CDW and Softchoice.

**Key figures**

in millions of euro, unless stated otherwise	2005	2004	Change in %	Change at constant rates <sup>1</sup>
Net sales	<b>773</b>	765	1.1%	1.2%
Gross contribution	<b>79</b>	72	10.8%	10.9%
Operating expenses	<b>(46)</b>	(41)	12.8%	12.9%
Operating result	<b>33</b>	31	8.1%	8.2%
Gross contribution as a percentage of net sales	<b>10.3%</b>	9.4%		
Operating expenses as a percentage of net sales	<b>6.0%</b>	5.4%		
Operating result as a percentage of net sales	<b>4.3%</b>	4.0%		

1 See Use of non-GAAP financial measures on page 2.



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## Overview of Business Segments

### ASAP Software

#### Financial review

##### Net sales

Reported net sales increased 1.2% at constant exchange rates in 2005 compared with 2004. ASAP Software recognises sales primarily on a full basis, i.e. sales and cost of sales are recorded. However, increasingly the software publisher performs the billing and ASAP Software receives a commission, which is recognised at the gross contribution level and not as net sales. This continued shift from invoiced sales to a commission-based system has a negative effect on reported net sales but no effect on the profitability of this business. On an organic basis (which eliminates the effect of this change on net sales among others) net sales growth was 7% in 2005, which is calculated as shown in the table.

in millions of euro, unless stated otherwise	2005	2004	Change in %
Net sales	773	765	
Effect of currency exchange rate movements		(1)	
Net sales at constant exchange rates	773	764	1%
Change to commission-based model ( imputed sales )	302	243	
Variation in the number of working days	4		
<b>Net ( equivalent ) sales on an organic basis</b>	<b>1,079</b>	<b>1,007</b>	<b>7%</b>

##### Gross contribution

Gross contribution increased to €79 million in 2005 from €72 million in 2004. At constant exchange rates, gross contribution increased 10.9%, in excess of sales growth partly due to the successful roll-out of some service products.

##### Operating result

Operating result improved from €31 million in 2004 to €33 million in 2005, an increase of 8.2% at constant exchange rates. While gross contribution grew at 10.9%, operating expenses at constant exchange rates increased faster, by 12.9%. ASAP Software is making investments to expand in the segment of small- and medium-sized organisations and by penetrating new geographic markets. As a consequence, the hiring of new sales people led to higher operating expenses.

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## Overview of Business Segments

### Graphic Systems

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#### Highlights in 2005

Order intake for machines trending upwards  
Successful cost management  
Internet ordering grew by 20%

#### Priorities for 2006

Wider range of equipment on sale  
Capitalise on recovery in printing industry  
Streamlining operations

#### Web link

[www.buhrmanngraphics.info](http://www.buhrmanngraphics.info)

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#### Introduction

The operations forming Graphic Systems are collectively the largest independent distributor of industry-leading Heidelberg printing equipment. Graphic Systems is active in Belgium, Greece, Italy, Luxembourg, the Netherlands and Spain. Graphic Systems offers its customers a full range of Heidelberg offset printing presses, together with digital pre-press equipment, such as scanners, computer-to-film, computer-to-plate equipment and finishing systems. It also sells products manufactured by a.o. Polar, BASF, Kodak and Polychrome Graphics. Graphic Systems offers customers a total solution in addition to their printer-related needs by also providing service, supplies and spare parts (Triple S strategy).

Graphic Systems maintains and services a large installed machine base and holds over 80,000 stock items in five spare parts warehouses in Europe. Graphic Systems offers some 4,000 different consumables, ranging from offset plates to printing inks.

#### Cyclicalilty

The printing industry experiences a relatively high cyclicalilty because a substantial part of its sales consist of investment goods. Such investment decisions are often subject to the prevailing economic conditions. In general, printing firms decide to invest in new printing equipment either to increase their capacity or to upgrade, due to economic obsolescence of existing equipment. The lead time between ordering and installing the equipment is generally a number of months.

#### Execution of strategy

Graphic Systems seeks to leverage its position as a supplier of printing equipment. In order to reduce cyclicalilty, Graphic Systems has developed and refined its Triple S strategy. This strategy, where Triple S stands for service, supplies and spare parts, aims to offer customers a total solution to their printer-related needs. This strategy also reinforces long-term relationships with Graphic Systems customers.

**Key figures**

in millions of euro, unless stated otherwise	2005	2004	Change in % <sup>1</sup>
Net sales	<b>421</b>	409	3.0%
Gross contribution	<b>119</b>	111	7.3%
Operating expenses	<b>(109)</b>	(112)	(2.2%)
Operating result	<b>9</b>	(1)	
Gross contribution as a percentage of net sales	<b>28.2%</b>	27.0%	
Operating expenses as a percentage of net sales	<b>25.9%</b>	27.3%	
Operating result as a percentage of net sales	<b>2.2%</b>	(0.3%)	

<sup>1</sup> In the Graphic Systems business segment the changes at constant exchange rates are the same as in actual rates, as the business is only conducted in euro.

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## Overview of Business Segments

### Graphic Systems

Graphic Systems continues to encourage our customers to convert their ordering of supplies from traditional forms to the more efficient and simpler internet model. All product lines are available through our online ordering system E-BITE. Supplies sales via the E-BITE system rose to 36% on average in 2005.

Customers in all our markets continue to experience cautious spending on graphics production. The upturn in print advertising has been slower than in previous cycles. Graphic Systems expects that a reduction in the number of commercial printing companies will continue to take place.

#### Industry overview

The market for graphic systems comprises three categories: (i) printing systems hardware; (ii) service contracts; and (iii) consumables and software. In 2005 65% of the industry's sales were attributable to hardware, and 35% of sales resulted from providing services, supplies and spare parts.

The emergence of new technologies has led to more streamlined and integrated printing processes. The application of these new technologies allows information to be transferred directly from computers to print-plates and via the printer to the finishing equipment where the cutting, folding and binding takes place.

A major trade show for the graphic arts industry, DRUPA, is held once every four years. DRUPA is a showcase for new technology and usually results in increased orders. The most recent DRUPA was held in May 2004.

#### Competition

Competition in this market is primarily driven by product quality, pricing, service and sales coverage. Buhrmann believes it has a strong advantage over its competitors in all of these areas.

Good customer database management and knowledge of complex printing processes, combined with high-quality service and equipment, provide entrance barriers in these markets.

The supplies market (film, plates and ink) is more fragmented and characterised by many small orders that need to be delivered on very short notice.

#### Financial review

##### Net sales

Net sales increased by 3.0%, from €409 million in 2004 to €421 million in 2005. Market conditions in the graphic arts industry improved gradually but at a lower pace compared to previous cyclical recoveries in this market. Order intake in 2005 improved in line with the cycle providing a healthy order book at the start of 2006.

The table presents a calculation, on an organic basis, of the development of net sales.

in millions of euro, unless stated otherwise	2005	2004	Change in %
Net sales	421	409	

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Effect of currency exchange rate movements			
Net sales at constant exchange rates	421	409	3%
Acquisitions and divestments		(4)	
Variation in the number of working days	2		
<b>Net sales on an organic basis</b>	<b>423</b>	<b>405</b>	<b>4%</b>

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**Gross contribution**

Gross contribution was €119 million in 2005 compared with €111 million in 2004, an increase of 7.3%. As a percentage of net sales, gross contribution improved from 27.0% in 2004 to 28.2% in 2005 as a result of improved margins on machinery sales.

**Operating result**

Operating result improved strongly from a loss of €1 million in 2004 to a profit of €9 million in 2005. Higher sales and higher margins have contributed to this improvement. Furthermore, Graphic Systems could reduce its operating cost level by 2.2% as a result of effective cost control and a 9% lower number of full-time employees.

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## 4 Chapter 3

# Corporate Responsibilities

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## Our People

### Providing a positive work environment by:

- Maintaining a workplace where all employees feel valued and are able to perform to their full potential
- Providing a fair and harmonious working environment for all employees
- Making it a priority to eliminate discrimination in all forms, including harassment and bullying
- Employing and assessing employees based solely on their skills and competence and the objective qualifications necessary to perform their job
- Supporting our employees in their development
- Meeting or exceeding the relevant statutory standards that govern the health and safety of employees and third parties visiting our workplace
- Adopting a strong stance against workplace violence

#### Web link

[www.buhrmann.com](http://www.buhrmann.com)

### Our People

Buhrmann employs almost 18,000 people worldwide, covering 18 countries. As with any service-oriented business, the quality of our people is critical to our success. We regard our employees as an essential part of our foundation and future, so we invest as such.

Our policy is to employ well-qualified and motivated people, irrespective of gender, race, religion or any other criterion, which is covered by our non-discrimination policy. The Company has been forced by circumstances to make a number of restructurings and reduce total headcount. We are able to report that these have progressed smoothly and without disruption, which is testament to our open and fair approach to employee relations overall.

We have introduced a number of new or updated policies concerning equal opportunities, harassment and grievance procedures.

We are increasingly conscious of the gender mix within the Company. Overall, 41% of our employees are female. Importantly, in broadly defined management positions, of which we have approximately 2,000, almost 30% of these are held by women. However, we have set ourselves targets to improve this position, and through our succession planning and development processes, we can be confident that we will progressively move forward, also at very senior levels.

Given our role as a sales- and marketing-driven company, it is no surprise that a large proportion of our employees are customer-facing, in field and inside selling positions. Also given our substantial logistics infrastructure, this is the second most important function of our employees.

Job function	% of employees
Direct and indirect selling	45

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Warehouse, delivery and technical service	36
<hr/>	
General and administration, of which:	
<hr/>	
Finance	6
<hr/>	
ICT	4
<hr/>	
Purchasing	4
<hr/>	
Executive/corporate/others	5

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The age and service profiles of our employees varies noticeably by geography, reflecting different levels of maturity and growth in our operations. In relatively fast-growing businesses, such as Australia, we see profiles skewed towards younger employees with shorter service, while our well-established graphic business has a relatively older composition.

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## Our People

Age	% of employees
Below 30	18
30 to 39	31
40 to 49	31
Over 50	20

Years of service	% of employees
Less than 5	46
5 to 10	27
10 to 20	19
Over 20	8

Training and development programmes operate at all levels in Buhrmann, as we seek to provide employees with both the skills necessary to fulfil their present jobs effectively, and the opportunities to demonstrate their capability to progress to more demanding positions. We have begun to monitor the quantum of training undertaken and will report this in future years.

In the management training area, we continue our successful Buhrmann Academy programme. The Academy targets all levels of Buhrmann management, so that learning and development opportunities are provided across a wide spectrum. In 2005, 160 European managers participated in a total of nine programmes aimed at providing the skills to improve execution of Company strategy. Programmes were focused on leadership development, people management skills, selling skills, supply chain management, finance skills and change management.

Succession planning and the associated process for management development requires annual input by managers at all operations so we have visibility of potential successors to all management team positions in each operation and country. In addition, a structured annual performance review process has been installed, which assists in identifying individual development needs and opportunities.

Building from operations upwards, the Executive Board reviews annually the potential for succession to the top 250 positions within the Company while the Supervisory Board reviews annually the top 50 positions. We have set targets that at least 70% of these top positions will be filled by internal candidates, when openings arise, and have achieved this level for the past two years. In addition, we have a target that at least 45 of the top 50 positions will have one identified successor, and that 20 of them will have at least two choices. We believe that our disciplined and systematic approach will secure the future leadership talent that will be central to the Company's progress.

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We have progressively introduced employee attitude surveys, as a regular feature in the Company. In 2005, 30 surveys were conducted in our North American, European and Australian operations, covering more than 50% of employees. These surveys provided a wealth of valuable information about our strengths and weaknesses as an organisation. They also provide an effective focus for dialogue between managers and their employees. Survey results indicate global strengths in such areas as understanding of the job, results expected and Company goals, the work environment and understanding customer needs. However, we see opportunities to provide more frequent internal communication, and use of a wider range of channels.

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## Our People

Relations with Works Councils at the local level, and with the Buhrmann European Works Council, continue to be effective and fruitful. Both the European and Netherlands Works Council meetings are routinely attended by our Chief Executive Officer, and the senior Group Human Resources staff. Collective agreements with relevant trade unions (where there exists a local agreement) are respected, and Buhrmann remains fully supportive of the rights of free association of its employees.

### Health and safety

The pursuit of a safe and healthy working environment is a key goal of our management, and all operating companies have safety policies and procedures which meet or exceed the requirements of the jurisdiction where they are based.

At the Annual General Meeting of Shareholders in April 2005, we committed to developing a Company-wide reporting scheme aimed at disclosing our safety performance, and through this monitoring, to set standards of performance and improvements. We have adopted measurements based on the number of lost time injuries, the injury severity rate (being the average number of days lost per injury), and the lost time injury frequency rate, which is the number of lost time injuries divided by total hours worked, multiplied by one million.

The results for 2005 are based on individual reports which cover 95% of our total employees. We will increase the coverage in 2006, and work to ensure that all data is collected and recorded in the same way. There is a relatively wide spread of performances across our operations, which implies that we have the opportunity to improve the poorer performers, and hence the overall outcome.

To pursue this, we will progressively step up our monitoring of safety, and ensure that best practices are adopted across the Company, and that safety training is effective.

	2005
Numbers of lost time injuries	343
Injury severity rate (average)	8 days
Lost time injury frequency rate	8

While no injury at work is acceptable, we also must recognise that a significant number of our employees (approximately 30%) are either driving delivery trucks, or are salesmen with cars, and therefore often exposed to risks which are not directly under our control. We are pleased that none of the injuries reported has resulted in a fatality.

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## Business Principles

### Business Principles

A comprehensive Code of Conduct has been in force within Buhrmann for well over a decade. Our Business Principles and Code of Ethics applies to all employees within the Company and governs the way we do business. These principles help us ensure high levels of customer service, the basis on which we relate to our suppliers, and the respect with which we treat our employees. The full text of our Business Principles and Code of Ethics can be downloaded from [www.buhrmann.com](http://www.buhrmann.com).

Buhrmann has enrolled as an Organisational Stakeholder in the Global Reporting Initiative (GRI), and we aim progressively to expand our reporting to our stakeholders, following the guidelines of GRI. This process has been initiated in 2005, and we expect it will take a number of years before we can claim that we are reporting fully in accordance with the GRI guidelines. This results from the need to harmonise definitions across all of our operations, test the validity of data collected, and install appropriate processes to establish continuous improvement and effective monitoring. This can be considered akin to a financial reporting system, to the extent that we need to have full confidence in the validity of the reports we see, and that the standards we set ourselves can be properly measured and met.

### Environment

Buhrmann is a supplier of office products, desktop software and a distributor of graphic equipment and related services. As such we do not manufacture so our footprint in the world is relatively light compared to others. There are two impacts which we consider the products which we source from our suppliers and which we offer to our customers, and the impact of our own operations. Concerning products and our suppliers, we have issued a supplier compliance policy which requires our suppliers to comply with all applicable laws and regulations in respect of protecting the environment, and to provide us with a copy of their own environmental compliance policy. Additionally, this policy requires suppliers to operate in compliance with labour laws, rights of employees to free association, and health and safety regulations.

Ultimately, our customers decide what are the important features of the products they purchase. We do our utmost to supply them with a wide choice of environmentally acceptable products, and a clear explanation of the nature of these products.

Minimising the environmental impact of our own operations makes sound business sense. Corporate Express catalogues for instance, are printed with

environmentally friendly ink on recycled paper. In North America we collected and recycled over 350 tons of catalogues. We invest in fuel-efficient delivery vehicles and maintain an up-to-date fleet. The increasing use of sophisticated route-planning software minimises distances travelled.

Operations participate actively in local business groups to share best practice, including larger-scale national activities aimed at promoting effective recycling, and certification of environmentally sensitive practices.

### Community involvement

For more than a century we have recognised that the interests of Buhrmann and all its stakeholders are mutually dependent. We are selective in choosing the projects we provide with support, as we believe that we can make a bigger impact for the organisations involved through focused contributions. Our Business Principles and Code of Ethics clearly excludes making payments to political parties and organisations, or to their representatives.

Our community involvement reflects the way we operate. In 2005 virtually every Buhrmann business sponsored, supported or in some other way contributed to initiatives on a local, regional, national or global level. In 2005, the range and scale of activities by our operations and people exceeded anything seen in prior years. While our people continue to give freely of their time and energy to support hundreds of worthwhile local causes, two major events attracted remarkable support. The Asian tsunami and hurricane Katrina stimulated an enormous range of charitable activities, fundraising and donations across the Company, in addition to the

many regular activities in which we participate.

At a corporate level, Buhrmann continued to support a number of initiatives in the preservation of cultural heritage, performing arts, disaster relief and health care. Our Divisions also support several different non-profit organisations and projects on a national and local level. During the year many directed their enthusiasm, passion, commitment and personal time to the benefit of a broad range of charities in child welfare, education, natural disasters and health care. Employees are encouraged to make charitable contributions to their local communities. The fact that so many do, speaks volumes for the culture of our businesses: a culture that embodies teamwork, a can-do attitude and a sense of community.

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## Corporate Governance

### Introduction

We endorse the importance of good corporate governance, which is understood to include honest and transparent actions on the part of management, correct supervision of this corporate governance and the acceptance of responsibility for the supervision. We apply the Dutch Corporate Governance Code (the Code), which was published by the Corporate Governance Commission on 9 December 2003, almost completely and endorse all principles thereof. The following paragraphs outline our corporate governance structure and explained which best practice provisions of the Code are not applied.

The Executive Board and the Supervisory Board are responsible for considering the interests of our shareholders and other capital providers, employees, customers and suppliers. In doing this we strive to create shareholder value in the long-term.

The corporate governance principles we employ are contained in the By-Laws Supervisory Board, the By-Laws Executive Board, the Charters of the Committees of the Supervisory Board, the Business Principles and Code of Ethics, the Policy on the External Auditor Independence and Services, and in the Regulations regarding Ownership of and Transactions in Securities by Executive Board members and Supervisory Board members. These documents are posted on the web site of the Company ([www.buhrmann.com](http://www.buhrmann.com)). They will be reviewed and if necessary amended from time to time.

In the General Meeting of Shareholders (AGM) held on 29 April 2004, the Executive Board and the Supervisory Board gave account of the corporate governance structure of the Company. In the AGM held on 14 April 2005 the changes made after the AGM in 2004 were discussed. Although no formal vote was cast, it appeared that the corporate governance structure met the approval of this shareholders' meeting.

Since the AGM of 2005 one amendment has been made to the corporate governance structure. The provision regarding the number of members of the Supervisory Board that may not be independent, has changed. The Company now applies the Code also in this respect (see page 39 and 40).

Material amendments to the corporate governance structure will be submitted to the General Shareholders' Meeting for consideration.

### Executive Board

The Executive Board at 31 December 2005 comprised:

Frans H.J. Koffrie, President and CEO

George Dean

Mark Hoffman

Floris F. Waller, CFO

For the biographies of the members of the Executive Board, see page 8.

### Role and procedure

The Executive Board is responsible for managing the Company, which includes among other things responsibility for determining and achieving the objectives of the Company, the strategy and policies, the development of results and a sound personnel policy. The Executive Board reports on these matters to the Supervisory Board and to the General Meeting of Shareholders. In discharging its duty, the Executive Board focuses on the interests of the Company, taking into consideration the interests of its stakeholders. The Executive Board provides the Supervisory Board with all the information necessary for the exercise of its duties in a timely fashion.

The Executive Board is responsible for compliance with all relevant legislation and regulations, managing the risks attached to the Company's activities and the financing of the Company. The Executive Board reports on these matters to the Supervisory Board and the Audit Committee and gives account of the internal risk management and control systems.

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The current members of the Executive Board are appointed indefinitely with the exception of Mr Hoffman, who has a contract of service until the end of 2008 (see Remuneration Report page 56). Buhrmann is of the opinion that these appointments cannot be changed unilaterally by the Company into fixed-term positions. As a matter of course, the performance of individual members of the Executive Board is reviewed annually by the Supervisory Board. New members of the Executive Board will be appointed for a term of four years, provided that market circumstances so permit.

### [Determination and disclosure of remuneration](#)

The principal points of the report from the Supervisory Board on the remuneration of the members of the Executive Board are included in the Remuneration Report incorporated in the Annual Report (see page 52 to 61). The Remuneration

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Report also contains the information about the amount and structure of the compensation of the individual Executive Board members. The remuneration policy, presented in the Remuneration Report has been adopted by the General Meeting of Shareholders held on 29 April 2004. Any material amendments to the remuneration policy will be submitted for adoption to the General Meeting of Shareholders.

The determination of the remuneration for each individual Executive Board member is in principle a responsibility of the Supervisory Board. The Supervisory Board has delegated this authority to the Compensation, Nominating and Corporate Governance Committee. This delegation applies for one year and its renewal will be reviewed each year by the Supervisory Board.

The remuneration structure, including severance pay, aims to support the interests of the Company in the medium- and long-term, incites Board members to act in the interests of the Company and not in their own interests and does not reward Board members upon termination of their employment (see Remuneration policy on page 53 to 57).

### Severance pay

The current contracts with the members of the Executive Board determine that if employment is terminated in the event of an acquisition of the Company or actual control passes into other hands ( change of control ), or in the case of reorganisation, termination of the Company's activities or in comparable circumstances that cannot be considered as blameworthy function fulfilment on the part of the Board member concerned, a fixed severance payment will be made.

In such cases, compensation will be paid in the amount of three times the annual fixed salary (twice the annual fixed salary in the case of the contract with Mr Hoffman) and the pension accumulation over the period of three years, (two years in the case of the contract with Mr Hoffman), will continue. We believe that this provision ensures that the Executive Board can fully concentrate on the interests of the Company and those associated with the Company when evaluating a possible merger, acquisition or reorganisation.

As regards other situations, no fixed severance payment has been arranged with the members of the Executive Board. Buhrmann believes that the

circumstances of the case should be taken into consideration, considering relevant factors such as the reason for the termination, the age of the person in question, and the duration of employment, when determining the amount of the severance payment, as a result of which, in specific cases, it could exceed the compensation mentioned in the Code. The performance by a Board member of his duties will in any event be an important factor.

### Conflicts of interest

It is our policy to avoid any conflict of interest or apparent conflict of interest between the Company and members of the Executive Board. Decisions to engage in transactions in which conflicting interests of Executive Board members are involved, which are of material significance for the Company and/or for the members of the Executive Board concerned, require the approval of the Supervisory Board.

### Supervisory Board

The Supervisory Board at 31 December 2005 comprised:

Paul C. van den Hoek, Chairman

Aad G. Jacobs, Vice Chairman

Gilles Izeboud (as from 14 April 2005)

Ben J. Noteboom (as from 14 April 2005)

Jan Peelen

Gert H. Smit

(Messrs John J. Hannan and Steven W. Barnes resigned from the Supervisory Board as from 31 March 2005. Mr Zwartendijk resigned from the Supervisory Board as from the AGM of 14 April 2005.)

For the biographies of the members of the Supervisory Board, see page 51.

It is the Supervisory Board's responsibility to supervise the policy of the Executive Board and the general affairs of Buhrmann as well as to assist the Executive Board by providing advice. In doing so, the Supervisory Board is guided by the interests of the Company and the relevant interests of the Company's stakeholders.

#### Independence

The Supervisory Board is composed of persons such that the members can act critically and independently of one another, and of the management and any particular interest. All members of the Supervisory Board are independent as defined in the By-Laws of the Supervisory Board, and none of the Supervisory Board members have a material relationship with the Company.

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The provision in the By-Laws of the Supervisory Board regarding the independence of members of the Supervisory Board has been amended during the reporting year. The amended provision determines that a maximum of one member of the Supervisory Board shall not be independent as defined in the By-Laws. Previously the provision determined that a majority of Board members shall be independent, as holders of the Company's Preference Shares C had the right to propose for nomination two members of the Supervisory Board. The two members of the Supervisory Board appointed pursuant to this right could not be considered independent. As the Preference Shares C have been repurchased by the Company (see Material contracts on page 163) and subsequently have been converted into ordinary shares, best practice provision III.2.1 of the Code has now been applied.

Where the Code, in its definition of independence in clause III.2.2, refers to holding a certain interest in the capital of Buhrmann, the Company will start from the potential voting right of the person or entity holding such interest.

### Expertise and composition

The qualification requirements for individual members of the Supervisory Board and the requirements for the composition of the Supervisory Board are regulated in the profile of the Supervisory Board and provide that every Supervisory Board member should be qualified to assess the broad outlines of the overall policy of Buhrmann and should have the specific expertise that is necessary for the fulfilment of his duty, as described in the profile of the Supervisory Board. The By-Laws of the Supervisory Board further provide that the Supervisory Board should be composed in such a way that it can carry out its duties properly and that the reappointment of a Supervisory Board member will only take place after careful consideration.

We do not apply the maximum of five board memberships in Dutch listed companies for members of the Supervisory Board as recommended by the Code. Instead, the By-Laws of the Supervisory Board determine that a Supervisory Board member should limit the number and nature of his other positions so as to ensure due performance of his duties as a Supervisory Board member. This topic is considered in the annual evaluation of the functioning of the Board. Our opinion is that the qualitative criterion we apply is a better standard than a limit on the number of board

memberships, as is advised by the Code, as the amount of time involved in board membership in a company can vary greatly and the availability of a board member is not exclusively dependent on the number of companies where he is a member of the Supervisory Board.

Members of the Supervisory Board are appointed for a period of four years. As of 1 January 2004, a new reappointment schedule has been drawn up, on the assumption that Board members may in principle serve a maximum of three terms of four years each on the Board.

### Role of the Chairman of the Supervisory Board and the Company Secretary

The Chairman of the Supervisory Board should determine the agenda and chair the meetings of the Supervisory Board, monitor the satisfactory functioning of the Board and its Committees, arrange for the adequate provision of information to the Board members, ensure that there is sufficient time for making decisions, arrange for the introduction and training programmes for Supervisory Board members, act on behalf of the Supervisory Board as the main contact for the Executive Board, initiate the evaluation of the functioning of the Supervisory Board and the Executive Board and as Chairman ensure the orderly and efficient conduct of the General Meeting of Shareholders. In this role the Chairman of the Supervisory Board will be assisted by the Company Secretary.

### Composition and role of the Committees of the Supervisory Board

Without prejudice to its own responsibility pursuant to Dutch law, the Articles of Association and the By-Laws of the Supervisory Board, the Supervisory Board has formed an Audit Committee and a Compensation, Nominating and Corporate Governance Committee ( CNCG Committee ), each consisting of at least three members of the Supervisory Board. Aside from the specific mandates given the Committees pursuant to their respective Charters, the overall task of these Committees is in general to prepare the foundation to support decision-making processes of the Supervisory Board. In its report the Supervisory Board reports on the duties of the Committees that have been carried out in the financial reporting year.

The Supervisory Board can delegate decisions concerning the execution of policies adopted by it to its Committees. This delegated authority should

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in all cases be limited to a maximum of one year with the possibility of renewal and the respective Committee should report to the Supervisory Board the decisions it has made on the basis of such delegation.

### Audit Committee

The Audit Committee at 31 December 2005 comprised:

Mr Aad G. Jacobs, Chairman  
Mr Gilles Izeboud  
Mr Gert Smit

All members are qualified as financial experts as defined in the Audit Committee Charter.

The purpose of the Audit Committee is to assist the Supervisory Board in its oversight responsibilities concerning, among other things:

- the Company's accounting and financial reporting practice, policies and procedures (including judgements and estimates, significant reporting issues, material adjustments and the robustness of the processes);
- the quality of its internal control systems and risk assessment (understanding the risks the Company is exposed to and how they are effectively dealt with, reviews of assessments of the external auditor and oversight of the internal audit function);
- the quality of the disclosure controls and procedures;
- the integrity of the financial statements; and
- the performance of and evaluation of the working relationship with the external auditor.

The meetings of the Audit Committee are attended by the Chief Financial Officer, the Director Accounting & Control, the Director Internal Audit and the external auditor, among others. The Chief Executive Officer will attend the meetings whenever deemed appropriate by the Audit Committee or by himself.

The Audit Committee has a delegated authority to take independent decisions about the approval of the non-audit services as set forth in the Policy on the External Auditor Independence and Services. Considering their major interest to the Company, matters concerning Buhrmann's financing are discussed integrally in the meetings of the Supervisory Board.

### Compensation, Nominating and Corporate Governance Committee (CNCG Committee)

Members of the CNCG Committee at 31 December 2005 were:

Mr Paul C. van den Hoek, Chairman  
Mr Ben J. Noteboom  
Mr Jan Peelen

The CNCG Committee is tasked to assist the Board with, among other things, drafting the remuneration policy for members of the Executive Board, drafting the Remuneration Report, making proposals with respect to the remuneration of individual members of the Executive Board, reviewing share-based compensation schemes, assessing the composition and performance of the Executive Board and the Supervisory Board and advising on selection criteria and appointment procedures, reviewing the succession plan, evaluation process, selection criteria and appointment procedures and compensation structure of the Company's top management, and advising on the development and implementation of corporate governance guidelines.

Given the size of the Supervisory Board, it was decided to combine the tasks in the area of the Board nomination and remuneration policy and the corporate governance policy into one Committee. The Supervisory Board considers it important that the Chairman of the Supervisory Board occupies himself intensively with the appointment and reappointment of members of the Supervisory Board and the Executive Board and with the corporate governance structure, two of three areas that are part of the Committee's duty. For this reason, this Committee is chaired by the Chairman of the Supervisory Board. However, the CNCG Committee Charter

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does determine that the CNGC Committee cannot be chaired by a member of the Supervisory Board who is a member of an executive board of another Dutch listed company or who is a former member of the Executive Board of the Company.

### Remuneration of the Supervisory Board

The General Meeting of Shareholders determines the remuneration for the Supervisory Board members. The remuneration for a Supervisory Board member does not depend on our results. The Remuneration Report (see page 52) contains information on the level and structure of the remuneration for the individual Supervisory Board members.

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### Conflicts of interest

Pursuant to the By-Laws of the Supervisory Board, every form and appearance of conflict of interest between Buhrmann and the Supervisory Board should be avoided. Decisions to engage in transactions in which interests of Board members play a role, which have a material significance for the Company and/or for the Board members concerned, require approval by the Supervisory Board. The Supervisory Board is responsible for decision-making concerning the handling of conflicts of interest of members of the Executive Board and Supervisory Board, major shareholders and the external auditor in relation to the Company.

### Regulations concerning ownership of and transactions in securities

The Regulations regarding the Ownership of and Transactions in Securities by Executive Board members and Supervisory Board members ( the Regulations ) concern the ownership of and transactions in securities in companies listed in the Netherlands, other than Buhrmann. We do not apply the Code in as far as it provides that at least once a quarter all Board members need to give notice to the Compliance Officer of the Company of any changes in their holdings of securities in Dutch listed companies. We believe that applying these provisions would create a cumbersome administrative burden. Buhrmann Board members, in carrying out their tasks, do not generally receive price-sensitive information about other Dutch listed companies. Furthermore, as all Board members have the responsibility to behave ethically and to comply with applicable law and regulations, they will in any case be restricted from trading in shares in companies about which they possess price-sensitive information. The regulations are posted on our web site.

The ownership of shares in the capital of Buhrmann NV by the members of the Executive Board is for long-term investment.

### The (General Meeting of) Shareholders

#### Powers

Good corporate governance assumes full participation of shareholders in the decision-making process in the General Meeting of Shareholders. It is in the Company's interest that as many shareholders as possible participate in the decision-making process in the General Meeting of Shareholders. We shall, insofar as possible, enable the shareholders to vote by proxy and to communicate with all other shareholders.

Buhrmann was one of the founders of the Stichting Communicatiekanaal Aandeelhouders (Shareholders' Communication Channel Foundation or Communication Channel) in 1998. The Communication Channel offers participating shareholders the opportunity to cast their vote without personally being present or represented in the General Meeting of Shareholders and may also be used by (groups of) shareholders for proxy solicitation.

The General Meeting of Shareholders should be able to exert such influence on the policy of the Executive Board and the Supervisory Board of the Company that it plays a full role in the system of checks and balances in the Company.

Decisions of the Executive Board on a major change in the identity or the character of the Company are submitted for approval by the General Meeting of Shareholders. For example, Buhrmann called an Extraordinary General Meeting of Shareholders in October 2003, to ask for the shareholders' approval for the sale of the paper merchanting division. In March 2005 an Extraordinary General Meeting of Shareholders was called to ask approval for the repurchase of the Preference Shares C and related financing issues.

The most important powers of the General Meeting of Shareholders of Buhrmann NV are:

- Adoption of financial statements, including appropriation of the results.
- Determination of dividend in accordance with the provisions of the Articles of Association.
- Granting discharge to the Executive Board and the Supervisory Board.
- Appointment, suspension and dismissal of the members of the Executive Board and the Supervisory Board.
- Adoption of the remuneration policy for the Executive Board.
- Determination of the remuneration for the members of the Supervisory Board.

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Approval of the share option plan.

Appointment and dismissal of the external auditor.

Delegation for a specified period to the Executive Board of the right to issue shares and to take up shares (option rights).

Amendment of the Articles of Association based on the proposal by the Executive Board.

Authorisation to the Executive Board for the Company to purchase own shares.

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Furthermore, any substantial amendment to the corporate governance structure and amendments to the Policy on Additions to Reserves and Dividends will be presented to the General Meeting of Shareholders.

### The right to place an item on the agenda

Shareholders can request the Executive Board or Supervisory Board to place certain items on the agenda of the General Meeting of Shareholders. These requests are granted if they:

- i are submitted at least 60 days preceding the General Meeting of Shareholders by
- ii shareholders, who, on their own or together, represent at least 1% of our issued capital or whose shares on the date of the announcement of the meeting have a market value of at least €10,000,000 and
- iii assuming that there are no important interests of the Company that could prevent them being placed on the agenda.

### Appointment of Executive Board and Supervisory Board

The appointment of members of the Executive Board and of the Supervisory Board shall be made on a non-binding nomination of the Supervisory Board.

A resolution of the General Meeting to approve of an appointment in accordance with a nomination by the Supervisory Board shall require an absolute majority of the votes cast. In the event a candidate nominated by the Supervisory Board is not appointed by the General Meeting of Shareholders, the Supervisory Board will nominate a new candidate. Shareholders who have the right to place an item on the agenda of the General Meeting of Shareholders are also entitled to nominate a candidate. A resolution of the General Meeting to appoint a member of the Executive Board or of the Supervisory Board other than in accordance with a nomination by the Supervisory Board, shall require an absolute majority of the votes cast representing more than one-third of the issued capital. At a General Meeting of Shareholders, votes can only be cast for candidates named in the agenda of the meeting or explanatory notes thereto.

The General Meeting of Shareholders may decide to suspend or remove a member of the Executive Board or of the Supervisory Board. A resolution of the General Meeting of Shareholders to suspend or remove a Board member other than in accordance with a proposal of the Supervisory Board, shall require an absolute majority of the votes cast representing more than one-third of the issued capital.

### Depository receipts for shares

Depository receipts have been issued only for Preference Shares A, by the Stichting Administratiekantoor Preferente Aandelen Buhrmann, ( Trust Office ), who has taken all Preference Shares A into administration. All best practice provisions of the Code concerning depository receipts have been applied. We go beyond the provision of the Code with respect to the appointment of the members of the Board of the Trust Office. Where the Code recommends that they shall be appointed by the Trust Office and that the meeting of holders of depository receipts may make recommendations for these appointments, which recommendations are not binding, the holders of depository receipts of Preference Shares A have the right to appoint two out of five Board members. The other three Board members are appointed by the Trust Office. The voting rights on Preference Shares A are restricted in such a way that they are commensurate to their economic value in comparison to that of ordinary shares.

For a detailed description of the rights attached to the Preference Shares A and the depository receipts of Preference Shares A, see the chapter Description of Share Capital and Articles of Association (page 153).

In 2005 a meeting of holders of depository receipts of Preference Shares A was held. In this meeting the Board of the Trust Office explained the changes made to the corporate governance practice of the Trust Office. At this meeting, the holders of depository receipts expressed their confidence in the Board of the Trust Office.

### Provision of information

In accordance with the Dutch Market Abuse Act Buhrmann will ensure that any price-sensitive information information that is

concrete and has not publicly been disclosed and whose disclosure might significantly affect the Company's share price will be disclosed without delay to the general public in the form of a press release that will be disseminated over two or more major wire services, at least one international and one national daily newspaper and placement on the Buhrmann web site. To determine what information is of a material nature and could therefore constitute price-sensitive non-public information Buhrmann will act in accordance with the Explanatory Memorandum accompanying the Market Abuse Act, the explanatory brochure of the Netherlands Authority Financial Markets (AFM) and the SEC's Regulation Fair Disclosure but also apply its good judgement and experience when and if appropriate.

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Price-sensitive information that has been publicly released by Buhrmann or is already in the public domain may be discussed by spokespersons designated by the Company on an individual or selective basis. However, if the provision of such information is regarded by Buhrmann to be of interest to the general public, for instance at an Annual General Shareholders Meeting or a quarterly earnings, or analyst presentation, Buhrmann will make this information available for general dissemination through a conference call, web cast or a presentation which will be broadcast live on a medium that will allow the public, without charge, to receive the information provided by Buhrmann. Following such an event, presentations will be posted on the Buhrmann web site and, to the extent reasonably possible, provision will be made for an audio replay to be available for a certain period thereafter.

In the ordinary course of business, designated spokespersons regularly communicate with outside parties such as media or securities industry professionals in one-on-one meetings, group meetings, site visits or industry conferences, to provide them with relevant information to enable them to gain better insight into the Company. Buhrmann adheres to the policy that at such meetings price-sensitive non-public information should not be discussed or disclosed in any way or form. Buhrmann will provide analysts and investors fair access to company information and management within the limits of its time and resources. Under no circumstances will Buhrmann compromise the independence of analysts or investors in relation to the Company, irrespective of their recommendation on Buhrmann stock or a decision to buy or sell Buhrmann stock.

To prevent inadvertent disclosure of price-sensitive information Buhrmann has imposed upon itself closed periods in the weeks prior to an upcoming results announcement, during which it will not engage in any discussion or participate in any kind of meeting with the general public, media or securities industry professionals in which one could reasonably expect that price-sensitive non-public information could be discussed.

### **The audit of the financial reporting and the position of the internal audit function and of the external auditor**

#### **Financial reporting**

The Executive Board is responsible for the quality and completeness of the financial information that is made public. It is the duty of the Supervisory Board to see to it that the Executive Board fulfils this responsibility. In this respect reference is made to the paragraphs concerning the risk control framework in the chapter Other Financial Information (page 67 to 69).

#### **Role, appointment, remuneration and assessment of the functioning of the external auditor**

The external auditor is appointed annually by the General Meeting of Shareholders. The Supervisory Board shall nominate a candidate, for which purpose both the Audit Committee and the Executive Board advise the Supervisory Board. The remuneration for the external auditor is approved by the Supervisory Board as proposed by the Audit Committee after consultation with the Executive Board. The approval of the assignment of non-audit services to the external auditor has been delegated to the Audit Committee for a period of one year, which delegated authority may be renewed by the Supervisory Board.

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### External auditors fees and services

In 2005 and 2004, Buhrmann paid to PricewaterhouseCoopers Accountants N.V., our principal accountant, the following fees:

<b>in millions of euro</b>	<b>2005</b>	<b>2004</b>
Audit fees	4.4	4.5
Audit-related fees	2.1	1.6
Tax fees	0.2	0.1
All other fees	0.0	0.2
<b>Total fees</b>	<b>6.7</b>	<b>6.4</b>

Audit-related fees in 2005 mainly related to the issue of the 2015 Notes and services regarding compliance with the rules relating to internal controls over financial reporting as adopted by the SEC under the Sarbanes-Oxley Act. Tax fees related to compliance services.

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## Corporate Governance

### [Policy regarding external auditor independence and services](#)

Buhrmann has established a policy addressing the independence of its external auditors and the provision of services by its external auditors. Pursuant to the Buhrmann Policy regarding External Auditor Independence and Services which is posted on our web site, the Company's external auditors may only provide certain permissible audit services, audit-related services and non-audit services that have been preapproved by the Audit Committee (except as otherwise set forth below). The Audit Committee annually reviews the list of permissible preapproved services and may add or subtract services from the list from time to time.

In 2005, all audit fees and audit-related fees originating from PricewaterhouseCoopers Accountants N.V. were preapproved by the Audit Committee in accordance with the preapproval policy.

The non-audit fees, mainly tax fees, originating from PricewaterhouseCoopers Accountants N.V., included in all other fees in the table above, were not preapproved as the aggregate amount of these services was less than €250,000 in 2005.

### [Relationship and communication of the external auditor with the bodies of the Company](#)

The external auditor attends the meeting of the Supervisory Board in which the financial statements are approved and shall in principle attend all meetings of the Audit Committee. The external auditor simultaneously reports its findings concerning the audit of the financial statements to the Executive Board, the Supervisory Board and the Audit Committee.

### [Internal audit function](#)

The internal auditor operates under the responsibility of the Executive Board.

### [NYSE Listing Standards](#)

We are listed on the New York Stock Exchange, and certain of the NYSE corporate governance rules applicable to listed domestic U.S. companies do not apply to listed non-U.S. companies. In particular, the following sets forth the significant ways in which Buhrmann's corporate governance practices differ from those followed by listed domestic U.S. companies under NYSE listing standards:

Buhrmann has a two-tier board structure, consisting of a Supervisory Board of currently six members, and an Executive Board of currently four members.

Our Supervisory Board is entirely composed of independent directors, with the determination of independence being based upon whether a Supervisory Director has any direct or indirect material relationships with Buhrmann. The definition of independence, which is included in the By-Laws of the Supervisory Board, does not encompass a number of additional independence tests required under NYSE rules for listed domestic U.S. companies.

The goal and tasks of the Audit Committee are described in this chapter on page 41 and in the Charter of the Audit Committee which is also published on our website. We may not meet certain additional requirements for audit committees that the NYSE mandates for listed domestic U.S. companies.

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## Report of the Supervisory Board

### Introduction

In 2005, the Company has continued to improve results. Sales growth proved sustainable, notably in the large accounts segment. In the mid-market segment the Board is confident that management has chosen the right approach.

The Company has again increased its product range of private brands and in 2005 continued to expand its product offering to customers beyond the traditional office products range, with the aim to become a single-source supplier for its customers. The Board believes that in doing so the Company has successfully delivered on its strategy in the past year.

The financial structure improved as a result of the repurchase of the Preference Shares C from two venture capital groups. After this transaction we were able to improve our corporate governance structure by changing the provision regarding the independence of members of the Supervisory Board to apply the best practice provision of the Dutch Corporate Governance Code (see the section Composition of the Supervisory Board and the Executive Board below).

A continued focus on working capital and cost control has further improved the capital structure. Centralisation efforts in Corporate Express North America and Office Products Europe improve operational efficiency and thereby the Company's service level. Moreover, such projects may contribute to reduce the cost level.

### Supervision and Advice

During the reporting year the Supervisory Board met seven times. In the meetings, special attention was given to the capital structure of the Company, notably a repurchase of the Preference Shares C in the first quarter, which was financed by a rights issue, a new high yield bond and cash on hand.

We also discussed and approved a proposal of the Executive Board to further centralise Corporate Express North America's administrative operations in order to drive cost efficiencies and streamline operations as well as improve the service offered to customers.

The implementation of a central merchandising function for all global office products activities, the Company's approach to the mid-market and generally the course of business as well as the progress of the Company to deliver on its strategy and key performance indicators, were discussed

with the Executive Board on a regular basis. Management of the North American and Australian operations made presentations to us on a wide variety of subjects relevant to their respective businesses, including strategy and course of business during our two-day on-site meeting in North America. With management of the European Office Products business we discussed strategy and measures to improve certain underperforming businesses.

We reviewed and discussed management development and succession planning and agreed that progress had been made by the Company. Regular reports from the Audit Committee and the Compensation, Nominating and Corporate Governance Committee were received and discussed. We reviewed and approved a number of acquisitions in the Office Products Divisions. We also reviewed the relationship between the external auditor and the Company and discussed reports of the Executive Board and Audit Committee on its functioning. The main conclusions of this assessment were positive, and will be shared with the General Meeting of Shareholders to be held on 13 April 2006. At the beginning of the year, we discussed the draft Annual Report 2004.

In the absence of the Executive Board we discussed the functioning of the Executive Board and its individual members. Our conclusions were that the composition of the Executive Board is adequate and that each of the members is suited to his tasks and responsibilities. We also concluded that the division of responsibilities among the members of the Executive Board was balanced and that the functioning of the Executive Board as well as that of the individual members was satisfactory. We did not introduce changes in the composition of the Executive Board.

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We also discussed our own functioning and that of the Committees of the Board while taking into account our profile, composition and the competencies of each of the members of the Supervisory Board. In particular we discussed the composition of the Supervisory Board after the resignation of Messrs Hannan and Barnes who are both U.S. citizens. Given the importance of the North American activities of the Company, we considered that the Board should be strengthened with members having experience with U.S. markets and businesses. As reflected in the schedule of attendance below, the attendance of current members of the Supervisory Board to the meetings of the Board and the Committees was proper. All members of the Board gave evidence of a strong

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**Report of the Supervisory Board**

engagement with the Company and the Board concluded that the co-operation in the reporting year was productive and constructive. The meetings of the Board give room to an open exchange of thoughts resulting in balanced decision making for which the Board can carry collective responsibility.

**Composition of the Supervisory Board and the Executive Board**

During the reporting year the composition of the Supervisory Board was as follows:

Mr P.C. van den Hoek (Chairman), Mr S.W. Barnes (until 31 March 2005), Mr J.J. Hannan (until 31 March 2005), Mr G. Izeboud (from 14 April 2005), Mr A.G. Jacobs, Mr B.J. Noteboom (from 14 April 2005), Mr J. Peelen, Mr G.H. Smit and Mr R. Zwartendijk (until 14 April 2005). For the biographies of the members of the Supervisory Board, please refer to page 51.

Messrs J.J. Hannan and S.W. Barnes resigned from the Board on 31 March 2005, upon the finalisation of the repurchase of Preference Shares C by the Company. In accordance with agreements with two U.S. venture capital groups, Apollo Management IV, L.P. and Bain Capital, LLC, at the issue of Preference Shares C, Messrs Hannan and Barnes had been nominees in the Supervisory Board, representing Apollo and Bain, as long as Apollo and Bain retained 75% of their original interest in Preference Shares C.

The General Meeting of Shareholders held in April 2005 reappointed Mr G.H. Smit for a new term of four years. In the same meeting Messrs G. Izeboud and B.J. Noteboom were appointed members of the Supervisory Board. They received an introduction organised by the Company in consultation with the Chairman.

By virtue of the Board's schedule of retirement, Mr J. Peelen will resign after the General Meeting of Shareholders to be held on 13 April 2006. Mr Peelen has advised the Board that he is available for reappointment. Mr Jacobs has indicated that, on account of reaching the age of 70 in 2006, he wishes to resign after the General Meeting of Shareholders in April. Mr Jacobs, currently Vice-

Chairman of the Board and Chairman of the Audit Committee, served eight years on the Supervisory Board and rendered outstanding services to Buhrmann, for which we owe him great thankfulness.

The Board will propose to the General Meeting of Shareholders in April to appoint Mr F.L.V. Meysman as a new member of the Supervisory Board. Mr Meysman, a Belgian citizen, has worked in executive management positions for U.S. public corporations in several countries, among which the U.S., for a succession of years, and brings the required experience with U.S. markets and businesses.

During the reporting year there were no changes in the composition of the Executive Board.

**Independence**

All members of the Supervisory Board in its composition as at 31 December 2005 may be considered independent as defined in the By-Laws Supervisory Board.

**Schedule of Attendance of the Supervisory Board and Committees**

During 2005 the Supervisory Board met seven times.

Supervisory Board members	Supervisory Board meetings (7)	Audit Committee meetings (6)	CNCG Committee meetings (4)
P.C. Van den Hoek	7	n/a	4



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A.G. Jacobs	7	6	n/a
S.W. Barnes <sup>1</sup>	1	n/a	n/a
J.J. Hannan <sup>1</sup>	0	n/a	n/a
G. Izeboud <sup>2</sup>	4	4	n/a
B.J. Noteboom <sup>2</sup>	4	n/a	3
J. Peelen <sup>3</sup>	7	3	4
G.H. Smit	7	6	n/a
R. Zwartendijk <sup>4</sup>	3	n/a	1

- 1 Messrs Barnes and Hannan resigned from the Supervisory Board as at 31 March 2005.
- 2 Messrs Izeboud and Noteboom were appointed members of the Supervisory Board in the AGM of 14 April 2005.
- 3 Mr Peelen resigned as member of the Audit Committee as from 1 July 2005.
- 4 Mr Zwartendijk resigned from the Supervisory Board at the AGM of 14 April 2005, at the end of his term.

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## Report of the Supervisory Board

### Committees of the Supervisory Board

Without prejudice to its own responsibility, the Supervisory Board has formed two Committees, i.e. the Audit Committee and the Compensation, Nominating and Corporate Governance Committee (CNCG Committee), each consisting of members of the Board.

The purpose of both Committees is described in the Chapter Corporate Governance on page 37 to 45.

#### Audit Committee

In 2005 the Audit Committee paid attention to the implementation of IFRS and the projects aiming to achieve compliance with the Sarbanes-Oxley Act, in particular the requirements of section 404 of this Act. It concerns extensive activities in the area of internal control over financial reporting for which the Executive Board sought advice and support from a number of external experts. Also in the area of risk management, the usual assessment was made of the risks for the Company and particular attention was given to ICT business continuity and disaster recovery programmes. Good progress has been made. Finally the Audit Committee discussed with the CEO and CFO their certification (pursuant to section 302 of the Sarbanes-Oxley Act) of the Annual Report 2004 and agreed on the conclusions that the Annual Report fairly presented in all material respects the financial condition, results of operations and cash flows of the Company and that no untrue statements of a material fact were included and no material facts were omitted that could make the report misleading.

The Audit Committee reviewed the quarterly and annual results and particular attention was paid to special items and critical accounting policies as well as reports of the Disclosure Committee. The Audit Committee reviewed and discussed reports from the external auditor on the Company's financial reporting as well as follow-up actions by management.

The audit scope and approach, independence and fees of the external auditor were discussed and an extensive assessment was made of its performance, and of the relationship between the external auditor and the Company. The appointment of the new lead partner was approved.

The tax and pension position of the Company were reviewed and discussed as well as the report of the internal audit function on the control status of the operating companies. With the Director Internal Audit, the Audit Committee also discussed his planning and resources for 2006.

The analysis of the fair enterprise value of the Company at the cash-generating unit level was discussed with management and the external auditor to determine the possible impairment under both IFRS and US GAAP and the Audit Committee agreed with its conclusions that an impairment of goodwill in 2005 is not appropriate.

During the reporting year the composition of the Audit Committee has been as follows:

Mr A.G. Jacobs (Chairman), Mr J. Peelen (until 1 July 2005), Mr G.H. Smit, Mr G. Izeboud (from 1 July 2005), who according to the Supervisory Board may all be qualified as financial experts as defined in the Audit Committee Charter. During the reporting year, the Audit Committee met six times. All meetings were attended by the external auditor as well as representatives from management and the financial function. The Audit Committee also had regular, brief discussions with the external auditor in the absence of management.

In 2005 the Audit Committee received training on certain technical aspects of internal controls in the light of U.S. Securities laws. This training was organised by the Company with the help of outside advisers.

#### Compensation, Nominating and Corporate Governance Committee (CNCG Committee)

In its meetings during 2005 the CNCG Committee paid special attention to executive remuneration. It spoke extensively about several modalities of executive long-term and short-term compensation and resolved that at present no changes were required to the existing system as such. Changes were discussed and made to certain elements of the long-term cash incentive plan available

to senior executives in North America. The Committee also discussed the implications of changes in Dutch legislation that alter the fiscal climate in which the current pension promises to the Dutch-based members of the Executive Board were made.

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## Report of the Supervisory Board

It obtained outside expert advice and concluded to adjust the current pension arrangements for these Executive Board members at no additional cost for the Company. Amendments to the contract of the U.S.-based Board member were also discussed and agreed. For a description of the amendments, see the Remuneration Report on page 52 to 61. Long-term and short-term bonus targets for members of the Executive Board were determined for 2005 as well as the extent to which targets set for 2004 had been achieved.

The CNGC Committee reviewed and discussed a succession plan and the performance review structure for top management of the Company.

It also discussed corporate governance issues, particularly whether changes needed to be made to the corporate governance structure of the Company in the light of national and international developments. It proposed to change the provision regarding independence of Supervisory Board members (for a description please refer to the Corporate Governance chapter on page 40).

During the reporting year the CNGC Committee met four times. The CNGC Committee consisted of Mr P.C. van den Hoek (Chairman), Mr J. Peelen, Mr R. Zwartendijk (until his resignation from the Board in April 2005) and Mr B.J. Noteboom (as from 1 July 2005).

### Corporate Governance

The corporate governance structure of Buhrmann is described in the chapter Corporate Governance on page 37 to 45. We endorse all principles and apply almost all of the best practice provisions of the Dutch Corporate Governance Code (the Code). All exceptions to the Code have been disclosed in the above mentioned Corporate Governance chapter. The corporate governance structure of the Company has been discussed with the General Meeting of Shareholders in April 2005.

### Remuneration Report

The Remuneration Report forms part of and is incorporated in the Report of the Supervisory Board. During the reporting year no changes were made to the remuneration policy. Changes to the remuneration policy for members of the Executive Board concerning long-term and short-term incentives will be discussed in the General Meeting of Shareholders to be held on 13 April 2006.

### Financial Statements and Dividend Proposal

The Annual Report at hand has been prepared by the Executive Board and consists of the Consolidated Financial Statements, the Financial Statements of Buhrmann NV and the management report of the past financial year. The financial statements have been audited by PricewaterhouseCoopers Accountants N.V. You will find the auditors' report on page 160 of this report.

We have reviewed and can agree with these reports and will accordingly recommend their adoption to the General Meeting of Shareholders to be held on 13 April 2006.

The dividend proposal to the General Meeting of Shareholders, which is consistent with the dividend policy of the Company, is included in the Annual Report on page 159. The dividend will be paid either in cash or in new ordinary shares at the option of the shareholder.

### Discharge

We also propose that the General Meeting of Shareholders, in accordance with Article 32, Paragraph 2 of the Articles of Association, discharges the Executive Board from management as carried out in the financial year and the Supervisory Board from its supervision of the same.

**People**

It follows from the nature of the activities of Buhrmann, that its success or failure is largely dependent on the quality, expertise and devotion of its people. All members of the Supervisory Board are convinced of this starting point and encourage that this value receives due attention in the policy of the Company. The Board also promotes that due notice is given to training and development on the job. The Board expresses its sincere thankfulness to the Company's employees for their commitment to Buhrmann.

**Looking ahead**

We believe that the Company is fit and ready to reinforce its competitive position through further growth, possibly by making acquisitions if and when they are expected to bring shareholder value.

**Supervisory Board**

Amsterdam, 23 February 2006

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## Biographies Supervisory Board

**1 Paul C. van den Hoek** 1939, Chairman Position: Barrister in Amsterdam (Stibbe). Nationality: Dutch. Appointed in 1993, current term of office until 2008. Supervisory directorships: AON Groep Nederland B.V. (Chairman), ASM International N.V. (Chairman), Robeco Groep N.V. (Chairman), Robeco N.V. (Chairman), Rolinco N.V. (Chairman), Rorento N.V. (Chairman), Het Financieele Dagblad Holding B.V. (Chairman), Wavin B.V. (Chairman), Euronext Amsterdam N.V.

**2 Aad G. Jacobs** 1936, Vice Chairman

Previous position: Chairman of the Executive Board of ING Groep N.V. Nationality: Dutch. Appointed in 1998, current term of office will end in 2006. Supervisory directorships: N.V. Royal Dutch Shell plc (Chairman), VNU N.V. (Chairman), ING Groep N.V., Johan Enschedé B.V. (Chairman), SBM Offshore N.V. (Vice Chairman), Imtech N.V. (Chairman).

**3 Gilles Izeboud** 1942

Previous position: Board member of PriceWaterhouseCoopers. Nationality: Dutch. Appointed in 2005, current term of office until 2009. Supervisory directorships: Robeco Groep N.V., Robeco N.V., Rolinco N.V., Rorento N.V., ConQuaestor BV, ENDEX European Derivatives Exchange NV.

**4 Ben J. Noteboom** 1958

Current position: CEO Randstad Holding nv. Nationality: Dutch. Appointed in 2005, current term of office until 2009. Supervisory directorships: none.

**5 Jan Peelen** 1940

Previous position: Member Executive Committee of Unilever and member of Unilever Board. Nationality: Dutch. Appointed in 1999, current term of office until 2006. Supervisory directorships: VVAA Groep B.V. (Chairman), Koninklijke Friesland Foods N.V., Arcadis N.V., Albron B.V.

**6 Gert H. Smit** 1948

Previous position: Chairman of the Executive Board of Vedior N.V. Principal position: Managing Director TriFinance Holding B.V. Nationality: Dutch. Appointed in 1998, current term of office until 2009. Supervisory directorships: Transavia Airlines C.V., Endemol N.V., Martin Schilder Holding B.V. (Chairman), M.S.J. Beheer B.V. (Chairman), UnivéRegio+ (Chairman).

Messrs Steven W. Barnes, John J. Hannan and Rob Zwartendijk resigned from the Supervisory Board in the course of the reporting year.

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## 4 Chapter 6

# Remuneration Report

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## Remuneration Report

This report of the Supervisory Board sets out the remuneration policy for the Executive Board. It also provides details of the remuneration in the reporting year of members of the Executive Board and the Supervisory Board.

### Remuneration Policy

#### Procedure

The remuneration policy for the Executive Board is determined by the Supervisory Board on the recommendation of the Compensation, Nominating and Corporate Governance Committee (CNCG Committee). The tasks and responsibilities of the CNCG Committee are described in the Corporate Governance section (page 41). The remuneration policy was adopted in the Annual General Meeting of Shareholders held on 29 April 2004. Any material amendments to the policy shall be submitted to the General Meeting of Shareholders. In the reporting year, no material changes were made to the remuneration policy.

Determination of the remuneration for each individual Executive Board member is in principle a responsibility of the Supervisory Board. The Supervisory Board has delegated this authority to the CNCG Committee. Pursuant to this delegation of authority, and acting within the principles of the remuneration policy, the CNCG Committee determines the remuneration packages for the members of the Executive Board, including base salary, pension rights, annual bonus and long-term cash incentive awards, grants of share options and any severance payments. The CNCG Committee may make decisions which reflect special circumstances and make remuneration alterations which will be explained in the next Annual Report. The CNCG Committee does not retain remuneration consultants but seeks professional advice from external advisers as and when required.

#### Objective

The objective of the remuneration policy for members of the Executive Board is to attract and retain qualified and expert Executive Board members with an international outlook and motivate them to perform in such a way that the value of Buhrmann is enhanced. Remuneration of the Executive Board is aimed at balancing short-term operational performance with the longer-term objective of creating sustainable value and growth. Variable pay is a significant part of the total remuneration package for the members of the Executive Board.

#### Reward structure

The total remuneration package for members of the Executive Board consists of:

- base salary;
- annual performance bonus;
- long-term cash incentive plan;
- share option plan;
- pension arrangements;
- other benefits and allowances.

Levels of remuneration are reviewed annually taking account of competitive levels of remuneration according to relevant industry comparisons. From time to time the CNCG Committee will seek expert advice on remuneration levels.

The details of the remuneration packages of members of the Executive Board are as follows:

#### *Base salary*

The base salary for members of the Executive Board is set at a market competitive level, using industry survey data provided by outside remuneration advisers. Where a member of the Executive Board resides outside the Netherlands, benchmark salary levels are referenced for the relevant markets, currently being Europe and North America.



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## Remuneration Report

### *Annual performance bonus*

Members of the Executive Board participate in an annual bonus plan based on the achievement of a number of targets determined at the beginning of each calendar year. Bonus levels for the Executive Board may range from 0% to 75% of base salary. The targets are set to be challenging and to reflect key drivers for value creation, long-term growth in shareholder value, and the development of earnings per share.

For the Chief Executive Officer, Chief Financial Officer and the other European-based Board members, the bonus targets may be a combination of the performance of the total Group, Division-based targets and individual targets. The bonus of the North American-based Executive Board member entirely relates to the performance of Buhrmann's North American business and includes an over achievement bonus range for above-target performance. The targets for 2005 are described on page 58. Specific targets are not disclosed for reasons of commercial confidentiality.

At the end of each financial year the CNCG Committee measures the results against the targets set. The amount of the annual bonus is then calculated and is payable after the finalisation of the audited accounts of the financial year in question. The CNCG Committee has the right to change targets as a result of unforeseen circumstances and it may also decide to grant a special award for special circumstances if such is justified in the opinion of the Committee. Such measures will be accounted for in the Annual Report.

### *Long-term cash incentive plan*

In addition to the annual bonus plan, the North American-based Executive Board member participates in a long-term cash incentive plan designed specifically for the senior management of the Office Products North America Division. Under the long-term incentive plan 2003-2005, a bonus of up to 2.5 times base salary can be earned annually subject to the achievement of specific performance conditions related to annual economic value

creation targets. In the event of an overachievement of the target, the long-term cash incentive payment may be increased to up to 3.125 times base salary. Other members of the Executive Board do not participate in the long-term cash incentive plan.

### *Share option plan*

Buhrmann operates a share option plan, the Buhrmann Incentive Plan, which aims to focus senior management on the growth of long-term sustainable value for shareholders. A varying number (300 to 400) of senior managers participates and includes the members of the Executive Board. The allocation of the share options granted to the individual Executive Board members is determined annually by the CNCG Committee and the aggregate number of options granted to members of the Executive Board in any year shall not exceed 20% of the total number of options granted in that year.

The exercise price for option rights granted is the closing price of Buhrmann ordinary shares on the first trading day on which the shares are quoted ex-dividend after the Annual General Meeting of Shareholders. Neither the exercise price nor other conditions in relation to the granted options can be modified during the term of the options, except insofar as prompted by structural changes relating to the shares or the Company in accordance with established market practice.

The options granted up to and including 2002 have a term of five years. From 2003, the options have a term of seven years. All options vest after three years, provided, in the case of options granted as from 2004, that the performance condition is met.

At the Annual General Shareholders' meeting held in 2004, shareholders approved the adoption of a new share option plan. Pursuant to this new Buhrmann Incentive Plan, the number of options granted is dependent on the performance of the Company

relative to a peer group as measured over a three-year period up to the vesting date.

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## Remuneration Report

The performance of the Company is measured by the concept of total shareholder return, or TSR. Using TSR, which shows the total return to shareholders as a combination of share price appreciation and dividends distributed, the performance of the Company's shares against other companies' shares can be compared over the relevant (three-year) period. Using the TSR peer group ranking as a performance indicator demonstrates a clear link between the reward provided and the investment growth enjoyed by our shareholders (in comparison to that enjoyed by investors in the defined peer group companies).

The financial performance of the Company, as measured by TSR, is compared to the TSR of a peer group of up to 12 companies. The criteria for a company to fit within this peer group include, among other things, that such company (i) be in the same or similar industry as Buhrmann; (ii) have a comparable business model to Buhrmann; (iii) be listed or traded on a major stock exchange; (iv) have a certain minimum market capitalisation; (v) be present in at least North America or Europe; and (vi) be considered a peer of Buhrmann by both the investor community and by Buhrmann itself.

The peer group companies for option grants under the new Buhrmann Incentive Plan in 2004 and 2005 are: Bunzl PLC; Genuine Parts Company; Hagemeyer N.V.; Manutan International S.A.; Office Depot, Inc.; OfficeMax, Inc.; Randstad Holding NV; Staples, Inc.; United Stationers, Inc.; Wesco International, Inc. and W.W. Grainger, Inc.

The composition of the peer group may be changed by the Supervisory Board for future option grants, provided that the above-listed peer group criteria are met. In addition, where options have been granted, but have not yet begun vesting, the Supervisory Board may change the composition of the peer group with respect to that grant, if a peer group company at the time of grant no longer meets one or more of the criteria. The peer group for both the 2004 and 2005 option grants originally included Rexel S.A., which was delisted in the course of 2005. The Supervisory Board has decided not to replace this company in the peer group, which as a result has effectively been reduced to 11 companies.

The TSR for each peer group company is calculated over the three-year period following each annual grant of options under the new Buhrmann Incentive Plan, and each peer group company is ranked in descending order of generated TSR to determine the relative position of Buhrmann. The conditional awards vest three years after the date of grant but the number of share options to vest is dependent upon Buhrmann's ranking as follows:

TSR peer group ranking	Vested award (% of original conditional award that will vest)
1st	200%
2nd	175%
3rd	150%
4th	125%
5th	100%
6th	75%

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7th	50%
8th to 12th	0%

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As a matter of illustration, the provisional ranking of Buhrmann at 31 December 2005 for the 2004 grant was number 3, and for the 2005 grant was number 2.

The maximum number of options for the 2005 grant under the new Buhrmann Incentive Plan was 1,853,359, representing 1.25% of the total number of ordinary shares outstanding as of 18 April 2005, the date of the option grant. The number of options vesting of both the 2004 grant and the 2005 grant may be increased up to 2.5% if, as a result of the Company's performance relative to the peer group, more than 100% of the granted options vest.

### *Pension arrangements*

Retirement benefits are designed to be in line with the relevant market practice and consistent with those provided by other multinational companies in each country of residence. For the two Dutch Executive Board members, Mr F.H.J. Koffrie and Mr F.F. Waller, pension arrangements (until 2005) are based on individual defined contribution plans with a pension payment date at age 65, and with premium payments (based on a table increasing relative to age) until the age of 60. Pre-pension arrangements provide for potential retirement from the age of 60 to 62, dependent on the agreement of the Supervisory Board. In addition, pension arrangements include an entitlement to a pension in the event of ill health or disability and a spouse's

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or dependant's pension on death, on terms similar to those applicable to employees participating in the Dutch Buhrmann Pension Fund. As a result of changes in Dutch legislation, adjustments to these pension arrangements will be proposed to the Annual General Meeting to be held in April 2006 (see the paragraph Future developments on page 57).

Mr G. Dean, who is a U.K. citizen, has pension arrangements divided between the U.K. and the Netherlands. His current pension arrangement consists partly of the individual defined contribution plan in place for the Dutch Executive Board members and partly a participation in the defined benefit scheme of Corporate Express UK Ltd, with a retirement age of 61. Pre-pension arrangements are again identical to those of the Dutch members of the Executive Board, while the pension arrangements in the event of ill health, disability and death are a combination of terms applying to employees participating in the Corporate Express UK Ltd Pension Fund, and the Dutch Members of the Executive Board.

Mr M. Hoffman, who is a U.S. citizen, is eligible to participate in the regular US Corporate Express, Inc. defined contribution plan (401K) on terms similar to other employees of Corporate Express, Inc. Participants are eligible, at the earliest, to take their contributions at age 59 1/2, or latest age 70.

### *Other benefits and allowances*

Members of the Executive Board enjoy similar benefits to many other employees of the Buhrmann Group. These may include subsidised medical insurance, the use of company cars, an allowance to cover small out-of-pocket expenses not covered by the reimbursement of their business entertaining expenses and contributions as part of certain deferred compensation schemes.

As from 2003, the Company does not grant personal loans or guarantees to members of the Executive Board. Loans outstanding to members of the Executive Board have been granted to meet upfront Dutch income tax on share options granted up to and including 2002.

### *Service contracts of members of the Executive Board*

The members of the Executive Board have service contracts with Buhrmann NV, with the exception of the U.S.-based Board member who has a contract of service with Corporate Express, Inc. Service contracts and the main conditions of service for members of the Executive Board are reviewed annually. The contract of Mr Hoffman is for a fixed term, expiring at the end of 2008. The other members of the Executive Board have been appointed for an indefinite term provided however, that their contract will terminate when the individual has reached the age of 62. Notwithstanding this, contracts of service with members of the Executive Board may be terminated at the option of the Supervisory Board at a moment in the period when the member of the Executive Board has reached the age of between 60 and 62.

Notice periods of up to six months have been set for each Executive Board member.

The current contracts of the members of the Executive Board determine that where employment is terminated in the event of an acquisition of the Company or where actual control passes into other hands (change of control), or in the case of reorganisation, termination of the Company's activities or in other comparable circumstances that cannot be considered as blameworthy function fulfilment on the part of the Board member concerned, a fixed severance payment will be made. In such cases, compensation will be paid by Buhrmann to the amount of three times the annual fixed salary (twice the annual fixed salary in the case of the contract of Mr M.S. Hoffman) and the pension accumulation over the period of three years, or two years (in the case of the contract with Mr Hoffman), will continue.

With regard to other situations, no fixed severance payments have been arranged with the members of the Executive Board. Buhrmann believes that the circumstances of each case should be taken into account, considering relevant factors such as the reason for the termination, the age of the person in question, and the duration of employment, when determining the amount of severance payment, as a result of which, in specific cases, it could exceed the compensation mentioned in the Dutch Corporate Governance Code. The performance by a Board member of his duties will in any event be an important factor.



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### *Future developments*

The CNCG Committee keeps the remuneration policy for members of the Executive Board under review in the light of Company and market developments.

In view of this the Supervisory Board is of the opinion that the current target bonus levels (annual and long-term cash bonus) as a percentage of the fixed salary should be increased for the U.S.-based Board member. It will therefore be proposed to the Annual General Meeting to be held in April 2006 to adopt the following changes to the Remuneration Policy:

	Current policy	Proposed change
<b>Annual performance bonus</b>		
range of payout at bonus target	0% 75%	0% 75% and 0% 100% (U.S.-based Board member only)
<b>Long-term cash incentive plan (U.S.-based Board member only)</b>		
range of payout at target	2.5 times fixed salary	3.25 times fixed salary
payout in case of overachievement	3.125 times salary (or 125% of target payout)	3.9 times salary (or 120% of target payout)

Following changes in Dutch legislation that alter the fiscal climate in which the current pension promises to the Dutch-based members of the Executive Board were made, the current pension arrangements for these Board members, Mr Koffrie and Mr Waller, have been adjusted.

The defined contribution table has been adjusted for both individuals, in line with current fiscal requirements. With regard to pre-pension, a life cycle plan will be used by both individuals. In the case of Mr Koffrie who falls in an age group for which a special transition arrangement is applicable, the existing early retirement reserve of €1.4 million, which is released pursuant to the new legislation, will be contributed to the life cycle plan. In the case of Mr Waller, the early retirement reserve of €0.5 million will not be contributed to the life cycle plan, but the accrual will be released in the Company's results; instead an annual contribution equal to 12% of Mr Waller's fixed salary will be made by the Company to the life cycle plan.

Other amendments include an adjustment of the pensionable salary by including part of the bonus actually paid out (capped at 60% of the target bonus) for both individuals and increasing the fixed salary of Mr Waller by 0.64%. The changes to the pension and prepension arrangements are cost neutral to the Company and are not considered material by the Supervisory Board. They will therefore not be submitted for adoption by the Annual General Meeting.

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### Remuneration of Executive Board and Supervisory Board 2005

The disclosures in this section are in compliance with the requirements of Title 9, Book 2 of the Dutch

Civil Code and the Dutch Corporate Governance Code and where applicable have been included in the audit by the external auditor.

#### Remuneration of members of the Executive Board

in thousands of euro	Base salary		Annual bonus**		Other incentives***		Pension	
	2005	2004	2005	2004	2005	2004	2005	2004
F.H.J. Koffrie	567	561	319 (75%)	252 (60%)			198	217
R.W.A. de Becker*		63						19
G. Dean	425	421	255 (100%)	210 (100%)		250	323	335
M.S. Hoffman	548	522	455 (110%)	449 (114%)	1,228	1,335	6	6
F.F. Waller	425	344	242 (95%)	172 (100%)			138	125
<b>Total</b>	<b>1,965</b>	<b>1,911</b>	<b>1,271</b>	<b>1,083</b>	<b>1,228</b>	<b>1,585</b>	<b>665</b>	<b>702</b>

\* Mr De Becker left the Company as at 29 February 2004.

\*\* The percentage in parenthesis represents the percentage score of the total bonus opportunity for the individual that was awarded over the respective year's performance paid out in the first quarter of the following year.

\*\*\* Other incentives are cash remunerations or accruals for cash remunerations such as the long-term incentive plan (Mr Hoffman) or any special awards granted.

#### Remuneration Executive Board 2005

##### Base salary

Remuneration is paid in euros with exception of the remuneration of Mr Hoffman whose remuneration is paid in US dollars. Correcting for currency translation effects and period of membership of the Executive Board, the annualised increase of the total

salary costs was approximately 6% compared to 2004 and the total increase reflected a 7% increase for the European Executive Board members and a 5% increase for the North American Executive Board member. The increase was a result of the yearly benchmarking exercise whereby salary payable to members of the Executive Board was compared with salaries of other executive directors of similar companies based in the Netherlands, Europe and North America respectively.

#### *Annual performance bonus*

Group, Divisional and personal targets were set by the CNGC Committee for 2005 as follows:

**Group:** these were based on the achievement of an earnings per share target.

**Divisional:** these were based on the achievement of targets for EBIT, economic value added and sales growth.

**Personal:** these were based on agreed key objectives relative to the Executive Board member's specific responsibilities.

Bonuses related to 2005 amount to €1,271 thousand. The financial targets have generally been achieved. Personal targets for Mr Koffrie and Mr Waller were not completely achieved. Bonuses in 2004 amounted to €1,083 thousand.

#### *Other incentives*

The other incentives in 2005 amount to €1,228 thousand. The amount relates entirely to the accrual for the award for Mr Hoffman under the North American Long-term Incentive Plan. The other incentives in 2004 amount to €1,585 thousand.

#### *Pension arrangements*

Pension charges of €665 thousand in 2005 (€702 thousand in 2004) consist of payments made to the relevant pension schemes and accruals for potential early retirement according to the regular, contractual rates. The changes versus 2004 reflect minor adjustments in actuarial accrual rates. The early retirement provision for Mr De Becker was released after he left the Company in 2004. The early retirement plan until and including 2005 is kept as an unfunded retirement benefit accrual in the Company accounts, and any amounts eventually paid remain conditional on Supervisory Board approval. Pension premiums in the compensation table represent pension premiums paid to the defined contribution pension plans and the annual charge regarding the unfunded potential retirement benefit provision.

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## Remuneration Report

### *Share options for the members of the Executive Board*

At the end of 2005, the members of the Executive Board held option rights on 954,650 Buhrmann ordinary shares granted under the Buhrmann Incentive Plan and the New Buhrmann Incentive

Plan. The table below sets forth the movements in the number of outstanding option rights to members of the Executive Board.

1 January 2005 <sup>1</sup>	Granted during the year	Option exercise price <sup>1,2</sup>	Fair value of grant in euro <sup>3</sup>	Granted in 2005	Exercised in 2005	Outstanding 31 December 2005	Expiry date
<b>F.H.J. Koffrie</b>							
42,288	2000	31.16	418,000		lapsed	0	15.04.2005
42,288	2001	23.19	317,200			42,288	19.04.2006
58,146	2002	12.95	348,150			58,146	05.05.2007
58,146	2003	2.70	72,600			58,146	01.05.2010
89,862	2004	7.37	440,324			89,862	02.05.2011
	2005	7.40	432,236	89,862		89,862	17.04.2012
<b>290,730</b>				<b>89,862</b>		<b>338,304</b>	
<b>G. Dean</b>							
26,430	2000	24.92	261,250		lapsed	0	15.04.2005
29,073	2001	18.55	218,075			29,073	19.04.2006
37,002	2002	12.95	221,550			37,002	05.05.2007

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	37,002	2003	2.70	46,200		37,002	01.05.2010
	44,402	2004	7.37	217,570		44,402	02.05.2011
		2005	7.40	213,574	44,402	44,402	17.04.2012
	<b>173,909</b>				<b>44,402</b>	<b>191,881</b>	
M.S. Hoffman							
	15,858	2000	24.92	156,750	lapsed		15.04.2005
	18,501	2001	18.55	138,775		18,501	19.04.2006
	52,860	2002	12.95	316,500		52,860	05.05.2007
	52,860	2003	2.70	66,000		52,860	01.05.2010
	63,432	2004	7.37	310,817		63,432	02.05.2011
		2005	7.40	305,108	63,432	63,432	17.04.2012
	<b>203,511</b>				<b>63,432</b>	<b>251,085</b>	
F.F. Waller							
	21,144	2000	31.16	209,000	lapsed	0	15.04.2005
	21,144	2001	23.19	158,600		21,144	19.04.2006
	31,716	2002	12.95	189,900		31,716	05.05.2007
	31,716	2003	2.70	39,600		31,716	01.05.2010
	44,402	2004	7.37	217,570		44,402	02.05.2011
		2005	7.40	213,574	44,402	44,402	17.04.2012
	<b>150,122</b>				<b>44,402</b>	<b>173,380</b>	
<b>Total</b>	<b>818,272</b>				<b>242,098</b>	<b>954,650</b>	

1 In the reporting year, the number of options as well as the exercise price of the options granted upto and including in 2004 has been adjusted by a factor of 0.9456 to compensate for the dilution effect caused by the rights issue in the first quarter of 2005. The aggregate number of options outstanding at that time for members of the Executive Board increased by 44,272. The adjustment factor that was applied is derived from the theoretical ex-rights price (TERP) of the Buhrmann share. The fair value of the options has not changed as a result of the application

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of the adjustment function.

- 2 Under Dutch fiscal rules, management receiving options could under the Buhrmann Incentive Plan upto and including 2003 elect to accept a higher exercise price (25% higher in 2001 2002 and 33.3% higher in 2003). The base exercise price was set at €7.40 in 2005, €7.37 in 2004, €2.70 in 2003, €12.95 in 2002, €18.55 in 2001 and €24.92 in 2000, equalling the share price at close of business on the Amsterdam Stock Exchange on 18 April 2005, 3 May 2004, 2 May 2003, 6 May 2002, 20 April 2001 and 17 April 2000 respectively as adjusted (see Note 1 above).
  - 3 The fair value of the options is estimated by using an option price determination model using assumptions at the moment of the grant. It does not reflect the current market value. Details on the model and assumptions used for the calculation are provided on page 115 in the section Financial Statements . It is noted that due to the transition to IFRS, the statistical method of calculation of the fair value has changed as from 2004.
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### *Loans to members of the Executive Board*

Loans totalling €42 thousand (2004: €74 thousand) were outstanding to members of the Executive Board as at 31 December 2005. No new loans have been made since 2002 and the outstanding loans

will be fully redeemed in 2006. Historically they have been granted by the Company within the context of the Share Option Plan and served to finance the upfront Dutch income tax which is due by the optionees on the basis of the option grant.

### Specification:

in thousands of euro, unless stated otherwise	Principal	Interest	Outstanding 31 December 2004	Repaid in 2005	Outstanding 31 December 2005
<b>F.H.J. Koffrie</b>					
2000	25	5.00%	3	3	0
2001	16	5.25%	5	3	2
2002	78	5.25%	40	15	25
			<b>48</b>	<b>21</b>	<b>27</b>
<b>F.F. Waller</b>					
2000	13	5.00%	1	1	0
2001	8	5.25%	3	2	1
2002	43	5.25%	22	8	14
			<b>26</b>	<b>11</b>	<b>15</b>
<b>Total</b>			<b>74</b>	<b>32</b>	<b>42</b>

No advances or guarantees have been given to or for members of the Executive Board.

*Shareholdings by members of the Executive Board*

As at 31 December 2005, the members of the Executive Board held the following number of shares in Buhrmann:

The members of the Executive Board have no special voting rights in the General Meeting of Shareholders.

	Ordinary shares	% Ordinary shares outstanding
F.H.J. Koffrie	66,351	< 0.1%
M.S. Hoffman	25,000	< 0.1%
F.F. Waller	4,103	< 0.1%
	<b>95,454</b>	<b>&lt; 0.1%</b>

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## Remuneration Report

### Remuneration of members of the Supervisory Board 2005

The General Meeting of Shareholders determines the remuneration for the Supervisory Board members. The remuneration for members of the Supervisory Board does not depend on the Company's results. Remuneration for the members of the Supervisory Board is composed entirely of base remuneration. Members of the Supervisory Board are not eligible to participate in any bonus or

profit-sharing plans, or in any other incentive-based plans maintained by the Company. The Company does not provide pension benefits for members of the Supervisory Board.

Remuneration of members of the Supervisory Board was increased in 2005 as result of a resolution of the General Meeting of Shareholders held on 14 April 2005 and amounted to €296 thousand (2004: €270 thousand).

### Specification:

in thousands of euro	2005	2004
P.C. van den Hoek <sup>1,2</sup>	74.6	65.6
A.G. Jacobs <sup>1,2</sup>	61.6	55.6
R.C. Gay <sup>6</sup>		9.3
J.J.Hannan <sup>3</sup>	7.0	28.0
S.W. Barnes <sup>4</sup>	7.0	18.6
J. Peelen <sup>2</sup>	39.5	32.6
G.H. Smit <sup>2</sup>	38.0	30.3
R. Zwartendijk <sup>2</sup>	11.0	30.3
G. Izeboud <sup>2,7</sup>	28.6	
B.J. Noteboom <sup>2,7</sup>	28.6	



<b>Total</b>	<b>295.9</b>	<b>270.3</b>
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- 1 Including remuneration received as member of the Supervisory Board of Buhrmann Nederland Holding B.V.
  - 2 Including remuneration received as member of the Audit Committee and/or the Compensation, Nominating and Corporate Governance Committee, as applicable.
  - 3 Mr Hannan was appointed as member of the Supervisory Board as per 8 October 2003 and resigned on 31 March 2005.
  - 4 Mr Barnes was appointed as member of the Supervisory Board as per 29 April 2004 and resigned on 31 March 2005.
  - 5 Mr Ressler resigned from the Supervisory Board on 8 October 2003.
  - 6 Mr Gay resigned from the Supervisory Board on 29 April 2004.
  - 7 Messr Izeboud and Noteboom were appointed on 14 April 2005.
  - 8 Mr Zwartendijk resigned from the Supervisory Board on 14 April 2005.
- 

#### *Share Options for members of the Supervisory Board*

The members of the Supervisory Board held no option rights to Buhrmann shares as at 31 December 2005.

#### *Shareholdings by members of the Supervisory Board*

Of the members of the Supervisory Board, as at 31 December 2005 only the following persons held interests in the capital stock of Buhrmann NV as set forth below:

The members of the Supervisory Board have no special voting rights in the General Meeting of Shareholders. No advances or guarantees have been given to or for members of the Supervisory Board.

	Ordinary shares	% of ordinary shares outstanding	Depositary receipts of Preference Shares A	% of Preference Shares A outstanding
P.C. van den Hoek *	41,133	< 0.1%		0%
A.G. Jacobs	1,251	< 0.1%	411	< 0.1%
	<b>42,384</b>	<b>&lt; 0.1%</b>	<b>411</b>	<b>&lt; 0.1%</b>

\* Mr van den Hoek transferred the discretionary management of his securities portfolio to an independent third party.

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### Risk Factors

The key risks related to our industry, business operations and other risks and uncertainties related to our business are described below. These risks are not the only ones we face; additional risks of which we are presently not aware or that we currently deem immaterial may also impair our business. Any of these risks may adversely affect Buhrmann's execution of the strategy, financial condition and result of operations.

### Risks relating to our industry

The demand for Buhrmann's products and services relates to the number of white-collar workers employed by Buhrmann's customers.

Buhrmann's Office Products business is concentrated in North America, Western Europe and Australia. The demand for Buhrmann's products and services, most notably in office products, relates to the number of white-collar workers employed by Buhrmann's customers in these markets. A decline or interruption of economic and consequently employment growth in these markets or more specifically a reduction of white-collar workers employed by Buhrmann's customers may adversely affect Buhrmann's operating results.

Customers are able to reduce their spend per white-collar worker on short-term notice, by postponing the purchase of items or through the substitution towards lower-cost items.

Buhrmann's customers may, on short notice, postpone or reduce spending on Buhrmann's products and services per white-collar worker, for instance, through using our eCommerce platforms to control purchasing patterns at our customer. As a result, our level of sales can significantly change over a short period of time. In addition, customers may also, on short notice, substitute certain of Buhrmann's products and services for its other, potentially lower margin, products and services.

Although our customer base is spread over many industries and sectors, including government institutions, most of our customers are large corporations or institutions which frequently re-tender their office products contracts.

Many of our large account customers frequently (every two to three years) re-tender their office products contracts in order to take advantage of the competitive pricing within the office products industries, eroding achieved efficiencies in our office products distribution activities. Although we have tens of thousands of customers, and no single customer represents more than 1% of our revenues, the loss of several large account customers in a relatively short period as a result of contract re-tendering could materially adversely affect our business.

Our reliance on suppliers' allowances and promotional incentives could impact profitability.

We derive important benefits from suppliers' allowances (rebates) and promotional incentives (catalogue income) provided by certain suppliers of products and services. We cannot be certain that we will be able to take advantage of any such suppliers' allowances and promotional incentives that may be offered in the future.

Should any of our key suppliers reduce or otherwise eliminate suppliers' allowances and promotional benefits, our profit margin for these products and services may be harmed, potentially resulting in a material adverse effect on our results of operations.

Revenues in Buhrmann's Graphic Systems are cyclical.

A substantial part of the Graphic Systems Division's revenues derives from the sale of printing equipment which is regarded as a high-value investment good. The demand for this type of good depends to a large extent on developments in economic circumstances, particularly in relation to the activity levels at commercial printers, and innovation of technology at Graphic Systems' main supplier (economic obsolescence). As a result, Graphic Systems experiences cyclicity in its revenues which could adversely affect Buhrmann's operations over sustained periods (historically cycles had a duration of eight to nine years).

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### Risks relating to our business operations

[Buhrmann may not be able to manage its growth effectively, including the hire and retention of enough qualified staff.](#)

Challenges which may result from organic growth, as well as growth through acquisitions, include Buhrmann's ability to improve the efficiency of growing operations; hiring and retention of sufficient qualified personnel to staff new or expanded operations; maintain its existing customer base and the amount of sales to these customers; and assess the value, strengths and weaknesses of acquisition candidates. Buhrmann's potential failure to address these concerns could prevent Buhrmann from achieving its strategic objectives.

[Inability to maintain and improve its information systems effectively, and prevent and recover from serious breakdowns, could disrupt Buhrmann's business processes.](#)

Buhrmann needs to maintain and consistently improve sophisticated information systems to grow its businesses and achieve operating efficiencies. If Buhrmann fails to do so, its information systems may not function correctly or efficiently, which could have an adverse effect on Buhrmann's ability to perform administrative functions and process and distribute customer orders. This, in turn, could have a material adverse impact on Buhrmann's results of operations. Furthermore, in the event of a serious breakdown of information systems, customers will expect a timely recovery. If Buhrmann fails to implement information technology improvements or recover from serious breakdowns within the anticipated time frame, such failure could have a material adverse effect on Buhrmann's future business developments.

[Our restructuring programmes may not achieve expected benefits.](#)

From time to time, Buhrmann implements restructuring programmes, including reductions in the number of staff. Buhrmann expects that these programmes will result in structural cost savings and will improve Buhrmann's operating results. However, this expectation involves a number of assumptions and uncertainties, and Buhrmann may not achieve the expected benefits. The savings expected from these programmes are often significant and need to be realised on a timely basis. In addition, these restructuring programmes absorb management time and can interrupt normal business operations.

[Buhrmann could lose market share and profit margins due to increased competitive pressures from our direct competitors as well as other \(new\) distribution channels.](#)

Buhrmann operates in a highly competitive market. Many of Buhrmann's competitors offer the same or similar products that Buhrmann offers to the same customers or potential customers. Some of Buhrmann's competitors may have advantages over Buhrmann, including greater financial resources, better technical capabilities, better marketing capabilities, the ability to adapt more quickly to changing customer requirements, greater name recognition and the ability to devote greater resources to developing, promoting and selling their products. Also, new entrants in Buhrmann's markets may, by offering alternative distribution channels, change the competitive landscape to Buhrmann's disadvantage. If Buhrmann's competitors successfully exploit these advantages, they could force Buhrmann to lower its prices and reduce the volume sold.

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## Other Financial Information

The continuation and successful retention of office products contracts depends primarily on pricing and service levels; notwithstanding the contractual side, a disruption of service levels has a direct impact on sales levels achieved.

The continuation of office products contracts with our existing customers, and the successful retention of new office products contracts, primarily depends on pricing and service levels. We believe that one of the key factors differentiating Buhrmann from its competitors is its ability to provide competitive pricing on products combined with high-quality service levels. Any disruption in the service levels that our customers have come to expect from us could result in the loss of their business to our competitors and adversely impact sales going forward.

If Buhrmann's contract with Heidelberg were to be terminated, or Heidelberg were to cease operations, Buhrmann could lose most of its Graphic Systems revenues.

Buhrmann's Graphics Systems is the authorised distributor in a number of countries of printing equipment manufactured by Heidelberg. Graphic Systems derives most of its revenues from the sale of that equipment. The distribution agreement runs until 30 June 2008 but will continue in effect after 30 June 2008 unless terminated with 18 months, prior written notice by one of the parties. The agreement may nevertheless be terminated earlier by either party for cause.

If Buhrmann's relationship with Microsoft were to be terminated, or Microsoft were to alter their business model, Buhrmann could lose most of its gross contribution derived from ASAP Software.

ASAP Software is, among others, a distributor of Microsoft software in a number of countries. More than half of its gross contribution is derived from the sale of Microsoft products.

### Other risks and uncertainties related to our business

Buhrmann's exposure to exchange rate fluctuations may affect its reported results of operations and financial condition.

The majority of Buhrmann's activities is conducted in currencies other than the euro. The position in relation to the US dollar is particularly relevant as approximately two-thirds of Buhrmann's operating results were generated in US dollars in 2005. This results in foreign exchange translation exposure when our results are translated into euro in our Consolidated Financial Statements. For example, a 10% weakening in the value of the US dollar in relation to the euro would have decreased the result after taxes in 2005 by approximately 5%. Under the Company's foreign exchange policy, translation risks in these subsidiaries are not hedged. Also Buhrmann finances its subsidiaries predominantly through internal debt denominated in local currencies. Exchange rate fluctuations may lead to currency translation adjustments which may have a direct impact on the Buhrmann Group's equity and results.

### Buhrmann has material debt.

At 31 December 2005, we had long-term borrowings of €1,184 million, based on IFRS. Generally we are categorised by rating agencies as a highly leveraged company. Buhrmann's indebtedness could have important consequences, including that Buhrmann's ability to obtain additional financing for working capital, capital expenditures, acquisitions, or general corporate purposes may be impaired, limiting our flexibility. Also it may increase our vulnerability to general adverse economic and industry conditions including that we experience difficulties in satisfying our obligations with respect to the 2014 Notes and 2015 Notes or our Senior Facilities Agreement.

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It is noted that a substantial part of Buhrmann's assets has been pledged to secure Buhrmann's obligations under the Senior Facilities Agreement and in connection with its securitisation programme and will be unavailable to secure other debt.

If Buhrmann's cash flow and capital resources are insufficient to fund its debt service obligations, Buhrmann may be forced to reduce or delay scheduled expansion and capital expenditures, sell material assets or operations, obtain additional capital or restructure its debt. In the event that Buhrmann is required to dispose of material assets or operations, obtain additional capital, or restructure its debt to meet its debt service and other obligations, the terms of any such transaction may not be as advantageous to Buhrmann as they otherwise might be.

### [Buhrmann is restricted by the terms of its debt.](#)

The Senior Facilities Agreement determines Buhrmann's ability to, among other things, incur other debt, pay dividends, make investments and enter into certain corporate transactions. The Senior Facilities Agreement also requires Buhrmann to meet certain minimum or maximum financial ratios and tests. Buhrmann may not be able to do so for reasons beyond its control. If Buhrmann fails to comply with the obligations in the Senior Facilities Agreement, there could be an event of default. This may cause Buhrmann to renegotiate the terms of the debt which may lead to an increase of interest expenses and may further restrict Buhrmann's ability to operate its business, including making acquisitions and paying dividends. In addition, if an event of default occurs, the lenders under the Senior Facilities Agreement could declare the debt under that agreement immediately due and payable, and seek to foreclose on Buhrmann's assets that secure the Senior Facilities Agreement. If there is a default, Buhrmann may not have sufficient assets to repay the debt under that facility and other debt.

In addition, other funding instruments such as the accounts receivable securitisation programme, our 2% Subordinated Convertible Bonds due 2010, the 2014 Notes and 2015 Notes have certain restrictions attached. Failure to comply with the restrictions imposed in relation to any such instruments could result in a default under those agreements.

### [Adverse developments in equity and bond markets may affect pension cost and may require Buhrmann to make additional contributions to its pension funds.](#)

Buhrmann is operating a variety of pension funds, including a number of defined benefit schemes that are separately insured in trusts (pension funds). Local law or specific arrangements with these pension funds require a minimum funding level of benefit obligations of these pension funds. The pension costs and funding levels are calculated based on certain assumptions. The value of the assets under management of these trusts varies, particularly with developments in the equity and bond markets. Lower than projected returns on the equity and bond markets may require Buhrmann to adjust the assumptions underlying the calculation of the pension cost and may require Buhrmann to make additional contributions to these pension funds in order to meet the minimum funding levels.

### [Changes in the assumptions underlying Buhrmann's estimated utilisation of its considerable amount of tax losses carry-forward could have a material adverse impact on its tax assets and effective tax burden.](#)

Buhrmann has a considerable amount of tax losses carry-forward, pursuant to which it records deferred tax assets. Buhrmann records these deferred tax assets to the amount that Buhrmann estimates the deferred tax assets are likely to be realised. In determining deferred tax assets and deferred tax liabilities, Buhrmann takes into account estimated future taxable income, tax planning, applicable limitations on the use of tax losses carry-forward and the possibility that prior year tax returns will be challenged by the tax authorities. If actual future taxable income is different than originally assessed, if tax planning

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fails to materialise, if limitations on the use of tax losses carry-forward apply or if the possibility that prior year tax returns will be challenged turn out to be different than originally assessed, deferred tax assets and deferred tax liabilities may have to be adjusted which could have a material adverse effect on Buhrmann's reported tax expense and net result in future years.

### [We face risks associated with acquisitions and divestitures.](#)

Risks we could face with respect to recent and future acquisitions include difficulties in the integration of operations, technologies, products and personnel of the acquired entity; diversion of management's attention away from other business concerns; and expenses of any undisclosed or unknown liabilities of the acquired entity.

In connection with our divestments, Buhrmann may have agreed to indemnify the purchasers against various potential liabilities, such as liabilities related to legal and regulatory proceedings, environmental liabilities and liabilities related to taxes if appropriate. Buhrmann has established provisions for such potential liabilities that Buhrmann believes are adequate. However, Buhrmann cannot ascertain that these provisions will in fact be sufficient to cover these potential liabilities.

### [Volatility of the market for our ordinary shares, the 2014 Notes, the 2015 Notes and the Subordinated Convertible Bonds.](#)

The market price of Buhrmann's ordinary shares, the 2014 Notes, the 2015 Notes and the Subordinated Convertible Bonds could be subject to wide fluctuations in response to numerous factors, many of which are beyond the control of Buhrmann. These factors include, among other things, actual or anticipated variations in operating results, earnings releases by the Buhrmann Group and its competitors, changes in financial estimates by securities analysts, market conditions in the industry and the general state of the securities market, governmental legislation or regulation, currency and exchange rate fluctuations, as well as general economic and market conditions, such as recessions.

## **Risk Control Framework**

### [Company-level controls](#)

Next to our corporate governance structure, our internal arrangements for Company-level controls are primarily derived from our Management Charter. The purpose of this Management Charter is to define for all our employees the most important aspects of fulfilling their individual and collective responsibilities towards Buhrmann. During 2005, the Management Charter has been updated reflecting developments in our business. The revised Management Charter contains our Corporate Profile, Responsibilities, Business Principles and Code of Ethics (see for this document also our web site: [www.buhrmann.com](http://www.buhrmann.com)), Authority Limits and the Letter of Representation Process. The charter also refers to our set of Mandatory Policies, Manuals and Other Instructions. These policies address matters such as the Disclosure of Company Information, Fair Treatment and Equal Opportunity, ICT Business Continuity and Disaster Recovery, and Compliance to Competition Laws.

Within this framework, the area of internal control over financial reporting is primarily covered by a policy statement on the Financial Management Process supported by the Accounting Manual respectively Internal Control Manual. Also procedures for whistle-blowing and fraud reporting are in place.

In terms of these arrangements, if applicable, we have taken guidance from the COSO internal control framework (COSO-I).

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### Industry, operations and other risks

The major risk factors are described in the preceding section. These risks are managed by a combination of assessing the potential impact and regular reviews. In general, considerations are part of our ongoing management process, to what extent risks can be avoided in an economical, sensible way respectively need to be taken as part of our business.

### Monitoring, assessment and reporting

Buhrmann uses a comprehensive management reporting system to monitor the Company's performance. This comprises a coherent set of instruments, which cover adoption of strategy, portfolio analysis, budgeting and reporting of current results, as well as projected results. Internally, we set financial targets and judge business performance primarily by using performance measures based on economic-value creation. Reporting, analysis and review of actual results takes place on a monthly basis and covers not only results, but also balance sheet, cash flow information and some other operational performance indices.

The management of risks associated with business activities, and compliance with local legislation and regulations, functions through the responsibility of local operational management following normal reporting lines to senior management. In other words, risk management relies primarily on the frequently held business reviews at various levels in the Company. Also our system of authority limits for divisional and local operational management supports risk management. Besides requesting the relevant manager to obtain approval from a higher level of authority for a number of matters, the system triggers a flow of information to senior management of Buhrmann. The same approach applies to corporate matters.

Also, every quarter, operational management is required to confirm by means of a Letter of Representation that compliance is maintained with the Management Charter, policies, manuals, internal control standards, fraud procedures and representation and disclosure requirements.

In order to support the Executive Board in matters related to disclosure controls and procedures, our internal Disclosure Committee reviews, discusses and reports on disclosure-related issues quarterly (the minutes of the Disclosure Committee are also provided to the Audit Committee). The main purpose is to ensure that all disclosures made by Buhrmann are accurate, complete, timely and fairly present the financial condition and the results of operations in all material respects.

The adequacy of the design and proper functioning of internal control systems of our operations are periodically investigated by the Internal Audit Department who report its findings to senior management and the Executive Board. The external auditor has full access to these reports. Although the Internal Audit Department functions directly under the responsibility of the Executive Board, the head of Internal Audit discusses at least annually the control status of our operations with the Audit Committee. In 2005, Internal Audit focused her effort into the area of the preparations for compliance with the U.S. Sarbanes-Oxley Act. Consequently only a limited number of classical audits were carried out. The head of Internal Audit attends the meetings with the Audit Committee.

The Executive Board of Buhrmann is responsible for the design and operation of the Company's internal risk control systems. Although the purpose of these systems is to enable risks to be optimally managed, such systems, no matter how well designed and operated, can never provide absolute assurance regarding achievement of our Company's objectives, or entirely prevent material losses, fraud and the violation of laws or regulations from occurring. Also, as with other business propositions, we need to apply our judgement in evaluating the cost-benefit relationship of possible controls and control procedures, while taking into account the developments in our business and the external environment.

### Developments in our control environment

In relation to our U.S. listing requirements, significant work continues to be done for compliance with the section 404 of the Sarbanes-Oxley Act. This refers particularly to the





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requirements for scoping, documentation and testing of internal controls. Our Internal Control Manual was finalised in 2005 and an evaluation of the design of many internal control processes was carried out. Also a readiness review by our external auditors has been conducted. For clarity, the statements provided under evaluation of internal controls over financial reporting cannot be treated as a statement in accordance with the requirements of the section 404 of the Sarbanes-Oxley Act.

### External auditor

The external auditor reports on findings on internal control as part of the audit of the Financial Statements. Also the external auditor attends the meetings with the Audit Committee. The external auditor's reports are discussed at the appropriate levels in the organisation. The Group level reports are reviewed both by the Executive Board and the Audit Committee. In respect of the conclusions and observations about the Annual Report a final reporting takes place to the Executive Board and Supervisory Board jointly.

The independence of our external auditor is required by the rules under the provisions of our Policy on External Auditors Independence and Services (for information on auditor independence and fees see page 44 to 45). This policy stipulates, among other things, what services may not be provided and to what extent certain non-audit services may be provided by the external auditor. Other provisions require, for example, that the lead audit partner and review partner rotate from their position after a maximum period of five years. The lead partner was replaced during 2005. In the context of a pending court case against Béfec (a predecessor of PricewaterhouseCoopers, France), the independence of our external auditors was discussed among the Executive Board, the Audit Committee and the signing partners of our external auditors, PricewaterhouseCoopers Accountants N.V. after which it was concluded that there are appropriate measures in place at the external auditor to safeguard their independence. In 2005, we carried out an in-depth assessment of the performance of our external auditors and the audit approach taken. This has resulted in a number of changes to improve the efficiency of the audit process and the continuation of the assignment subject to the normal, annual contracts and approval procedures.

### Disclosure Controls and Procedures

We maintain disclosure controls and procedures to ensure that information is accumulated and communicated to the Company's management, including its Chief Executive Officer and Chief Financial Officer, as appropriate, to allow timely decisions regarding required disclosure. As of the end of the period covered by this annual report, we carried out an evaluation, under the supervision and with the participation of the Company's management, including the Company's Chief Executive Officer and the Company's Chief Financial Officer, of the effectiveness of the design and operation of our disclosure controls and procedures. Based on the foregoing, the Company's Chief Executive Officer and Chief Financial Officer concluded that the Company's disclosure controls and procedures were effective at a reasonable level of assurance.

During the period covered by this Annual Report, there have been no changes in our internal controls over financial reporting that have materially affected, or are reasonably likely to materially affect, the Company's internal controls over financial reporting.

### Evaluation of internal controls over financial reporting (Dutch Corporate Governance Code)

The Executive Board has on various occasions analysed and assessed its internal controls over financial reporting. Our operational and senior management have carried out similar assessments and reported results on a quarterly basis to us in business performance reviews and Letters of Representation with follow-up meetings if required. We have assessed their findings in conjunction with the results of internal and external audits and any other information available. This resulted in identifying a small number of cases where additional activities have been respectively are being carried out to fully strengthen the controls. No major issues were reported nor do we have indications that our internal controls will not continue to properly function. Consequently, during the period covered by this Annual Report, we believe that our internal controls over financial reporting were adequate and have been operating appropriately, at reasonable levels of assurance.

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### Capital Resources

Buhrmann's cash requirements in excess of cash generated by operations are largely funded by borrowings under arrangements with commercial banks and debt raised in the capital markets.

The working capital levels reported over 2005 were sufficient.

### The Senior Facilities Agreement

The Senior Facilities Agreement was arranged in the course of 2003 and funded on 31 December 2003. The Senior Facilities Agreement initially consisted of a Term Loan A of €120 million and Term Loans B with tranches of €50 million and US\$380 million plus a working capital facility of €255 million. On 1 July 2004, the Term Loans B were converted into Term Loans C. The US dollar tranche Term Loans C was increased by US\$125 million. On 30 November 2005 the Term Loans C were converted into the Term Loans D thereby reducing the applicable margin over LIBOR with 0.75%. The security provided for the Senior Facilities Agreement is a pledge on assets by Buhrmann NV, Buhrmann US Inc. and substantially all of Buhrmann's existing and future U.S. subsidiaries and certain of its material non-U.S. subsidiaries. Borrowings under the Senior Facilities Agreement bear interest at floating rates related to LIBOR or EURIBOR, as applicable, for the relevant currency for varying fixed interest periods.

The interest rate margins for the working capital facility, the Term Loan A and the Term Loans D vary with the leverage ratio (pricing grid). The initial margin for the working capital facility and the Term Loan A is 2.50%. The initial margin for the Term Loans D is 1.75%. The working capital facility carries a fee of 0.75% for the undrawn balance. The documentation of the Senior Facilities Agreement provides for increases in the working capital facility and term loans subject to meeting certain conditions such as a maximum senior leverage ratio.

The Senior Facilities Agreement imposes certain restrictions on Buhrmann and certain of its subsidiaries, including restrictions on the ability to incur additional indebtedness. Buhrmann also is required to apply a percentage of the proceeds of any equity offering (other than certain equity offerings such as the transaction to finance the purchase of the Preference Shares C) and sale of assets to the prepayment of debt under the facility. Under the Senior Facilities Agreement, Buhrmann must comply with certain financial covenants. Buhrmann was in compliance with these financial covenants as of 31 December 2005. Buhrmann can on occasion obtain consent from its lenders to amend certain terms and conditions of the Senior Facilities Agreement, which may involve additional fees.

### 81/4% Senior Subordinated Notes due 2014 (2014 Notes)

In June 2004, Buhrmann US Inc. issued US\$150 million in aggregate principal amount of 81/4% Senior Subordinated Notes due 2014 (2014 Notes) in a private placement. These bonds are unsecured obligations of Buhrmann US Inc., and are guaranteed by Buhrmann and certain of its subsidiaries. In September 2004, Buhrmann US Inc. filed a registration statement on Form F-4 with the SEC for US\$150 million in aggregate principal amount of the 2014 Notes, the terms of which were substantially identical to the unregistered bonds issued in June. The registration statement filed by Buhrmann US Inc. was an offer to exchange all of its outstanding unregistered 2014 Notes for the newly registered 2014 Notes. Pursuant to this exchange offer, which closed in October 2004, registered bonds were issued to certain existing holders in exchange for their unregistered bonds.

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### [77/8% Senior Subordinated Notes due 2015 \(2015 Notes\)](#)

On 31 March 2005, Buhrmann US Inc. issued US\$150 million in aggregate principal amount of 77/8% Senior Subordinated Notes due 2015 (2015 Notes) in a private placement. These bonds are unsecured obligations of Buhrmann US Inc., and are guaranteed by Buhrmann and certain of its subsidiaries. In August 2005, Buhrmann US Inc. filed a registration statement on Form F-4 with the SEC for US\$150 million in aggregate principal amount of the 2015 Notes, the terms of which were substantially identical to the unregistered bonds issued on 31 March 2005. The registration statement filed by Buhrmann US Inc. was an offer to exchange all of its outstanding unregistered 2015 Notes for the newly registered 2015 Notes. Pursuant to this exchange offer, registered bonds were issued to certain existing holders in exchange for their unregistered bonds.

### [Seven-year Subordinated Convertible Bonds](#)

In December 2003, Buhrmann issued its €115 million Subordinated Convertible Bonds, which are listed on the Amsterdam Stock Exchange. The Subordinated Convertible Bonds have a coupon of 2% which is payable annually on 18 June and is convertible into Buhrmann ordinary shares. The conversion price was initially €8.40 per ordinary share and is adjusted annually, among others, for cash dividend. At 31 December 2005 the conversion price was €7.78 per ordinary share.

The Subordinated Convertible Bonds must be redeemed on or before 18 December 2010. Buhrmann has the option to redeem the Subordinated Convertible Bonds after 9 July 2008 if the official closing price of Buhrmann's ordinary shares has been in excess of 150% of the conversion price for 20 trading days in a period of 30 trading days.

### [Accounts receivable securitisation programme](#)

Buhrmann has an accounts receivable securitisation programme under which funds are raised by pledging accounts receivable from operating companies in the United States as security for short-term and medium-term borrowings. The operating companies sell their accounts receivable to Buhrmann Silver US LLC, which in turn pledges the accounts receivable to third-party dedicated entities as security for short-term borrowings in the form of short-term notes and medium-term notes. At 31 December 2005, accounts receivables of US\$379 million (€321 million) were pledged under this programme. The programme delivers funding at attractive rates and at the same time diversifies sources of capital and increases financial flexibility.

The Short Term Notes are issued in US dollars, reflecting the currency of the pledged receivables. The amount of Short Term Notes outstanding against the receivables pledged fluctuates as a result of liquidity requirements, advance rates calculated and invoices outstanding. To ensure availability of refinancing for the notes, a back-up liquidity facility has been arranged. At 31 December 2005 and 31 December 2004, no Short Term Notes were issued or outstanding.

In July 2002, Medium Term Notes in US dollars and GBP were issued. As a consequence of the sale of the paper merchanting division, the collateral for the Medium Term Notes denominated in GBP in the form of accounts receivables denominated in GBP generated by paper merchanting companies in the United Kingdom, no longer existed. The Medium Term Notes outstanding in GBP, amounting to £107 million were therefore redeemed on 25 November 2003. At 31 December 2005, US\$100 million of Medium Term Notes were outstanding. The average interest margin, including issuer's cost, is approximately 4.64% over LIBOR.

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The receivables and liabilities in connection with the accounts receivable securitisation programme are included in Buhrmann's Consolidated Balance Sheet, both under IFRS and US GAAP.

For transactions relating to the accounts receivable securitisation programme, see page 109 in the section [Financial Statements](#).

### Hedging

Buhrmann has entered into a series of interest rate hedging agreements, the purpose of which is to limit Buhrmann's interest cost with respect to its long-term debt. For more information about our hedging policies and interest rate swaps, we refer to Note 31 in the section [Financial Statements](#).

Buhrmann also purchases various financial instruments and enters into certain agreements in the ordinary course of business in order to hedge price and foreign currency risks arising from the purchase of raw materials and the sale of its products.

### Research and Development

Buhrmann's policy is to expense costs of research as incurred and to capitalise costs of development. Costs of research were insignificant in the years 2005 and 2004.

### Inflation

In North America, we estimate that price inflation as experienced by Buhrmann for office products was between 1% and 2% annually in 2005. Employee benefit costs typically increased with 3% to 4% due to inflationary factors.

In Europe, Buhrmann experienced a slight price deflation for office products in 2005. Employee benefit costs increased in these years with 2% to 3% annually due to inflationary factors.

Individual product categories may have had significant different price developments as noted above. This applies in particular to paper, computer supplies and stationery products.

### Contractual obligations, contingent liabilities, commitments and guarantees

Long-term debt payments excluding Preference Shares A which are perpetual at 31 December 2005 were €1,055 million in total, which is further detailed under [Capital resources](#) above. Interest included in the table on the next page does not include the effect of interest rate swaps.

Buhrmann has certain contingent liabilities, commitments and guarantees which are not included in the Consolidated Balance Sheet.

Rent and operating leases of €456 million in total at 31 December 2005 (€388 million at 31 December 2004) are primarily related to distribution facilities and offices which the Company leases under non-cancellable operating leases. The amounts are the nominal value of future lease payments and are netted for sub-leases.

As at 31 December 2005, Buhrmann is required to make the following scheduled long-term debt payments:

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in millions of euro	2006	2007	2008	2009	2010	>2010	Perpetual	Total
Term Loan A	16	26	26	27				96
Term Loans D	5	5	5	5	449			469
Preference Shares A							181	181
2014 Notes						127		127
2015 Notes						127		127
Subordinated Convertible Bonds					115			115
Account receivables securitisation		85						85
Others	25	9		2				36
<b>Total</b>	<b>46</b>	<b>125</b>	<b>31</b>	<b>34</b>	<b>564</b>	<b>254</b>	<b>181</b>	<b>1,236</b>

## Other Financial Information

### Contractual obligations, contingent liabilities, commitments and guarantees

The table below presents our on- and off-balance sheet contractual cash obligations as at 31 December 2005.

in millions of euro, payments due by period	Total	Less than 1 year	1 3 years	3 5 years	More than 5 years
Total long-term debt payments and interest*	1,393	106	263	686	338
Rent and operating leases	456	91	138	82	145
Repurchase guarantees	43	10	13	20	
Other contractual obligations and guarantees	9	5	4		
<b>Total contractual cash obligations</b>	<b>1,901</b>	<b>212</b>	<b>418</b>	<b>788</b>	<b>483</b>

\* Excludes Preference Shares A which are perpetual.

Repurchase guarantees of €43 million in total at 31 December 2005 (€52 million at 31 December 2004) mainly relate to repurchase guarantees concerning graphic machines sold to customers and financed by external financing companies.

Other contractual obligations and guarantees of €9 million in total at 31 December 2005 (€11 million at 31 December 2004) mainly relate to investment commitments relating to expenditure on projects, such as the development of information technology systems.

### Off-Balance Sheet Arrangements

Buhrmann has commitments to purchasers of divested businesses with respect to indemnifications and representations and warranties. These commitments include indemnifications for the imposition of additional taxes upon the divested company and/or the purchaser covering the period before the divestment. For these indemnification and warranty commitments, a provision of €14 million is included in the Consolidated Balance Sheet at 31 December 2005. This provision is calculated based on the expected payments to be made under these indemnification and warranty commitments.

In connection with the accounts receivable securitisation programme (the Programme), Buhrmann has entered into agreements pursuant to which Buhrmann has agreed to guarantee the performance of the Buhrmann operating companies in the United States that sell their accounts receivable into the Programme, and the servicers of the Programme (including compliance with the terms of the documentation under the Programme relating to selection and servicing of receivables). However, Buhrmann does not guarantee payment on any accounts receivable sold to the master purchasers in accordance with the documentation under the Programme nor does Buhrmann guarantee repayment of any notes

issued in connection with the Programme. Buhrmann's obligations under the guarantees issued in connection with the Programme are not quantifiable and are contingent in nature. For more information about the agreed guarantees in connection with the Programme, we refer to the material contracts related to the Programme described on page 162. The transactions in the Programme are described on page 110 in the section Financial Statements .

Buhrmann has issued certain performance guarantees, to an estimated maximum amount of €2 million at 31 December 2005. The major part of these guarantees expires latest on 1 September 2007.

#### **Property, Plant and Equipment**

We lease our principal executive offices, which are located at Hoogoorddreef 62, 1101 BE Amsterdam ZO, the Netherlands. We own and lease additional properties in the United States, Europe and Australia for use in the ordinary course of business. Land and buildings had a book value of €102 million at 31 December 2005. We do not own or lease any physical property that is considered material to us as a whole.

We periodically reassess the adequacy of our facilities. If necessary we renew, discontinue, acquire or lease properties to provide an adequate infrastructure for our business. We believe that our current facilities are adequate for our current level of business but are continuously evaluating potential for rationalisation.

#### **Trend Information**

Our 2005 performance underlines our ability to generate profitable sales growth. We benefited from our continuing investments in future growth opportunities. As a global player in fragmented markets, we are increasingly taking advantage of the trend of large companies to outsource

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and consolidate non-strategic tasks such as procurement of office products. We are positive about prospects for sales growth in 2006, based on our expectations of continued favourable macroeconomic trends in North America and Australia and gradually recovering markets in Europe.

### Selected financial data

The following tables present selected consolidated financial data as of and for the years ended 31 December 2004 and 2005. The selected consolidated financial data should be read in conjunction with our consolidated financial statements and the notes thereto included elsewhere in this Annual Report. Additionally, please see the Group Financial Review in chapter 2 starting on page 16 for a description of major events that may affect the comparability of the results of operations presented below.

### Income statement data

in millions of euro	2005	2004
Net sales	5,890	5,553
Gross contribution	1,776	1,671
Operating result	232	214
Result before taxes	46	94
Taxes	(25)	13
Net result	21	107
Attributable to:		
<b>Holders of ordinary shares of Buhrmann NV</b>	<b>2</b>	<b>90</b>
Minority interests in Group companies	19	18
	<b>21</b>	<b>107</b>

### Balance sheet data

in millions of euro, at period end	2005	2004

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Goodwill	1,499	1,322
Working capital	474	388
Total assets	4,042	3,659
Long-term borrowings	1,184	1,265
Total equity	1,510	1,118

Other data

in millions of euro, unless otherwise indicated	2005	2004
Depreciation of property, plant and equipment and amortisation of internally used software and other intangible assets	89	89
Capital expenditures	65	63
Capital stock ordinary	215	166
Number of ordinary shares outstanding at year end (in thousands)	178,750	137,595
Dividend declared per ordinary share in euro	0.17*	0.14
Basic net result per share attributable to holders of ordinary shares Buhrmann NV	0.01	0.62
Diluted net result per share attributable to holders of ordinary shares Buhrmann NV	0.01	0.53

\* Subject to approval Annual General Meeting of Shareholders.

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## Consolidated Statements of Income

for the years ended 31 December 2005 and 2004  
in millions of euro

	Notes	2005	2004
<b>Net sales</b>	6	<b>5,890</b>	<b>5,553</b>
Purchase value of trade goods sold		(4,114)	(3,882)
Gross contribution		1,776	1,671
Employee benefit expenses, excluding restructuring	7	(915)	(880)
Depreciation of property, plant and equipment and amortisation of internally used software and other intangible assets		(89)	(89)
Charge Civil Settlement Agreement	8	(4)	
Restructuring expenses	9	(17)	(5)
Other operating expenses	8	(519)	(483)
<b>Operating result</b>		<b>232</b>	<b>214</b>
Repurchase Preference Shares C	10	(85)	
Repurchase 2009 Notes	10		(35)
Other financing expenses	10	(106)	(92)
Total financing expenses		(191)	(126)
Share in result of associates	11	0	0

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Subsequent result from disposal of operations	14	5	6
Result before taxes		46	94
Taxes	12	(25)	13
<b>Net result</b>		<b>21</b>	<b>107</b>
<b>Attributable to:</b>			
Holders of ordinary shares Buhrmann NV		2	90
Minority interests in Group companies	13	19	18
		<b>21</b>	<b>107</b>
<b>Net result per share attributable to holders of ordinary shares Buhrmann NV (in euro):</b>			
Basic	15	0.01	0.62
Diluted	15	0.01	0.53

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## Consolidated Balance Sheets as at 31 December 2005 and 2004

in millions of euro

	Notes	2005	2004
<b>Assets</b>			
<b>Non-current assets</b>			
Goodwill	16	1,499	1,322
Internally used software	17	126	122
Other intangible assets	18	8	2
Property, plant and equipment	19	207	202
Net pension asset for funded schemes in surplus	20	90	97
Deferred tax assets	28	436	396
Investments in associates	11	4	4
Other non-current assets	21	26	24
		<b>2,397</b>	<b>2,169</b>
<b>Current assets</b>			
Inventories	22	453	403
Trade receivables	23	874	754
Prepaid expenses and accrued income	24	188	158
Current tax receivable		16	21
Cash and cash equivalents	25	114	154
		<b>1,645</b>	<b>1,490</b>

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<b>Total assets</b>		<b>4,042</b>	<b>3,659</b>
<b>Equity and liabilities</b>			
<b>Shareholders' equity</b>			
Issued and paid-in capital	26,27	215	166
Additional paid-in capital	27	1,713	1,524
Treasury shares	27	(10)	(10)
Other reserves	27	117	(67)
Accumulated deficit	27	(586)	(552)
		<b>1,450</b>	<b>1,062</b>
Minority interests	13	59	56
<b>Total equity</b>		<b>1,510</b>	<b>1,118</b>
<b>Non-current liabilities</b>			
Long-term borrowings	29	1,138	1,232
Deferred tax liabilities	28	136	149
Pensions	20	39	34
Other non-current liabilities			17
Other non-current provisions	30	67	85
		<b>1,380</b>	<b>1,517</b>
<b>Current liabilities</b>			
Current portion of long-term borrowings	29	46	33
Short-term loans and bank overdrafts		10	6
Trade payables		725	673
Current tax payable		4	7
Other current provisions	30	33	18
Other current liabilities	32	334	286

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		1,152	1,024
<b>Total equity and liabilities</b>		<b>4,042</b>	<b>3,659</b>
Commitments not included in the Balance Sheet	34	508	451

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## Consolidated Statements of Cash Flows

for the years ended 31 December 2005 and 2004  
in millions of euro

	2005	2004
<b>Cash flow from operating activities</b>		
Net result	21	107
<b>Adjustments:</b>		
Taxes	25	(13)
Subsequent result from disposal of operations	(5)	(6)
Share in result of associates		
Total financing expenses	191	126
	211	107
<b>Operating result</b>	<b>232</b>	<b>214</b>
Depreciation of property, plant and equipment and amortisation of internally used software and other intangible assets	89	89
Other adjustments for non-cash	17	4
<b>(Increase)/decrease in working capital:</b>		
(Increase)/decrease inventories	1	(16)
(Increase)/decrease accounts receivable	(47)	(3)
Increase/(decrease) accounts payable	(11)	56
(Increase)/decrease prepaid expenses, accrued income and expenses and other receivables and liabilities	6	(4)

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Net (increase)/decrease in working capital	(51)	32
<b>Other operational payments and receivables:</b>		
Profit taxes (net)	(30)	(22)
Payments deducted from provisions for restructuring and other provisions excluding pensions	(17)	(35)
Payments for defined benefit pension plans	(9)	(7)
	(56)	(64)
<b>Net cash provided by operating activities (A)</b>	<b>232</b>	<b>276</b>
<b>Cash flow from investing activities</b>		
Investments in property, plant and equipment and internally used software	(65)	(63)
Proceeds from the disposal of property, plant and equipment	1	1
Acquisitions of Group companies	(18)	(6)
Payments related to integration of acquisitions	(2)	(3)
Proceeds of divestments and transaction fees		(10)
Other	(2)	(5)
<b>Net cash used in investing activities (B)</b>	<b>(86)</b>	<b>(85)</b>
<b>Cash flow available for financing activities (A+B)</b>		
	<b>145</b>	<b>191</b>
<b>Cash flow from financing activities</b>		
Dividend payments	(12)	
Interest payments	(58)	(54)
Dividend Preference Shares A	(11)	(11)
Payment to minority shareholders	(31)	(8)
Proceeds from share issues	239	
Repurchase Preference Shares C (including expenses)	(411)	

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Net proceeds/(repayments) of other long-term borrowings	85	(104)
<b>Net cash used in financing activities (C)</b>	<b>(199)</b>	<b>(177)</b>
<b>Net cash flow (A+B+C)</b>	<b>(54)</b>	<b>14</b>

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## Consolidated Statements of Cash Flows

for the years ended 31 December 2005 and 2004  
in millions of euro

2005	2004
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## Consolidated Statements of Recognised Income and Expense

for the years ended 31 December 2005 and 2004

in millions of euro

	2005	2004
<b>Cash flow hedges:</b>		
Valuation gain/(loss) taken to equity	7	1
Transferred to Income Statement for the year	(2)	
Tax	(2)	
	3	1
Actuarial gains and (losses) on pension plans	(27)	(31)
Tax	8	10
	(19)	(21)
Exchange differences on translation of foreign operations	180	(87)
<b>Net result taken directly to equity</b>	<b>164</b>	<b>(107)</b>
<b>Net result for the year</b>	<b>21</b>	<b>107</b>
<b>Total recognised income and expense for the year</b>	<b>185</b>	
<b>Attributable to:</b>		
Holders of ordinary shares Buhrmann NV	166	(18)
Minority interests in Group companies	19	18

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## Notes to the Consolidated Financial Statements

in millions of euro, unless stated otherwise

### 1 Business

Buhrmann was incorporated in 1875 under the name Koninklijke Nederlandsche Papierfabrieken NV (KNP). In 1993, KNP merged with Buhrmann-Tetterode NV and VRG-Groep NV and the legal entity was renamed NV Koninklijke KNP BT (KNP BT). In 1998, the name KNP BT was changed into Buhrmann NV. The Company is incorporated under the laws of the Netherlands and has its statutory seat in Maastricht (the Netherlands). Buhrmann's corporate head office is located in Amsterdam, the Netherlands.

Buhrmann has five business segments: Office Products North America; Office Products Europe; Office Products Australia; ASAP Software; and Graphic Systems. Office Products North America, Europe and Australia mainly operate under the name Corporate Express and offer a full range of products to large- and medium-sized companies and institutions such as traditional office supplies and office furniture but also break room supplies, janitorial and sanitary products. ASAP Software supplies desktop software and related services and derives its sales predominantly in North America.

Buhrmann also supplies pre-press systems, printing presses, folding, cutting and binding machines and also provides related services and maintenance in six countries in Europe. These activities are grouped in Graphic Systems.

Buhrmann's primary listing of ordinary shares is at Euronext NV in Amsterdam. Buhrmann also has American Depository Shares (ADS) listed on the New York Stock Exchange, representing its ordinary shares, evidenced by American Depository Receipts (ADR), each represent one Ordinary Share of Buhrmann NV.

### 2 Summary of accounting policies

#### Basis of preparation

The Consolidated Financial Statements comply with Title 9, Book 2 of the Netherlands Civil Code. In accordance with Article 402, Title 9, Book 2 of the Netherlands Civil Code, an abbreviated Company Income Statement is included. Buhrmann's accounting policies comply in all respects with IFRS as issued by the International Accounting Standards Board, the interpretations thereof by the International Financial Reporting Interpretations Committee (IFRIC) and the Standing Interpretations Committee (SIC). Some of the standards issued by the International Accounting Standards Board have not been endorsed by the European Union (also called EU IFRS). These standards however, do not affect Buhrmann's accounting policies under IFRS.

Our transition date to IFRS is 1 January 2004 as this is the start date of the earliest period for which full comparative information under IFRS is presented. Until 31 December 2004 Buhrmann reported under accounting principles generally accepted in the Netherlands (Dutch GAAP). Information relating to the nature and effect of transition from Dutch GAAP to IFRS is included in Note 39.

Buhrmann's accounting policies under IFRS vary in certain respects from accounting principles generally accepted in the United States of America (US GAAP). Information relating to the nature and effect of such differences as they relate to the Company is presented in Note 37 which also includes additional disclosures required by the U.S. Securities and Exchange Commission (SEC).

The Consolidated Financial Statements are presented in euro and are prepared under the historical cost convention, except for the financial assets and liabilities (including derivative instruments) which are valued at fair value as described in the Notes.

Amounts are rounded to the nearest million euro, therefore amounts may not equal (sub)totals due to rounding.

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The Consolidated Statements of Income are presented by using a classification of expenses based on the nature of expenses.

As a general principle, an asset is recognised in the Consolidated Balance Sheet when it is probable that the future economic benefits will flow to the Company and the asset can be measured reliably. A liability is recognised in the Consolidated Balance Sheet when it is probable that an outflow of resources will result from the settlement of a present obligation, and the amount at which the settlement will take place can be measured reliably. Non-current liabilities are stated at discounted amounts, excluding deferred tax liabilities. If the criteria for recognition are no longer met, the assets and liabilities are derecognised. Where necessary, the assets have been reduced to reflect permanent diminutions in value.

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## Notes to the Consolidated Financial Statements

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### 2 Summary of accounting policies continued

#### Transition to IFRS

Buhrmann has prepared its IFRS opening balance sheet at 1 January 2004 in accordance with IFRS 1 First-time Adoption of International Financial Reporting Standards. In accordance with IFRS 1, Buhrmann has in its opening IFRS balance sheet:

- Recognised all assets and liabilities whose recognition is required by IFRS.

- Not recognised items as assets or liabilities if IFRS does not permit such recognition.

- Reclassified items that were recognised under Dutch GAAP as one type of asset, liability or component of equity, but are a different type of asset, liability or component of equity under IFRS.

- Applied IFRS in measuring all recognised assets and liabilities.

Buhrmann has used the same accounting policies in its opening IFRS balance sheet and throughout all periods presented in these IFRS financial statements. Those accounting policies comply with each IFRS effective at 31 December 2005. These accounting policies differ from those Buhrmann used under Dutch GAAP. The resulting adjustments arise from events and transactions before the date of transition to IFRS. Therefore, Buhrmann recognised those adjustments directly in equity in the opening IFRS balance sheet.

IFRS 1 has various exemptions to the principle that an entity's opening IFRS balance sheet shall comply with each IFRS effective at 31 December 2005. The following exemptions have been applied by Buhrmann in preparing these financial statements:

#### Business combinations

A first-time adopter of IFRS may elect not to apply IFRS 3 Business Combinations retrospectively to business combinations that occurred before the date of transition to IFRS. Buhrmann has decided to use this exemption which had the following practical implications for Buhrmann's opening IFRS balance sheet at 1 January 2004:

- The carrying amount under Dutch GAAP of assets acquired and liabilities assumed in business combinations prior to 1 January 2004 are their deemed cost under IFRS.

- If an asset acquired, or liability assumed, in business combinations prior to 1 January 2004 was not recognised under Dutch GAAP, Buhrmann recognised and measured it in its Consolidated Balance Sheet on the basis that IFRS would require it in the balance sheet of the acquiree. No such adjustments were made in Buhrmann's IFRS opening balance sheet.

- A first-time adopter of IFRS must exclude from its opening IFRS balance sheet any items recognised under Dutch GAAP with respect to business combinations prior to 1 January 2004 that do not qualify for recognition as an asset or liability under IFRS.

- No such adjustments were made in Buhrmann's IFRS opening balance sheet.

- In principle, the carrying amount of goodwill under Dutch GAAP at 1 January 2004 is the carrying amount under IFRS in Buhrmann's opening IFRS balance sheet.

Regardless of whether there is any indication that the goodwill may be impaired, IFRS 1 requires a first-time adopter of IFRS to test goodwill for impairment at the date of transition to IFRS. This impairment test did not result in an impairment.

Under IFRS, goodwill is treated as an asset of the acquired company. If the acquired company has a functional currency other than the euro, this goodwill is translated into euro. However, a first-time adopter of IFRS need not adjust goodwill for translation in the opening IFRS balance sheet. Buhrmann has decided to use this exemption.

#### Employee benefits

A first-time adopter of IFRS may elect to recognise all cumulative actuarial gains and losses at the date of transition to IFRS with respect to employee benefits. Buhrmann has decided to use this exemption which means the cumulative actuarial gains and losses, with respect to the pension plans which meet the definition of defined benefit plans, are recognised and included in equity in the IFRS opening balance sheet as at 1 January 2004.

*Cumulative translation differences*

Under this exemption, the cumulative translation differences for all foreign operations are deemed to be zero at the date of transition to IFRS. Consequently, the gain or loss on a subsequent disposal of any foreign operation excludes translation differences that arose before the date of transition to IFRS and will only include later translation differences.

IFRS 1 also has certain exceptions which prohibit retrospective application of IFRS standards. The following exceptions are relevant to Buhrmann:

Hedge accounting: It is not allowed to reflect a hedging relationship in the opening IFRS balance sheet if it does not qualify for hedge accounting under IFRS. Transactions entered into before the date of transition to IFRS should not be retrospectively designated as hedges in the opening IFRS balance sheet.

Estimates: Estimates made under IFRS at the date of transition to IFRS must be consistent with estimates made for the same date under Dutch GAAP, after adjustments to reflect any difference in accounting policies, unless there is objective evidence that those estimates were in error.

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## Notes to the Consolidated Financial Statements

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### 2 Summary of accounting policies continued

#### Principles of consolidation

The Consolidated Financial Statements include Buhrmann NV and the entities controlled by Buhrmann. Control is achieved when Buhrmann has the power to govern the financial and operating policies of an investee (subsidiary) so as to obtain benefits from its activities. Control is presumed to exist when Buhrmann NV owns, directly or indirectly through subsidiaries, more than half of the voting power of an entity unless, in exceptional circumstances, it can be demonstrated that such ownership does not constitute control. Subsidiaries are fully consolidated (Group companies) from the date on which control is obtained.

Each Group company measures its balance sheet and income statement items in the currency of the primary economic environment in which the Group company operates ( the functional currency ). The Consolidated Financial Statements are presented in euro, which is the Group s presentation currency. In the consolidation, assets and liabilities of Group companies whose functional currency is not the euro are translated into euro at the rates prevailing at the balance sheet date. Income statements of these Group companies are translated into euros at the average rates for the reporting period. The resulting translation differences are recorded directly in equity as cumulative translation adjustments . The rates used for translation are listed under Transactions in foreign currencies .

Inter-company transactions, balances and unrealised gains on transactions between Group companies are eliminated. Unrealised losses are also eliminated unless the transaction provides evidence of an impairment of the asset transferred.

The interest of minority shareholders in a Group company is stated at the minority s proportion of the net asset (equity) values and net income of the Group company.

A Group company is included in the consolidation until the date on which Buhrmann ceases to control the Group company through disposal.

In case of disposal or classification as held for sale of an entire component of the Company, comprising operations and cash flows that can be clearly distinguished, operationally and for financial reporting purposes, from the rest of the Company, that component is treated as a discontinued operation. Accordingly, the Consolidated Statements of Income of previous years are represented and the results of that operation, including the result on the sale of that operation, are disclosed as a single amount.

#### Transactions in foreign currencies

Transactions in currencies other than the functional currencies of the Group companies are recorded at the exchange rates prevailing on the dates of the transactions. Monetary items (such as receivables, cash and cash equivalents and liabilities) denominated in currencies other than the functional currencies of the Group companies are translated at the rates prevailing on the balance sheet date. The resulting translation differences are reflected in the income statement.

Translation differences, net of related taxation, arising from long-term loans granted to Group companies that have the nature of permanent investments (quasi equity) , are recorded directly in equity as cumulative translation adjustments by analogy of translation differences on shareholdings in Group companies (see Principles of consolidation ).

The following translation rates against the euro have been used (main currencies only):

Currency per 1 EUR	31 December		31 December	
	2005	Average 2005	2004	Average 2004
AUD	1.6109	1.6327	1.7459	1.6891
CAD	1.3725	1.5096	1.6416	1.6169
GBP	0.6853	0.6839	0.7051	0.6785
USD	1.1797	1.2446	1.3621	1.2434

#### Net sales

The criteria for recognition of sales of goods are:

Significant risks and rewards of ownership have been transferred to the buyer. In most cases the significant risks and rewards of ownership are transferred at the point of delivery or at the moment after installation (ready to operate), depending on shipping terms, contractual arrangements and performance obligations.

Buhrmann retains neither continuing managerial involvement nor effective control over the goods sold.

The amount of revenue can be measured reliably and collectibility is reasonably assured.

The related cost (of sales) can be measured reliably.

Based on these criteria, sales of goods are in general recognised at the point of delivery, as Buhrmann has no future performance obligations. In Graphic Systems, sales of machines are recognised after installation while sales of supplies and spare parts are recognised at the point of delivery.

Sales of services are recognised in the period in which the services are rendered.

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### 2 Summary of accounting policies continued

The Company sells copiers and graphic machines together with subsequent servicing usually to third-party lease companies who enter into long-term lease contracts with our customers. The revenue from these contracts is allocated to the delivery of copiers and graphic machines and subsequent servicing in proportion to their fair value which means that any price discount given is allocated in proportion to their fair value.

The Company also rents copiers and graphic machines to customers of which the revenue is recognised on a linear basis over the contractual rental period.

Buhrmann receives contributions from vendors for inclusion of their products in Buhrmann's catalogues which have no relationship with purchased volumes. Catalogue contributions are in principle recognised as income on a linear basis over the period the catalogue is generating sales and included in net sales. Catalogue contributions received for promoting and advertising are recognised in income when the catalogue is released.

Sales are recorded on a gross basis when Buhrmann acts as the primary obligor in a sales transaction and/or whether based on an assessment of certain indicators, such as general inventory risk and credit risks, Buhrmann bears the major part of the risks and rewards in a sales transaction. If the supplier acts as the primary obligor and/or bears the major part of the risks and rewards in a sales transaction, Buhrmann records the sales on a net basis (sales value less purchase value of goods or services).

In the Statements of Income, net sales represents the invoiced value, excluding sales tax, of trade goods sold and services rendered to third parties, less discounts, rebates to customers and less goods returned by the customers. Also included in net sales are shipping and other handling costs separately charged to the customers.

#### Purchase value of trade goods sold

Purchase value of trade goods sold is the average purchase cost of trade goods (see Inventories). Cash discounts for prompt payment are deducted from the purchase value of trade goods sold when incurred.

#### Gross contribution

Gross contribution is arrived at by subtracting purchase value of trade goods sold from net sales.

#### Employee benefits

In general, employee benefits are recorded as an expense in the period in which services by the employee are rendered.

A liability and an expense is recognised for vacation days, vacation pay, bonuses and other short-term benefits when the employees render service that increases their entitlement to these benefits.

The expected cost of long-term benefits such as sabbatical leave, jubilee benefits, disability benefits and long-term bonus plans are recognised as a liability and an expense proportionally for the reporting period. The accounting policies regarding pensions and employee stock options is described below.

Termination benefits are payable whenever an employee's employment is terminated before the normal retirement date or whenever an employee accepts voluntary redundancy in exchange for these benefits. Termination benefits are recognised as a

liability and expense when Buhrmann is committed to either terminate the employment of current employees according to a detailed formal plan or to provide termination benefits as a result of an offer made to encourage voluntary redundancy.

*Pensions*

Defined contribution plans are plans under which Buhrmann pays fixed contributions and will have no legal or constructive obligation to pay additional contributions. Contributions for defined contribution plans are recognised as an expense when incurred.

Defined benefit plans are post-employment benefit plans other than defined contribution plans. The defined benefit plans in the Netherlands and some foreign defined benefit plans are funded with plan assets which have been segregated and restricted in trusts. For the funded plans, contributions are made by Buhrmann, as necessary, to provide assets sufficient to meet benefit entitlements in accordance with, among others, legal requirements and financing agreements with these trusts. In the balance sheet, the pension obligation less, in the case of funded plans, fair value of the plan assets, is recorded either as a net pension provision or a net pension asset. A net pension asset is only recorded to the amount of economic benefits available for Buhrmann in the form of future refunds from the plan or reductions in future contributions to the plan.

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## Notes to the Consolidated Financial Statements

in millions of euro, unless stated otherwise

### 2 Summary of accounting policies continued

The pension obligation of a defined benefit plan is measured as the present value of the estimated pension benefits, taking into account, among others, expected wage inflation and salary increases due to promotion, using the projected unit credit method under which the cost of providing pensions is charged to the income statement so as to spread the service cost over the service lives of employees. The discount rate used to calculate the present value is the interest on high-quality corporate bonds that have a maturity approximating the terms of the related obligations. The net periodic pension cost for defined benefit plans consists of the service cost and interest cost less, in the case of funded plans, expected return on plan assets. In case of an amendment of a defined benefit plan, past service costs are recognised as an expense on a straight-line basis over the average period until the benefits become vested. To the extent that the benefits are vested immediately following the changes to a defined benefit plan, past service costs are recognised immediately as an expense. Actuarial gains and losses arise due to, among others, changes in discount rates, differences between expected and realised returns on plan assets, differences in mortality and differences between expected and actual wage inflation and salary increases due to promotion. Actuarial gains and losses which arose before the date of transition to IFRS at 1 January 2004 are recognised, using the exemption as allowed by IFRS 1. Actuarial gains and losses arising after 1 January 2004 are recorded directly in equity (see Consolidated Statements of Recognised Income and Expense).

#### *Employee stock options*

Stock options are granted to a group of employees. The grants meet the definition of equity-settled, share-based compensation. The fair value of the options is measured at grant date allowing for any market-based performance conditions and recognised as expenses on a linear basis during the vesting period, based on the number of options that eventually vest, with a corresponding increase in equity as option reserve. Vesting conditions are taken into account in the measurement of the fair value and the related recognition of expense. When the options are exercised or lapsed, a reclassification within shareholders' equity takes place from the option reserve to retained earnings. This policy is applied to all options that on 1 January 2005, the date of transition to IFRS, had not been exercised, vested or lapsed.

#### *Acquisition of companies*

The purchase method of accounting is used to account for the acquisition of companies. At the acquisition date, the identifiable assets, liabilities and contingent liabilities of the acquired company are recognised separately based on Buhrmann's accounting policies, regardless of whether they had been previously recognised in the financial statements of the acquired company. The identified assets, liabilities and contingent liabilities of the acquired company are measured initially at their fair values at the acquisition date. This includes intangible assets such as customer lists, customer relationships and brand names, insofar as they can be reliably measured, regardless of whether they will be subsequently used. These intangibles assets are amortised over the estimated useful lives.

The cost of an acquisition includes the fair values, at the date of exchange, of assets given, liabilities incurred or assumed, and equity instruments issued by Buhrmann, in exchange for control of the acquired company plus any costs directly attributable to the acquisition.

Any excess of the cost of the acquisition over Buhrmann's interest in the net fair value of the acquired company's identified assets, liabilities and contingent liabilities is initially recognised as goodwill.

If Buhrmann's interest in the net fair value of the items recognised exceeds the cost of the acquisition, the identification and measurement of the acquired company's identifiable assets, liabilities and contingent liabilities and the measurement of the cost of the business combination are reassessed. Any excess remaining after that reassessment is recognised immediately in the income

statement.

Goodwill acquired with acquisitions of Group companies is separately presented in the Consolidated Balance Sheet. Goodwill acquired with acquisition of associated companies is included in investments in associates.

After the initial recognition, goodwill is measured at cost less accumulated impairment losses. Goodwill is not amortised but instead tested for impairment annually, or more frequently if events or changes in circumstances indicate that the asset might be impaired.

In the impairment test, goodwill related to cash-generating units whose carrying values exceed their recoverable amount are written down to the higher of the net selling price or the discounted net future cash flows expected to be generated. The discount rate is derived from the pre-tax estimated weighted cost of capital, reflecting the risks inherent to the cash-generating unit and a normative financing profile. Impairment losses on goodwill are recognised as an expense immediately and are not reversible. The determination of a cash-generating unit for goodwill impairment testing purposes is based on the business structure (see Note 5).

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## Notes to the Consolidated Financial Statements

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### 2 Summary of accounting policies continued

#### Non-current assets held for sale and discontinued operations

A non-current asset or discontinued operation is classified as held for sale if its carrying amount will be recovered principally through a sale transaction rather than through continuing use. For this to be the case, the asset or discontinued operation must be available for immediate sale in its present condition subject only to terms that are usual and customary for sales of such assets or discontinued operations and its sale must be highly probable.

A non-current asset or discontinued operation classified as held for sale is measured at the lower of its carrying amount and fair value less costs to sell. The carrying amount includes goodwill acquired in a business combination if the Group company or component of the Buhrmann Group is a cash-generating unit to which goodwill has been allocated (see Note 5).

At the time of sale, any gain on disposal is recognised in income, including the cumulative amount of any translation differences recognised directly in equity with respect to the assets or discontinued operation sold.

#### Impairment of non-current assets other than goodwill

At balance sheet date, the carrying amounts of property, plant and equipment, internally used software and other non-current assets is reviewed to determine whether there is any indication that those assets might have been impaired. Assets whose carrying values exceed their recoverable amount are written down to the higher of the net selling price and its value in use. Impairment losses are recognised as an expense immediately. Where an impairment loss of a non-current asset other than goodwill subsequently reverses, the carrying amount of these assets is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash flows.

#### Internally used software

Internally used software is stated at cost less accumulated amortisation and accumulated impairment losses. Amortisation is recognised as an expense and calculated on a straight-line basis over the expected useful life of the internally used software with a maximum of seven years.

The cost includes third-party costs and internal costs, such as employee benefit costs, insofar related to the development of the software. Also included in the cost are borrowing costs to finance the development of software.

#### Property, plant and equipment

Property, plant and equipment are stated at cost less accumulated depreciation and accumulated impairment losses. Depreciation is recognised as an expense and calculated on a straight-line basis over the expected useful lives of the assets, taking into account a potential residual value.

Land is not depreciated.

Each component of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately over its own useful life, not exceeding the remaining useful life of the related asset.

Borrowing costs to finance the construction of property, plant and equipment are capitalised as part of the costs of the asset, during the period of time that is required to complete and prepare the asset for its intended use.

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The depreciation rates per year are as follows:

Land	Not depreciated
Buildings	3 7%
Plant and equipment	5 10%
Other fixed equipment	10 33%

Maintenance, repairs and renewals are generally recognised as expenses during the period in which they are incurred. However, major renovations are capitalised when it is probable that future economic benefits will increase beyond the originally assessed level. Major improvements are recognised as a separate component and depreciated over the useful life of the component, not exceeding the remaining useful life of the related asset.

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### 2 Summary of accounting policies continued

#### Catalogue production costs

The cost to produce catalogues is capitalised insofar as the catalogue enables the receipt of sales orders. The production costs of that part of a catalogue which is used for promoting and advertising products and services is expensed as incurred. The capitalised catalogue production costs includes third-party and internal costs of development and distribution.

The capitalised catalogue production costs are presented as a current asset and amortised on a linear basis over the period the catalogue is generating sales which usually does not exceed 12 months. The amortisation expense is included in other operating costs.

#### Income taxes and deferred taxes

The amount of tax included in the income statement is based on the reported accounting profit plus or minus non-deductible accounting expenses and non-taxable accounting income. The amount of tax included in the income statement includes changes in the valuation of deferred tax assets for loss carry-forwards.

Current tax assets and liabilities are not discounted and are calculated at tax rates prevailing at the balance sheet date.

Deferred tax assets and liabilities are recognised for temporary differences in the carrying value of assets and liabilities and their tax base and for loss carry-forwards. Deferred tax assets are recognised to the extent that it is probable that future taxable profit will be available against which the temporary differences can be utilised. Deferred taxes are not discounted and are determined at the tax rates that are expected to apply to the period when the asset is realised or the liability is settled, based on tax rates (and tax laws) that have been enacted or substantively enacted by the balance sheet date. Deferred tax assets and liabilities are offset when there is a legally enforceable right to offset.

Tax expense and income related to items that are recorded in equity are recorded likewise.

#### Investments in associates

An associate is an entity over which Buhrmann is in a position to exercise significant influence, but not control, in the financial and operational policy decisions of the investee through participation. Significant influence is assumed when Buhrmann holds 20% or more of the voting power. Investments in associates are initially measured at cost and subsequently amended for the Company's share in the result (after tax) of the associate less, if applicable, impairments and less distributions received such as dividends. The result of an associate is determined in accordance with Buhrmann's accounting policies.

#### Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards incidental to ownership of the asset. All other leases are classified as operational leases.

Assets under finance leases, with the Company as lessee are recognised as assets of the Company at their fair value at the date of acquisition or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet as a finance lease obligation. Lease payments are apportioned between finance charges and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability.

Payments under operating leases with the Company as lessee are expensed on a straight-line basis over the term of the relevant lease.

### Inventories

Inventories related to trade goods, used machines and goods in transit are valued at the lower of weighted average purchase cost or net realisable value. Weighted average purchase cost includes the purchase price, import duties and other taxes (other than those subsequently recoverable from the tax authority) and inbound third-party transportation, handling and other costs directly attributable to the acquisition of trade goods.

The purchase price is net of trade discounts and rebates received from suppliers. Cash discounts from suppliers for prompt payment are recognised as income when incurred. The difference between the weighted average purchase cost and net realisable value (if the latter is lower) is the provision for impairment for obsolete and slow-moving items.

### Trade receivables

Trade receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less an allowance for doubtful receivables. The allowance is established when there is objective evidence that the Group will not be able to collect all amounts due according to the original terms of the receivables. The amount of the allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. The amount of allowance is recognised in the income statement.

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### 2 Summary of accounting policies continued

#### Other receivables

Other receivables and prepayments are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less an allowance for doubtful receivables.

#### Cash and cash equivalents

Cash and cash equivalents are carried in the balance sheet at fair value comprising cash on hand, deposits held at call with banks and other short-term, highly liquid investments with original maturities of three months or less.

#### Shareholders' equity, ordinary shares, Preference Shares

Buhrmann's ordinary shares are classified as shareholders' equity. External costs directly attributable to the issue of new ordinary shares, other than in connection with business combinations, are deducted from shareholders' equity net of tax.

Buhrmann's Preference Shares A are classified as a financial liability and stated at fair value (proceeds received net of transaction costs incurred). Under IFRS, the critical feature in differentiating a financial liability from an equity instrument is the existence of a contractual obligation on one party (the issuer) to deliver cash or another financial asset to the other party (the holder) or to exchange another financial instrument with the holder under conditions that are potentially unfavourable to the issuer. When such a contractual obligation exists, that instrument meets the definition of a financial liability regardless of the manner in which the contractual obligation will be settled.

Further information regarding Buhrmann's ordinary shares and Preference Shares is given in Note 26.

The option reserve in shareholders' equity is the amount of expenses recognised in connection with the employee share options. When the options are exercised or lapsed, a reclassification from the option reserve to retained earnings within shareholders' equity takes place.

The cumulative translation adjustments in shareholders' equity relates to the euro translation of assets and liabilities of Group companies whose functional currency is not the euro. When a Group company is sold or otherwise disposed of, the cumulative translation adjustments, if any, are recognised in the income statement as part of the result on the sale or disposal. Also, cumulative translation adjustments with respect to long-term loans that are designated as permanent investments (quasi equity, see Transactions in foreign currencies) are recognised in the income statement when these loans are reduced.

The hedge reserve relates to changes in the fair value of the interest rate swaps for which hedge accounting is applied. The amounts recorded in the hedge reserve are recognised in the income statement, as other financing expenses, when the hedged item affects the income statement.

#### Subordinated Convertible Bonds

Buhrmann's Subordinated Convertible Bonds are classified as a compound financial instrument. The liability component is initially stated at fair value (proceeds received net of transaction costs incurred) and is subsequently stated at amortised cost which is the initial amount minus interest and principal payments plus cumulative amortisation using the effective interest method of any difference between the initial amount and the maturity amount. The amortisation is recorded in the income statement. The value of the conversion option is determined using the residual method. The liability component is recorded as long-term borrowings and the value of the conversion option is recorded directly in shareholders' equity (net of taxes).

#### High Yield Bonds, Senior Facilities Agreement and Securitised Notes

The High Yield Bonds and Term Loans A, B and D and Medium Term Notes are initially stated at fair value (proceeds received net

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of transaction costs incurred) and subsequently stated at amortised cost. The amortised cost is the initial amount minus principal and interest payments plus cumulative amortisation using the effective interest method of any difference between the initial amount and the maturity amount. The amortisation is recorded in the income statement as other financing costs.

The Revolver and Short Term Notes are stated at the proceeds received under long-term borrowings. Transaction costs incurred are recorded as capitalised financing fees under other non-current assets as these borrowings have variable amounts outstanding. The interest paid on these types of borrowings is recorded in the income statement as other financing costs. The capitalised financing fees are amortised on a linear basis over the expected life of the related borrowing. The amortisation expense is presented in the income statement as other financing costs.

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### 2 Summary of accounting policies continued

#### Provisions

The accounting policies regarding pensions and other employee benefits are stated under employee benefits .

Provisions are recognised when the Group has:

- A present legal or constructive obligation as a result of past events.

- It is probable that an outflow of resources will be required to settle the obligation.

- A reliable estimate of the amount can be made.

Other non-current provisions and liabilities in the balance sheet include provisions for integrations and reorganisation following acquisitions, divestments and restructuring of businesses as well as provisions for product warranties and reflect amounts payable after more than one year from the balance sheet date. Amounts payable within one year are recorded under current liabilities.

Provisions for restructuring as a result of an acquisition are only recognised as part of the cost of the acquisition if the acquired company has an existing liability for restructuring recognised before the acquisition date. A provision recognised after the acquisition date is not recognised as part of the cost of the acquisition and is therefore not part of the acquisition goodwill. In this case the provision is set up through the income statement.

#### Financial instruments

Buhrmann uses currency and interest rate swaps to hedge against financial market risks (see Note 31). Derivative financial instruments (such as currency and interest rate swaps) are measured at their fair value. In principle, changes in the fair value of derivative financial instruments are recognised in the income statement, unless the derivatives are designated, and effective, as cash flow hedges in which case the changes in the fair value are deferred and recorded directly in shareholders' equity. Any ineffective portion is recognised immediately in the income statement.

All interest rate swaps are accounted for as cash flow hedges which means that changes in the fair value of these interest rate swaps are recognised directly in equity and the ineffective portion is recognised immediately in the income statement. The amounts deferred in equity are recognised in the income statement when the hedged items affect the income statement. At inception of the hedge the hedge documentation is prepared which includes the method of prospective and retrospective testing for effectiveness. An interest rate swap is only accounted for as a (cash flow) hedge if it is expected to be highly effective, based on the prospective effectiveness test at inception of the hedge. Each month a retrospective test is performed to determine whether swap has been highly effective. The ineffective portion is recorded in the income statement. In the event that the hedged transaction terminates, the deferred gains or losses on the associated derivative are recorded in the income statement.

Information about the estimated fair value of the Company's derivative financial instruments is included in Note 31. The estimated fair value of interest rate swaps is calculated as the present value of the estimated future cash flows. The fair value of currency swaps is determined using forward exchange market rates at the balance sheet date.

Carrying amounts of the Company's cash and cash equivalents, participations, accounts receivable, accounts payable, other receivables, other liabilities and bank overdrafts approximate fair value due to their short-term maturities. Information about the fair value of the Company's long-term borrowings is included in Note 29.

**Advertising costs**

Advertising costs are expensed as incurred and included in operating expenses.

**Research and development**

Costs of research are expensed as incurred and included in operating expenses. Costs of research are insignificant. Costs of development, which predominantly relate to internally used software, are capitalised and after being put into use, amortised over the expected life of the asset.

**Disclosure of material items of income and expense**

During the course of a year, certain events may take place which may have unique characteristics that set them apart from the Company's standard day-to-day operations. If these events are significant in size, Buhrmann reports them separately to provide a more operationally oriented view on the results of the business.

**Consolidated Statements of Cash Flows**

The Consolidated Statements of Cash Flows are derived from the statements of income and other changes between the opening and closing balance sheets in the functional currencies of the Group companies and translated into euro at average exchange rates. This method is referred to as the indirect method.

The net cash flow is recorded net of the effects of acquisitions and divestments on liquid funds.

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### 3 Critical accounting estimates and assumptions

The Consolidated Financial Statements include amounts that are based on management's best estimates, judgements and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates, judgements and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

#### Pensions

Buhrmann's operating companies offer a variety of defined benefit plans. In countries such as the Netherlands and the United Kingdom, these defined benefit plans are maintained in separate trusts (pension funds) to which Buhrmann makes contributions.

The Company accounts for pensions in accordance with IAS 19 under which pension expense and related plan assets and benefit obligations are based on a specific methodology that reflects the concepts of accrual accounting. Amounts are reflected in the income statement systematically over the service periods of the employees covered by the plan. Amounts expensed are typically different from amounts funded. Application of IAS 19 requires that management makes use of assumptions regarding, among others, discount rate, expected return on plan assets and rates of compensation, state pension and pension increases in assessing benefit obligations and periodic pension costs. IAS 19 requires readjustment of the significant actuarial assumptions annually to reflect current market and economic conditions. Actual circumstances could change the impact of these assumptions giving rise to different benefit obligations, and may affect pension cost in the following years which could have an effect on Buhrmann's future operating result and net result. For the effects on pension cost in 2005 of a change in discount rate and/or expected return on plan assets, see Note 20.

#### Goodwill impairment

Goodwill is tested for impairment at least once annually or when changes in circumstances indicate that impairment may have occurred. Under the impairment test, the fair value of the cash-generating unit that contains the goodwill is compared to its book value, including the goodwill. Any excess of book value over fair value is recorded as an impairment of goodwill. This fair value of the cash-generating unit is calculated based on discounted future cash flows and residual values. The determination of the estimated multi-year forecasts requires management to make assumptions and estimates regarding, amongst others, sales growth, gross contribution margins and operating expense developments. These assumptions are based, amongst others, on past performance and our expectations for market development.

Management assumptions and estimates are affected by factors such as assumed economic conditions, and expectations about our markets and our operating performance. These factors may change over time and may cause the Company to record additional impairment charges which may adversely impact operating result and net result. Also the fair value and hence the impairment charge is sensitive to the discount rate. The discount rate is derived from the pre-tax estimated weighted cost of capital, reflecting the risks inherent to the cash-generating unit and a normative financing profile. The discount rate after tax used for the impairment test at 31 December 2005 was between 8 and 9% dependent on the cash-generating unit. In 2005 and 2004, no goodwill impairments were recorded. We have performed a sensitivity analysis around the assumptions and have concluded that no reasonably possible changes in key assumptions would cause the carrying amount of each of the cash-generating units to exceed its recoverable amount.

#### Taxation in respect of deferred taxes

Buhrmann has a considerable amount of loss carry-forwards. For these loss carry-forwards and for temporary differences in the valuation of assets and liabilities for reporting and tax purposes, deferred tax assets and deferred tax liabilities are recognised. Deferred tax assets are recognised to the extent that it is probable that future taxable profit will be available against which the

temporary differences can be utilised. In determining the valuation of deferred tax assets and liabilities, Buhrmann's assessment of future taxable income, available taxable temporary differences, tax planning, applicable limitations on the use of tax loss carry-forwards and the possibility that prior year tax returns will be challenged by the tax authorities, are factors taken into account. These factors are determined in consultation with in-house and outside tax experts. If actual future taxable income is different than originally assessed, if tax planning fails to materialise, if limitations on the use of tax loss carry-forward apply or if the possibility that prior year tax returns will be challenged turn out to be different than originally assessed, the valuation of deferred tax assets and liabilities may have to be adjusted which may have an effect on Buhrmann's reported tax expense and net result in future years.

#### Other receivables in respect of rebates from suppliers

Buhrmann receives various types of rebates from suppliers, which are based on the volume of goods purchased (volume-based rebates) or based on the inclusion of certain products of the supplier in Buhrmann's catalogue offerings (catalogue contributions) or are received for entering into a contract with a supplier (contract-based rebates).

Volume-based rebates are settled in arrears, mostly not exceeding one year. For each interim reporting period Buhrmann accrues volume-based rebates on the basis of a prudent estimate of the volumes to be purchased for the entire rebate period.

#### Provisions for restructuring and integration

Buhrmann records provisions for restructuring and integration relating to cost-saving restructuring measures and the integration of acquired businesses. These provisions are based on Buhrmann's best estimate of costs to be incurred for, among other things, severance payments, termination fees and penalties for rental and other contracts. If actual costs are different than originally estimated, the provisions for restructuring and integration may be insufficient which could affect operating result and net result. Furthermore, additional restructuring measures may be necessary depending on changes in economic conditions and operating performance, which may result in additional provisions, which in turn may affect operating result and net result.

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### 3 Critical accounting estimates and assumptions continued

#### Provisions for legal proceedings

Buhrmann is involved in various legal and regulatory proceedings arising in the normal course of its business. Buhrmann accrues for the estimated probable costs to resolve these proceedings if a reasonable estimate can be made of the outcome of which the incurrence is judged to be probable. After consultation of in-house and outside legal counsels, these accruals are based on the analysis of possible outcomes of litigation and settlements. Operating result and net result could be affected if actual outcomes are different than originally estimated.

### 4 Acquisitions and divestments

In 2005, no major acquisitions took place. A number of small acquisitions took place which resulted in the recognition of €10 million in goodwill and €6 million in other intangible assets, mainly customer relations.

The goodwill is paid for the expected excess of return on the acquired companies and capitalised.

If the acquisitions had occurred at 1 January of the respective years, net sales would have been €5,923 million in 2005 and €5,573 million in 2004 and net result would have been €22 million in 2005 and €108 million in 2004. These pro forma amounts are unaudited and include the effects of financing. The pro forma amounts do not necessarily reflect net sales and net result as they would have been if the acquisitions had been completed as of the respective years and are not necessarily indicative of future results.

In 2003, Buhrmann's paper merchandising division was sold to PaperlinX Limited. In 2004 certain adjustments to the purchase price were made and also in 2005 and 2004 certain adjustments were made to a provision for indemnifications granted to the buyer. This expense is presented as subsequent result from disposal of operations (see Note 14).

### 5 Segment information

Buhrmann has the following business segments: Office Products North America (OPNA); Office Products Europe (OPE); Office Products Australia (OPA); ASAP Software (ASAP); and Graphic Systems (see Note 1).

Unallocated in the tables below includes our financing costs and incurred by the corporate head office as well as costs and assets relating to geographical holding companies.

#### Business segment information

in millions of euro, except number of employees	OPNA 2005	OPE 2005	OPA 2005	ASAP 2005	Graphic Systems 2005	Unallocated 2005	Total Buhrmann 2005
Net sales	3,047	948	701	773	421		5,890
Purchase value trade goods sold	(1,993)	(639)	(485)	(694)	(303)		(4,114)

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Depreciation and amortisation <sup>1</sup>	(58)	(13)	(7)	(3)	(7)		(89)
Operating result	143	0	59	33	9	(12)	232
Total net financing costs							(191)
Subsequent result from disposal of operations							5
Result before taxes							45
Taxes							(25)
Net result							21
Attributable to:							
Holders of ordinary shares Buhrmann NV							2
Minority interests in Group companies							19
Goodwill	1,014	134	269	79	3		1,499
Total assets	2,021	410	259	282	219	851	4,042
Total liabilities	455	206	109	185	151	1,426	2,532
Capital expenditure <sup>1</sup>	(40)	(8)	(9)	(5)	(2)	(1)	(65)
Number of employees at year end	9,976	3,694	2,337	544	954	71	17,575

<sup>1</sup> Property, plant and equipment and internally used software.

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### 5 Segment information continued

#### Business segment information

in millions of euro, except number of employees	OPNA 2004	OPE 2004	OPA 2004	ASAP 2004	Graphic Systems 2004	Unallocated 2004	Total Buhrmann 2004
Net sales	2,869	914	596	765	409		5,553
Purchase value trade goods sold	(1,879)	(607)	(405)	(693)	(298)		(3,882)
Depreciation and amortisation <sup>1</sup>	(57)	(15)	(5)	(3)	(8)		(89)
Operating result	141	(4)	54	30	(1)	(6)	214
Total net financing costs							(126)
Subsequent result from disposal of operations							6
Result before taxes							94
Taxes							13
Net result							107
Attributable to:							
Holders of ordinary shares Buhrmann NV							90
Minority interests in Group companies							18
Goodwill	875	133	241	69	4		1,322
Total assets	1,719	397	219	243	232	849	3,659
Total liabilities	380	200	101	179	140	1,541	2,541

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Capital expenditure <sup>1</sup>	(42)	(6)	(5)	(3)	(7)	(1)	(63)
Number of employees at year end	10,083	3,803	2,200	461	1,002	69	17,618

Geographical segment information

in millions of euro, except number of employees	North America		Europe		Australia/ New Zealand		Total Buhrmann	
	2005	2004	2005	2004	2005	2004	2005	2004
	Net sales	3,692	3,498	1,497	1,459	701	596	5,890
Depreciation and amortisation <sup>1</sup>	(61)	(60)	(21)	(24)	(7)	(5)	(89)	(89)
Operating result	170	167	3	(6)	59	53	232	214
Capital expenditure <sup>1</sup>	(45)	(45)	(11)	(13)	(9)	(5)	(65)	(63)
Long-lived assets <sup>2</sup>	1,336	1,162	220	232	284	252	1,840	1,646
Total assets	2,706	2,325	876	941	460	392	4,042	3,659
Total liabilities	1,614	1,318	783	1,130	135	93	2,532	2,541
Number of employees at year end	10,395	10,421	4,843	4,997	2,337	2,200	17,575	17,618

1 Property, plant and equipment and internally used software.

2 Long-lived assets include tangible and intangible fixed assets.

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### 6 Net sales

	2005	2004
Trade goods	5,783	5,444
Services	87	89
Equipment rental	7	8
Catalogue income	13	12
<b>Total</b>	<b>5,890</b>	<b>5,553</b>

### 7 Employee benefit expenses

	Note	2005	2004
Wages and salaries		(758)	(729)
Social security contributions		(114)	(113)
Pensions		(13)	(13)
Stock options		(7)	(6)
Other		(51)	(38)
<b>Total</b>		<b>(943)</b>	<b>(899)</b>
<b>Less:</b>			
Reclassification restructuring	9	13	4
Capitalisation expenses		15	15
<b>Total</b>		<b>(915)</b>	<b>(880)</b>

Pensions in 2005 includes an expense of €20 million related to defined contribution plans and an income of €8 million related to defined benefit plans. Pensions in 2004 includes an expense of €18 million related to defined contribution plans and an income of €5 million related to defined benefit plans. For details of the income related to defined benefit plans, see Note 20.

## 8 Other operating expenses

	Note	2005	2004
Rent and maintenance expenses		(95)	(92)
Delivery and subcontracting expenses		(192)	(177)
General management expenses		(142)	(136)
Other		(105)	(84)
<b>Total operating expenses</b>		<b>(532)</b>	<b>(489)</b>
<b>Less:</b>			
Reclassification charge Civil Settlement Agreement		4	
Reclassification restructuring	9	4	2
Capitalisation of expenses		5	4
<b>Total</b>		<b>(519)</b>	<b>(483)</b>

Other operating expenses include advertising expenses (net) of €7 million and €6 million during the years ended 31 December 2005 and 2004.

A charge of €4 million was recorded in the Office Products North America business segment to settle with the U.S. Department of Justice, allegations that Corporate Express Office Products submitted false claims in connection with the sale of office products to U.S. government agencies that were from countries of origin not designated under the Trade Agreements Act.



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### 9 Restructuring expenses

For 2005 restructuring expenses of €10 million (US\$12 million) were reported as a result of the centralisation of back-office functions in North America.

In the Office Products Europe business segment, we recorded an expense of €8 million in 2005 for the further restructuring of the German copier and furniture business as well as some restructuring activities of Corporate Express Benelux.

### 10 Total net financing costs

#### Repurchase Preference Shares C

On 22 February 2005, Buhrmann reached agreement with the holders of the Preference Shares C regarding the purchase by Buhrmann of all 43,628 issued and outstanding Preference Shares C for an aggregate purchase price of US\$520 million in cash.

The Preference Shares C are accounted for as debt, combining a liability and a derivative. The repurchase of the Preference Shares C resulted in a charge of €85 million in 2005 which constitutes the difference between the value paid and the book value, reflecting among others, accrued interest, the buy-back premium of the conversion option and the value of the specific contractual rights attached to the Preference Shares C.

#### Repurchase 2009 Notes

In 2004 we repaid our \$350 million 2009 Notes which resulted in a charge of €35 million which consists of a premium paid to holders of the 2009 Notes of €27 million and the difference of €8 million between the amortised cost and the redemption payment.

#### Other net financing costs

	2005	2004
Cash interest expenses	(64)	(68)
Interest income	3	3
Dividend Preference Shares	(19)	(42)
Non-cash interest (including amortisation cost of long-term borrowings and amortisation of capitalised financing costs)	(8)	(7)
Refinancing expenses	(85)	(35)
Exchange results due to translation of long-term internal and external borrowings	(18)	23

Less: amounts included in the cost of qualifying assets	0	0
<b>Total</b>	<b>(191)</b>	<b>(126)</b>

Borrowing costs included in the cost of qualifying assets during the year are calculated by applying an average local capitalisation rate to expenditure on such assets.

#### 11 Investments in associates and share in result of associates

This primarily relates to a 49% share of the Company in Faison Inc.

#### 12 Income taxes

Buhrmann's operations are subject to income taxes of different jurisdictions with varying statutory tax rates.

In 2004, taxes in the Consolidated Statement of Income include a benefit due to the release of tax provisions of €8 million as a result of finalised tax audits and the recognition of additional deferred tax assets for, among others, our Belgium business. In 2004, a benefit of €14 million was also included related to the refinancing of the US\$350 million 2009 Notes and a benefit of €6 million was included for the fiscal finalisation of the divestment of the paper merchanting division.

In 2005, taxes in the Consolidated Statement of Income include a €4 million benefit due to the further recognition of deferred tax assets.

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### 12 Income taxes continued

Buhrmann's effective tax rate was 15% in 2005 and 4% in 2004. The effective tax rate is determined based on the ratio of taxes to the amount of result from operations before taxes and expenses related to the Preference Shares A and C, as these items are exempted from taxes. For calculating the effective tax rate, certain adjustments are made to the amount of taxes in the Consolidated Statement of Income and result from operations which is shown in the following tables.

	2005	2004
<b>Net result</b>	<b>21</b>	<b>107</b>
<b>Adjustments:</b>		
Taxes	25	(13)
<b>Add back non-deductible or non-taxable items:</b>		
Repurchase 2009 Notes		35
Interest Preference Shares A	11	11
Amortisation cost and fair value changes Preference Shares C	26	8
Repurchase Preference Shares C	85	
Subsequent result from disposal of operations	(5)	(6)
	117	48
<b>Total taxable result for calculating effective tax rate</b>	<b>163</b>	<b>142</b>

2005

2004

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Taxes as per Consolidated Statement of Income	(25)	13
<b>Adjustments:</b>		
Repurchase 2009 Notes		(14)
Other adjustments		(4)
<b>Taxes for calculating effective tax rate</b>	<b>(25)</b>	<b>(5)</b>
Effective tax rate	15.3%	3.5%

A reconciliation from Buhrmann's weighted average statutory tax rate to its effective tax rate is as follows:

	2005	2004
Weighted average statutory tax rate	30.0%	29.3%
Changes in the valuation of deferred tax assets	(11.9%)	(14.1%)
Other (including exempt income, non-deductible expenses and incentives)	(2.8%)	(11.7%)
Effective tax rate	15.3%	3.5%

Taxes as per Consolidated Statement of Income can be specified as follows:

	2005	2004
<b>Current</b>	<b>(27)</b>	<b>(21)</b>
<b>Deferred:</b>		
Benefits operating loss carry-forwards	1	29
Adjustments to deferred taxes for enacted changes in tax laws or a change in the tax status		1
Adjustments in the valuation of deferred tax assets due to change in judgment about realisability	4	4
All other deferred tax items	(3)	
<b>Total deferred</b>	<b>2</b>	<b>34</b>
<b>Total income taxes</b>	<b>(25)</b>	<b>13</b>



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### 13 Total minority interest

Minority interests mainly represent the 46.9% (2004: 48.5%) share of third parties in the result of Corporate Express Australia Ltd.

### 14 Subsequent result from disposal of operations

This item mainly concerns the (partial) releases of contractual provisions regarding the disposal of operations in previous years.

The amount in 2005 mainly relates to Buhrmann's former subsidiary Kappa Packaging which was divested in 1998. The amount in 2004 mainly relates to the former paper merchandising division which was divested in 2003.

### 15 Earnings per share

Basic earnings per share are computed by dividing result by the weighted average number of ordinary shares outstanding for the periods under review.

Diluted earnings per share assume that dilutive convertible securities were converted at the beginning of each year and all options outstanding at the end of the year were exercised, insofar as the average market price was higher than the average exercise price during the financial year. Potential dilutive convertible securities are treated as dilutive when, and only when, their conversion to ordinary shares would decrease earnings per share or increase loss per share.

The computation of basic and diluted earnings per ordinary share is as follows:

#### Computation basic earnings per share

	2005	2004
Net result attributable to holders of ordinary shares Buhrmann NV	2	90
Weighted average number of ordinary shares outstanding (in thousands)	168,231	144,8371
Net result per share attributable to holders of ordinary shares Buhrmann NV (in euro)	0.01	0.62

#### Computation diluted earnings per share

	2005	2004
Net result attributable to holders of ordinary shares Buhrmann NV	2	90
<b>Add:</b>		
Amortisation cost, repurchase and fair value changes Preference Shares C	antidilutive	8

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Amortisation cost Convertible Subordinated Bonds (net of taxes)	antidilutive	5
Net result on diluted basis	2	103
<b>Computation weighted average number of ordinary shares outstanding on diluted basis (in thousands):</b>		
Weighted average number of ordinary shares outstanding (in thousands)	168,231	144,837
Conversion Preference Shares C	antidilutive	35,761
Conversion Convertible Subordinated Bonds	antidilutive	14,451
Exercise of Share Option Rights <sup>2</sup>	2,005	934
	170,236	195,9831
Diluted net result per share attributable to holders of ordinary shares Buhmann NV (in euro)	0.01	0.53

Potential ordinary shares are only treated as dilutive when their conversion to ordinary shares would decrease earnings per share. When their conversion would increase earnings per share they are antidilutive and not taken into account.

1 The weighted average number of ordinary shares outstanding in 2004 has been adjusted by a factor 0.9456 to compensate for the dilution effect caused by the rights issue in the first quarter of 2005.

2 Share Option Rights

The calculation is based on the assumption that the proceeds resulting from the exercise of options are used to acquire ordinary shares on the stock market. In case the market price is higher than the exercise price, dilution occurs. In case the exercise price is higher than the market price, no dilution occurs. At 31 December 2005 the following calculation was made:

Options in the money: options granted per 2005 at an average exercise price of	€ 3.31	A
Average market price ordinary share Buhmann in 2005	€ 8.86	B
Number of options granted and outstanding at 31 December 2005	4,771,036	C
Theoretical proceeds from exercise of options	€ 15,791,138	D=CxA
Saving of future expensing related options	€ 8,708,544	E
Total theoretical proceeds from exercise of options	€ 24,499,682	F=D+E
Theoretical purchase treasury stock at average market price	2,766,327	G=F/B
Theoretical increase in outstanding ordinary shares	2,004,709	H=C-G

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### 16 Goodwill

The movements in goodwill are as follows:

	2005	2004
<b>Balance at 1 January:</b>		
Cost	1,827	1,925
Accumulated impairment	(505)	(525)
<b>Book value</b>	<b>1,322</b>	1,400
Investments	10	6
<b>Translation difference:</b>		
Cost	205	(104)
Accumulated impairment	(38)	20
<b>Total changes</b>	<b>177</b>	(78)
<b>Balance as at 31 December:</b>		
Cost	2,042	1,827
Accumulated impairment	(543)	(505)
<b>Book value</b>	<b>1,499</b>	1,322

For the allocation of goodwill to the business segments, see Note 5.

Goodwill is tested for impairment at least once annually or when changes in circumstances indicate that impairment may have occurred. Under the impairment test, the fair value of the cash-generating unit that contains the goodwill is compared to its book



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value, including the goodwill. Any excess of book value over fair value is recorded as an impairment of goodwill. This fair value of the cash-generating unit is calculated based on discounted future cash flows and residual values.

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### 17 Internally used software

The movements are as follows:

	Total	In use	Prepayments / being developed
<b>Balance as of 1 January 2004:</b>			
Cost	347	322	25
Accumulated amortisation	(204)	(204)	
Accumulated impairment			
<b>Book value</b>	<b>143</b>	<b>118</b>	<b>25</b>
Net investment (excluding borrowing costs)	32	32	
Capitalised borrowing costs	1	1	
Put into use		10	(10)
Amortisation	(46)	(46)	
Impairments			
Translation differences	(8)	(7)	(1)
<b>Total changes</b>	<b>(21)</b>	<b>(10)</b>	<b>(11)</b>
<b>Balance as of 31 December 2004:</b>			
Cost	290	276	13

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Accumulated amortisation	(168)	(168)	
Accumulated impairment			
<b>Book value</b>	<b>122</b>	<b>108</b>	<b>13</b>
Net investment (excluding borrowing costs)	35	11	24
Capitalised borrowing costs	1	1	
Put into use		18	(18)
Amortisation	(46)	(46)	
Impairments	(1)	(1)	
Translation differences	15	14	1
<b>Total changes</b>	<b>4</b>	<b>(2)</b>	<b>7</b>
<b>Balance as of 31 December 2005:</b>			
Cost	361	341	20
Accumulated amortisation	(234)	(234)	
Accumulated impairment	(1)	(1)	
<b>Book value</b>	<b>126</b>	<b>106</b>	<b>20</b>

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### 18 Other intangible assets

The movements are as follows:

	Total	Customer relations	Other
<b>Balance as of 1 January 2004:</b>			
Cost			
Accumulated amortisation			
Accumulated impairment			
<b>Book value</b>			
Acquisition	2	2	
Amortisation			
Impairments			
Translation differences			
<b>Total changes</b>	<b>2</b>	<b>2</b>	
<b>Balance as of 31 December 2004:</b>			
Cost	2	2	
Accumulated amortisation			

## Accumulated impairment

<b>Book value</b>	<b>2</b>	<b>2</b>	
Acquisition	6	5	1
Amortisation	(1)	(1)	
Impairments			
Translation differences	1	1	
<b>Total changes</b>	<b>6</b>	<b>5</b>	<b>1</b>

<b>Balance as of 31 December 2005:</b>			
Cost	9	8	1
Accumulated amortisation	(1)	(1)	
Accumulated impairment			
<b>Book value</b>	<b>8</b>	<b>7</b>	<b>1</b>

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### 19 Property, plant and equipment

The movements in tangible fixed assets are as follows:

	Total	Land and buildings	Machinery and equipment	Other equipment
<b>Balance as of 1 January 2004:</b>				
Cost	494	176	189	129
Accumulated depreciation	(268)	(66)	(119)	(83)
<b>Book value</b>	<b>225</b>	<b>110</b>	<b>70</b>	<b>46</b>
Net investment (excluding borrowing costs)	31	5	14	12
Capitalised borrowing costs				
Depreciation	(43)	(10)	(17)	(17)
Reclassification				
Translation differences	(9)	(5)	(3)	(2)
<b>Total changes</b>	<b>(23)</b>	<b>(10)</b>	<b>(6)</b>	<b>(8)</b>
<b>Balance as of 31 December 2004:</b>				
Cost	472	169	181	122
Accumulated depreciation	(270)	(69)	(117)	(84)
<b>Book value</b>	<b>202</b>	<b>100</b>	<b>64</b>	<b>38</b>

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Net investment (excluding borrowing costs)	29	1	13	15
Capitalised borrowing costs				
Depreciation	(42)	(9)	(18)	(15)
Translation differences	19	10	7	2
<b>Total changes</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>
<b>Balance as of 31 December 2005:</b>				
Cost	515	180	202	132
Accumulated depreciation	(308)	(78)	(136)	(93)
<b>Book value</b>	<b>207</b>	<b>102</b>	<b>66</b>	<b>39</b>

## 20 Pensions

Buhrmann sponsors pension plans in accordance with legal requirements and local customs. For most of its employees in the United States, Canada and Australia, Buhrmann sponsors defined contribution plans. In the United States, these contributions are paid into a 401K plan of an individual employee. Contributions for defined contribution plans are recognised as an expense when incurred. The total cost of the defined contribution plans is disclosed in Note 7.

Most employees in Europe are covered by defined benefit plans. In addition Buhrmann has some, relatively small, defined benefit plans in the United States in which the benefits of the participants are no longer increased.

The defined benefit plans in the Netherlands ( domestic ) and some foreign defined benefit plans are funded with plan assets which have been segregated and restricted in trusts. Contributions are made by Buhrmann, as necessary, to provide assets sufficient to meet benefit obligations in accordance with, among others, legal requirements and financing agreements with these trusts.

The information below includes the funded and unfunded defined benefit plans.

	Domestic plans		Foreign plans		Total	
	2005	2004	2005	2004	2005	2004
<b>Net periodic pension expenses</b>						
Service cost	(8)	(7)	(2)	(2)	(10)	(9)
Interest cost	(31)	(32)	(4)	(4)	(35)	(36)
Expected return on plan assets	50	47	3	3	53	50
<b>Net periodic pension income/(expenses)</b>	<b>11</b>	<b>8</b>	<b>(3)</b>	<b>(3)</b>	<b>8</b>	<b>5</b>

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### 20 Pensions continued

	Domestic plans		Foreign plans		Total	
	2005	2004	2005	2004	2005	2004
<b>Change in projected benefit obligation</b>						
Benefit obligation at beginning of year	639	584	75	70	714	654
Service cost	8	7	2	2	10	9
Interest cost	31	32	4	4	35	36
Plan participant s contributions			1	1	1	1
Actuarial (gain)/loss	80	48	6	4	86	52
Benefits paid	(33)	(32)	(4)	(4)	(37)	(36)
Settlement	(4)				(4)	
Currency translation adjustments			4	(2)	4	(2)
Other	4				4	
<b>Projected benefit obligation at end of year</b>	<b>725</b>	<b>639</b>	<b>88</b>	<b>75</b>	<b>813</b>	<b>714</b>



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	Domestic plans		Foreign plans		Total	
	2005	2004	2005	2004	2005	2004
<b>Change in plan assets</b>						
Fair value of plan assets at beginning of year	734	694	43	40	777	734
Estimated return on plan assets	50	47	3	3	53	50
Actuarial gains/(losses)	58	22	1	0	59	22
Total actual return on plan assets	108	69	4	3	112	72
Employer's contribution	3	3	4	3	7	6
Plan participants' contributions			1	1	1	1
Benefits paid	(33)	(32)	(3)	(3)	(36)	(35)
Settlement	(4)				(4)	
Currency translation adjustments			3	(1)	3	(1)
Other	4				4	
<b>Fair value of plan assets at end of year</b>	<b>812</b>	<b>734</b>	<b>52</b>	<b>43</b>	<b>864</b>	<b>777</b>

	Domestic plans		Foreign plans		Total	
	2005	2004	2005	2004	2005	2004
<b>Funded status/prepaid/(accrued) benefit cost</b>	<b>87</b>	<b>95</b>	<b>(36)</b>	<b>(32)</b>	<b>51</b>	<b>63</b>

Movement in the amounts recognised in the balance sheet:

	2005				2004			
	Net pension asset for funded plans	Pension provision			Net pension asset for funded plans	Pension provision		
		Funded plans	Unfunded plans	Total		Funded plans	Unfunded plans	Total
Beginning of year	97	(19)	(15)	(34)	113	(17)	(15)	(32)
Net period pension expenses	11	(2)	(1)	(3)	9	(2)	(1)	(3)

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Contributions	3	4	4	3	3		3
Benefits paid			2	2			1
Recognised actuarial gains/(losses)	(21)	(4)	(3)	(7)	(27)	(4)	(4)
Settlement							
Currency translation adjustments		(1)		(1)		1	1
<b>End of year</b>	<b>90</b>	<b>(22)</b>	<b>(17)</b>	<b>(39)</b>	<b>97</b>	<b>(19)</b>	<b>(15)</b>

Actuarial losses of €27 million in 2005 and €31 million in 2004 were recorded directly in shareholders' equity. The accumulative amount of actuarial losses recorded directly in shareholders' equity at 31 December 2005 was €58 million.

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### 20 Pensions continued

	Domestic plans		Foreign plans		Total	
	2005	2004	2005	2004	2005	2004
<b>Accumulated benefit obligation at end of year</b>	704	619	79	67	783	686
<b>Projected benefit obligation exceeds fair value of plan assets:</b>						
Benefit obligation	(3)	(2)	(88)	(75)	(91)	(77)
Plan assets			52	43	52	43
<b>Accumulated benefit obligation exceeds fair value of plan assets:</b>						
Benefit obligation	(3)	(2)	(79)	(67)	(82)	(69)
Plan assets			52	43	52	43

The accumulated benefit obligation excludes expected benefit increases due to expected salary increases.

The pension benefits expected to be paid in each of the next five years and in the aggregate for the five years thereafter are as follows:

	Domestic plans	Foreign plans	Total
2006	33	3	36
2007	34	3	37

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2008	34	3	37
2009	34	5	39
2010	34	5	39
2011 - 2015	181	31	212

The employer's contribution expected to be paid in each of the next five years and in the aggregate for the five years thereafter is as follows:

	Domestic plans	Foreign plans	Total
2006	3	3	6
2007	3	3	6
2008	3	3	6
2009	3	3	6
2010	3	3	6
2011 - 2015	15	14	29

The weighted average asset allocation of the funded defined benefit plans at 31 December 2005 and 2004 and target allocation for the year 2006 are as follows:

	Domestic plans			Foreign plans		
	Target 2006	Allocation 2005	Allocation 2004	Target 2006	Allocation 2005	Allocation 2004
<b>Asset category:</b>						
Equity securities	30%	33%	33%	55%	54%	71%
Debt securities	60%	50%	58%	29%	28%	2%
Real estate	10%	9%	9%			
Cash		8%			3%	1%
Other (including insurance contracts)				16%	15%	26%

At 31 December 2005, the cash held by the pension fund in the Netherlands was mainly for the transfer of the pensions obligations and related assets with regard to the former paper merchanting division which is expected to take place in the first quarter of 2006.



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### 20 Pensions continued

The weighted average assumptions used to measure net periodic pension expenses were as follows:

	Domestic plans		Foreign plans	
	2005	2004	2005	2004
Discount rate	4.9%	5.5%	5.4%	5.7%
<b>Expected return on plan assets:</b>				
Equity securities	8.5%	8.5%	8.5%	8.5%
Debt securities	5.5%	5.5%	5.5%	5.5%
Real estate	8.0%	8.0%	8.0%	8.0%
Other	8.0%	8.0%	8.0%	8.0%
Average	7.0%	7.0%	7.1%	7.1%
Rate of compensation increase	3.0%	3.0%	3.3%	3.5%
Increase of state pension	2.0%	2.0%	2.0%	2.5%
Pension increases	2.0%	2.0%	2.0%	2.5%

The weighted average assumptions used to measure the projected benefit obligation were as follows:

	Domestic plans		Foreign plans	
	2005	2004	2005	2004
Discount rate	4.0%	4.9%	4.7%	5.4%

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Rate of compensation increase	2.75%	3.0%	3.2%	3.4%
Increase of state pension	1.75%	2.0%	2.0%	2.3%
Pension increases	1.75%	2.0%	2.0%	2.3%

The discount rate used is the interest on high-quality (AA rated) corporate bonds that have a maturity approximating the terms of the related obligations. In estimating expected return on plan assets appropriate consideration is taken into account of historical performance for the major asset classes held or anticipated to be held by the applicable pension funds and of current forecasts of future rates of return for those asset classes.

The following table shows the effect on total net pension income (for the domestic and foreign plans) in 2005 of a change in discount rate and/or a change in the expected return on plan assets:

		Change in discount rate		
		-0.25%		+0.25%
	-0.25%	1	(2)	(5)
Change in expected return on plan assets		3		(3)
	+0.25%	5	2	(1)

A 0.25% lower or higher discount rate at 31 December 2005 would have resulted in an approximately €25 million higher or lower projected benefit obligation.

The ambition of the Dutch pension trust's investment policies is to reach an optimum between maximising return on plan assets in the long-term while keeping contributions stable with the aim to grant, with a high likelihood, indexation for consumer price inflation of the benefits. In order to achieve this stability, a sufficient funding level is being maintained. Investments in debt securities are mostly made when they bear fixed interest. The policy is to hedge up to 50% of the currency risks related to investments in equity securities and in real estate. Currency risks related to investments in debt securities in currencies other than the euro are in principle completely hedged. At 31 December 2005 and 2004, pension plan assets of the Dutch pension trust did not include Buhrmann shares.

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### 21 Other non-current assets

The movements in other non-current assets are as follows:

	Total	Financial receivables	Capitalised financing costs
Book value 31 December 2004	24	19	5
Investments/capitalised costs	1	1	1
Amortisation of financing costs	(2)		(2)
Translation differences	3	2	1
<b>Book value 31 December 2005</b>	<b>26</b>	<b>21</b>	<b>5</b>

Financial receivables relate to deposits for trust owned life insurances and security deposits.

Financing fees are the capitalised transaction expenses related to long-term borrowings with variable outstanding amounts. The capitalised financing fees are amortised on a straight-line basis over the expected useful life of the related debt instrument.

### 22 Inventories

	31 December 2005	31 December 2004
Trade goods	487	435
Provision for impairment	(34)	(32)
<b>Book value</b>	<b>453</b>	<b>403</b>

The movements in the provision for impairment are shown on page 129. The amount of inventory recognised as an expense in 2005 was €4,114 million (2004: €3,882 million).

### 23 Trade receivables



	31 December 2005	31 December 2004
Gross amount	897	778
Allowance for doubtful accounts receivable	(23)	(24)
<b>Book value</b>	<b>874</b>	<b>754</b>

The movements in the allowance for doubtful accounts receivable are shown on page 129.

As at 31 December 2005, an amount of €321 million of trade receivables were pledged under the trade receivables securitisation programme (see Note 29). The receivables and borrowings related to this programme are included in the Consolidated Balance Sheet.

#### 24 Prepaid expenses and accrued income

	31 December 2005	31 December 2004
Accrued income	106	94
Prepaid expenses	82	64
<b>Total</b>	<b>188</b>	<b>158</b>

Accrued income consists mainly of supplier rebates and catalogue contributions.

Prepaid expenses includes prepayments for employee benefit expenses and other operating costs (such as rent and insurance premiums).

#### 25 Bank and cash

	31 December 2005	31 December 2004
Cash at bank and in hand	114	116
Short-term bank deposits		38
<b>Total</b>	<b>114</b>	<b>154</b>

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### 26 Ordinary shares and Preference Shares A, B and C

Under IFRS, Buhrmann NV's ordinary shares are recorded as shareholders' equity. Buhrmann NV's Preference Shares A are recorded as liabilities as well as the Preference Shares C until their repurchase in 2005 (see Note 35). There were no Preference Shares B issued during 2005 and 2004.

Under Dutch Law, Buhrmann NV's ordinary shares, Preference Shares A and B are part of shareholders' equity as well as the Preference Shares C until their repurchase in 2005.

#### Share capital

On 31 March 2005 we completed the repurchase of all outstanding Preference Shares C in the capital of the Company. Upon completion our Articles of Association were amended in order to convert the Preference Shares C into ordinary shares and the authorised share capital was increased.

As of 31 December 2005, our authorised share capital amounted to €1,080,000,000, divided into 395,000,000 ordinary shares, 55,000,000 Preference Shares A, and 450,000,000 Preference Shares B, with a nominal value of €1.20 per share each. The ordinary shares may, at the option of the Buhrmann shareholders, be bearer shares or registered shares. The issued bearer ordinary shares are represented by one single share certificate, the Necigef Global Certificate. The Preference Shares A and B are registered shares.

In order to finance part of the purchase price for the Preference Shares C, we made a rights offering pursuant to which 39,312,904 ordinary shares were issued on 24 March 2005 against an issue price of €6.37 per share.

As of 31 December 2005, the issued share capital was divided into 179,324,704 ordinary shares and 53,281,979 Preference Shares A, all of which have been fully paid up. No Preference Shares B were issued as of 31 December 2005.

### 27 Shareholders' equity

in millions of euro, except number of shares	Number of ordinary shares			Issued and fully paid up capital	Additional paid in capital	Treasury shares, at cost	Other reserves				Shareholders equity
	Issued	Treasury	Outstanding				Cumulative				
							Option reserve	translation adjustment	Hedge reserve	Retained earnings	
<b>Balance at 1 January 2004</b>	<b>136,691,918</b>	<b>(526,155)</b>	<b>136,165,763</b>	<b>164</b>	<b>1,521</b>	<b>(10)</b>	<b>22</b>		<b>(6)</b>	<b>(619)</b>	<b>1,072</b>

Total  
recognised

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income and expense								(87)	1	68	(18)
Dividend 2003										(4)	(4)
Issued shares for stock dividend	1,434,610	(5,209)	1,429,401	2	3						5
Options lapsed								(3)		3	
Addition option reserve share-based payments								6			6
<b>Balance at 31 December 2004</b>	<b>138,126,528</b>	<b>(531,364)</b>	<b>137,595,164</b>	<b>166</b>	<b>1,524</b>	<b>(10)</b>	<b>25</b>	<b>(87)</b>	<b>(5)</b>	<b>(552)</b>	<b>(1,062)</b>

**Changes for 2005:**

Total recognised income and expense								180	5	(19)	166
Dividend 2004										(12)	(12)
Issued shares	41,198,176	(43,628)	41,154,548	49	189						238
Repurchase shares CE Australia										(10)	(10)
Options lapsed								(8)		8	
Addition option reserve share-based payments								7			7
<b>Balance at 31 December</b>	<b>179,324,704</b>	<b>(574,992)</b>	<b>178,749,712</b>	<b>215</b>	<b>1,713</b>	<b>(10)</b>	<b>24</b>	<b>93</b>		<b>(586)</b>	<b>1,450</b>

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### 28 Deferred taxes

The movement in the components of deferred tax assets and liabilities is as follows:

	Tax loss carry-forwards	Other	Total
<b>Deferred tax assets</b>			
Balance at 1 January 2004	343	96	439
(Charged)/credited to income statement	(26)	36	10
(Charged)/credited to equity		1	1
Reclassifications		(28)	(28)
Transfers to current tax		1	1
Translation differences	(22)	(5)	(27)
<b>Balance at 31 December 2004</b>	<b>295</b>	<b>101</b>	<b>396</b>
(Charged)/credited to income statement	26	(23)	3
(Charged)/credited to equity		(1)	(1)
Reclassifications		(22)	(22)
Transfers to current tax	3	3	6
Translation differences	41	13	54
<b>Balance at 31 December 2005</b>	<b>365</b>	<b>71</b>	<b>436</b>

Deferred tax assets are recognised to the extent that it is probable that future taxable profit will be available. The amount of estimated future taxable profit for this purpose is based on the budget for the succeeding year and multi-year forecasts.

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	Accelerated depreciation and amortisation	Pensions	Fair value gains	Other	Total
<b>Deferred tax liabilities</b>					
Balance at 1 January 2004	95	40	13	69	217
Charged/(credited) to income statement	(8)		(2)	(16)	(26)
Charged/(credited) to equity		(8)			(8)
Reclassifications	(28)				(28)
Transfers to current					
Translation differences	(6)				(6)
<b>Balance at 31 December 2004</b>	<b>53</b>	<b>32</b>	<b>11</b>	<b>53</b>	<b>149</b>
Charged/(credited) to income statement		1	(2)	(1)	(2)
Charged/(credited) to equity		(6)			(6)
Reclassifications	(22)				(22)
Transfers to current	4				4
Translation differences	12				12
<b>Balance at 31 December 2005</b>	<b>47</b>	<b>27</b>	<b>9</b>	<b>52</b>	<b>136</b>

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### 28 Deferred taxes continued

Certain deferred tax assets and liabilities have been offset. The following is the analysis of the deferred tax balances (after offset) for financial reporting purposes:

	Balance at 31 December 2005	Balance at 31 December 2004
Deferred tax assets	436	396
Deferred tax liabilities	136	149

Buhrmann has operating loss carry-forwards at 31 December 2005 of approximately €1,999 million . Expiration is approximately as follows:

2006 to 2010	53
2011 to 2016	
2017 to 2022	423
Unlimited	1,523
	<b>1,999</b>

For an amount of €427 million of these operating loss carry-forwards no deferred tax assets were recognised in the balance sheet as at 31 December 2005 due to the fact that future realisation is not foreseen.

### 29 Long-term borrowings

Preference Shares A*	Preference Shares C	Convertible Bond	High Yield Bonds due 2014	High Yield Bonds due 2015	Term Loans A	Term Loans B/C/D	Securitised notes	Other	Total
<b>Balance as at</b>									

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**31 December  
2004:**

Redemption value	181	294	115	110	112	417	74	28	1,331
Accretion/option value		(17)	(35)						(52)
Financing fees	(3)	0	(2)	(5)	0	(2)	(2)	0	(14)
Net (amortised cost)	178	277	78	105	112	415	72	28	1,265
Current	0	0	0	0	16	4	0	13	33
Long-term	178	277	78	105	96	411	72	15	1,232

**Balance as at  
31 December  
2005:**

Redemption value	181		115	127	127	96	469	85	35	1,236
Accretion/option value			(30)							(30)
Financing fees	(3)		(2)	(6)	(6)	0	(3)	(1)	0	(22)
Net (amortised cost)	178		83	121	121	96	466	84	35	1,184
Current	0		0	0	0	16	5	0	25	46
Long-term	178		83	121	121	80	461	84	10	1,138

\* The Preference Shares A are perpetual and do not have a redemption date.

**Preference Shares A**

Details about the Preference Shares A are given in Note 26. The financing fees related to the Preference Shares A are not amortised as the Preference Shares A are non-redeemable. The annual dividend is recorded as an interest expense.



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### 29 Long-term borrowings continued

#### Preference Shares C

On 28 October 1999, Preference Shares C were issued to two U.S. venture capital groups, Apollo Management IV L.P. and Bain Capital, LLC to provide part of the financing of the acquisition of Corporate Express. In 2005, the Preference Shares C were repurchased for an amount of US\$520 million which resulted in a loss of €85 million (see Note 35).

The Preference Shares C had a conversion option. The conversion option was separately valued at fair value and recorded under other non-current liabilities. The liability component was stated as long-term borrowings at amortised cost using an effective interest of 11.2%.

#### Convertible Bond

A seven-year Subordinated Convertible Bond Loan with listing at the Amsterdam Stock Exchange was issued in 2003 for an amount of €115 million, with a coupon of 2% payable annually on 18 June. At 31 December 2005, the bonds are convertible by the option of the holders into Buhrmann ordinary shares at a conversion price of €7.78 per share. The conversion price is adjusted annually, among others, for cash dividend. This loan must be redeemed on or before 18 December 2010. Buhrmann has the option to redeem the loan after 9 July 2008 if the official closing price of Buhrmann's ordinary shares has been in excess of 150% of the conversion price for 20 trading days in a period of 30 trading days. The Convertible Bonds were issued at par. The market value of the Convertible Bond at 31 December 2005 amounted to €191 million.

The conversion option was measured at issue of this bond using the residual method after deduction of the liability component (measured at fair value) and recorded directly in shareholders' equity. The liability component is stated at amortised cost (fair value less financing fees) using an effective interest rate of 9.25%.

#### High Yield Bonds due 2014

A ten-year, Subordinated Bond Loan was issued in 2004 for the amount of US\$150 million (2014 Notes), with a coupon of  $8\frac{1}{4}\%$ , payable semi-annually. This loan must be redeemed on 1 July 2014. At any time before 1 July 2007, Buhrmann can choose to redeem up to 35% of this loan at a redemption price of 108.25% of the principal amount, with proceeds raised in one or more equity offerings made by Buhrmann, as long as certain conditions are met. Thereafter, the whole loan, or part of it, can be redeemed at contractual rates above par (starting at 1 July 2009 at 104.125%, decreasing annually).

This High Yield Bond is stated at amortised cost using an effective interest rate of 9.02%.

The market value of this High Yield Bond at 31 December 2005 amounted to US\$151 million (€128 million).

#### High Yield Bonds due 2015

A ten-year, Subordinated Bond Loan was issued in 2005 for the amount of US\$150 million (2015 Notes), with a coupon of  $7\frac{7}{8}\%$ , payable semi-annually. This loan must be redeemed on 1 March 2015. At any time before 1 March 2008, Buhrmann can choose to redeem up to 35% of this loan at a redemption price of 107.875% of the principal amount, with proceeds raised in one or more equity offerings made by Buhrmann, as long as certain conditions are met. Thereafter, the whole loan, or part of it, can be redeemed at contractual rates above par (starting from 1 March 2010 at 103.938%, decreasing annually).

This High Yield Bond is stated at amortised cost using an effective interest rate of 8.65%.

The market value of this High Yield Bond at 31 December 2005 amounted to US\$147 million (€125 million).

[Senior Facilities Agreement \(Term Loans A, B, C and D and Revolver\)](#)

The Senior Facilities Agreement was arranged in 2003 and funded on 31 December 2003. The Senior Facilities Agreement consisted of a Term Loan A of €120 million and Term Loans B with tranches of €50 million and US\$380 million plus a working capital facility of €255 million (Revolver). The collateral provided for the Senior Facilities Agreement is a pledge on assets of Buhrmann NV, including all its material existing and future operating companies in the United States and the Netherlands. Borrowings under the Senior Facilities Agreement bear interest at floating rates related to LIBOR for the relevant currency for varying fixed interest periods. The interest rate margins vary with the leverage ratio (pricing grid). The initial margin for both the Revolver and the Term Loan A is 2.50% and for the Term Loans B 2.75%. The Revolver carries a fee of 0.75% for the undrawn balance. The documentation of the Senior Facilities Agreement allows for an increase in the Revolver as well as increases in Term Loans subject to meeting certain conditions such as a maximum leverage ratio. This gives the Company the opportunity to raise funds under the existing arrangements.

In July 2004, the Term Loans B were converted into Term Loans C. At the same time, the Term Loans C were increased by US\$125 million and the initial interest rate margin was decreased to 2.50%. Subsequently, the Senior Facilities Agreement consisted of the Term Loan A of €112 million, the Term Loans C with tranches of €50 million and US\$503 million and the Revolver of €255 million. On 30 November 2005 the Term Loans C were converted into the Term Loans D thereby reducing the applicable margin over LIBOR with 0.75%. At 31 December 2005 the applicable margins were 2.25% and 1.75% for the Term Loans A and D, respectively.

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### 29 Long-term borrowings continued

The interest rates in effect at 31 December 2005 and 2004 were as follows:

	2005	2004
Term Loan A EUR	4.72%	4.41%
Term Loan C EUR		4.66%
Term Loan D EUR	4.22%	
Term Loan C USD		4.94%
Term Loan D USD	6.20%	

The market value of the Senior Facilities Agreement is primarily determined by credit status. Interest rate developments have a limited influence since these loans have a floating interest. Although these loans are not traded publicly, indication of market values can be obtained through the agent. The market value at 31 December 2005 approximated the book value.

The Senior Facilities Agreement is subject to a variety of conditions as is customary for these types of facilities and the financial position of Buhrmann. For example, specific minimum or maximum financial ratios ( covenants ) must be met such as:

Interest coverage ratio: EBITDA/interest expense  
 Fixed charge ratio: EBITDA + rent + lease expenses/fixed charges  
 Leverage ratio: Indebtedness/EBITDA

The definitions of certain accounting numbers for covenant calculation purposes (for example: operating result before depreciation of tangible fixed assets and internally used software and before amortisation and impairment of goodwill ( EBITDA ) as well as exceptional items and indebtedness) differ from figures as published in these Consolidated Financial Statements due to specific contractual arrangements which are derived from our former Dutch GAAP reporting conventions. Also, income statement items used in covenants are calculated on a rolling 12 monthly basis. More detailed information on the covenant levels is available on the web site of Buhrmann. The actual covenant ratios at 31 December 2005 comply with the threshold ratios as per loan covenants.

The Term Loans C and D are stated at amortised cost using an average effective interest rate of 5.84% for the USD denominated loans and 4.65% for the EUR denominated loans. The Revolver is stated at its redemption value and the related financing fees are recorded as capitalised financing fees under other non-current assets . The Term Loans A are also stated at their redemption as no financing fees are allocated to these loans.

### Securitised Notes

The Company has a trade receivable securitisation programme under which funds are raised by pledging trade receivables from

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subsidiaries in the USA as security for short-term and medium-term borrowings. Both trade receivables and borrowings related to this programme are included in the Consolidated Balance Sheet. The transactions under this programme are treated as collateralised borrowings.

The Short Term Notes are issued in USD, reflecting the currency of the pledged receivables. The amount of Short Term Notes outstanding against the receivables pledged fluctuates as a result of liquidity requirements, advance rates calculated and invoices outstanding. No Short Term Notes were outstanding during 2004 and 2005. To ensure availability of re-financing for the Notes, a back up liquidity facility has been arranged.

In July 2002, Medium Term Notes in USD and GBP were issued. As a consequence of the sale of the paper merchanting division, the collateral for the Notes denominated in GBP in the form of receivables denominated in GBP generated by paper merchanting companies in the U.K., no longer existed. At 31 December 2005, US\$100 million of Medium Term Notes were outstanding.

The Medium Term Notes are stated at amortised cost using an average effective interest rate of 4.64% .

The market value of the Medium Term Notes approximates their book value as the Notes bear variable interest and have relatively short maturities.

The Securitised Notes are stated at their redemption value and the related financing fees are recorded as capitalised financing fees under other non-current assets .

The trade receivables securitisation programme raises funds by pledging trade receivables from operating companies in the United States as security for short-term and medium-term borrowings which is treated as collateralised borrowings. The receivables and borrowings related to this programme are included in the Consolidated Balance Sheet.

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### 29 Long-term borrowings continued

The operating companies sell their trade receivables to Buhrmann Silver US LLC, which in turn pledge the trade receivables to third-party dedicated entities as security for short-term borrowings in the form of short term notes (Short Term Notes). The programme delivers funding at attractive rates and at the same time diversifies sources of capital and increases financial flexibility.

The transactions relating to the Trade Receivable Securitisation Programme are as follows:

The Originators in the United States contribute their receivables to Buhrmann Silver US LLC (the U.S. Master Purchaser), which is a partnership with the Originators as partners. The U.S. Master Purchaser issues notes (Buhrmann U.S. Notes) to Buhrmann Silver Financing, LLC (the Silver Note Issuer) and Silver Funding Ltd (the MTN issuer).

With the Buhrmann U.S. Notes as collateral the MTN issuer has issued Medium Term Notes, which are listed on the Luxembourg Stock Exchange, in US dollars and euro. As the euro denominated notes have the U.S. dollar pool as their primary collateral, the Medium Term Notes outstanding in euro have been swapped to U.S. dollar until maturity of the Medium Term Notes. The shares of Silver Funding Ltd are held by the Silver Funding Charitable Trust, which is controlled by a board that is independent from Buhrmann.

The Silver Note Issuer has the ability to issue Silver Notes to Erasmus Capital Corporation with the Buhrmann U.S. Notes as collateral. With the Silver Notes as collateral Erasmus Capital Corporation can raise short-term funds in the market. The Silver Note issuer is a wholly owned Buhrmann subsidiary and Erasmus Capital Corporation is a Delaware company sponsored by Rabobank International.

Buhrmann Stafdiensten B.V. (a Dutch Buhrmann subsidiary) services the programme.

#### Average effective interest rate

The average blended effective cash interest rate, including margin and dividend on preference shares, was 6.9% in 2005 and 8.4% in 2004.

#### Repayment schedule for long-term borrowings

	2006	2007	2008	2009	>2009	Perpetual	Total	Fair value
<b>Fixed rate debt:</b>								
Preference Shares A						181	181	166
High Yield Bonds due 2014					127		127	128
High Yield Bonds due 2015					127		127	125

Subordinated Convertible Bonds					115		115	191
Other				2			2	2
<b>Total redemption value fixed rate debt</b>				<b>2</b>	<b>369</b>	<b>181</b>	<b>552</b>	<b>611</b>
<b>Variable rate debt:</b>								
Account receivables securitisation		85					85	85
Term Loan A	16	26	26	27			96	96
Term Loans D	5	5	5	5	449		469	469
Other	25	9					34	34
<b>Total redemption value variable rate debt</b>	<b>46</b>	<b>125</b>	<b>31</b>	<b>32</b>	<b>449</b>	<b>181</b>	<b>684</b>	<b>684</b>
<b>Total redemption value</b>	<b>46</b>	<b>125</b>	<b>31</b>	<b>34</b>	<b>818</b>	<b>181</b>	<b>1,236</b>	<b>1,295</b>

The fair values of Buhrmann's fixed rate loans have been estimated based on applicable market interest rates available to Buhrmann for instruments of a similar nature and maturity. The fair value of variable rate debt approximates the carrying value. For cash, trade receivables, other short-term assets, trade payable, accrued liabilities and other short-term liabilities, the carrying value of these financial instruments approximates their fair value owing to the short-term maturities of these assets and liabilities.

The instalments in 2006 of €4 million per quarter for Term Loans A and approximately €1 million per quarter for Term Loans D fall due in March, June, September and December. Other includes the Revolver and Medium Term Securitised Notes. There were no Short Term Securitised Notes outstanding at 31 December 2005. The average remaining term of long-term debt, excluding Preference Shares A, is approximately four years.

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### 30 Other provisions

The movements in provisions other than pensions are as follows:

	Total	Integration and restructuring	Other
<b>Position at 31 December 2004:</b>			
Non-current	85	11	74
Current	18	8	10
<b>Total</b>	<b>103</b>	<b>19</b>	<b>84</b>
Payments	(18)	(7)	(11)
Additions charged to result	21	17	4
Releases to result/usage	(6)	(5)	(1)
Translation differences	2	1	1
<b>Total changes</b>	<b>(1)</b>	<b>6</b>	<b>(7)</b>
<b>Position at 31 December 2005:</b>			
Non-current	67	10	57
Current	33	15	19
<b>Total</b>	<b>101</b>	<b>25</b>	<b>77</b>

The long-term balance at 31 December reflects amounts payable after more than one year. Amounts payable within one year are recorded as current provisions.

### Integration and restructuring

Provisions for integration and restructuring mainly relate to the cost-saving restructuring measures in the Office Products operations in North America and Europe.

### Other

Other provisions include primarily warranties regarding indemnifications with respect to divested businesses and various other contractual risks.

Also included is the provision for product warranties relating to potential liabilities in the event products delivered or services rendered do not meet the agreed qualities, in those cases that the guarantee period has not yet expired. The additions charged to result only relate to warranties issued during 2005 and are calculated as a percentage of net sales. This percentage is based on past experience.

### 31 Financial market risks

Buhrmann is exposed to financial market risks, including adverse changes in interest rates, currency exchange rates and availability of short-term liquidity. Our financial policies are designed to mitigate these risks by restricting the impact of interest and currency movements on our financial position while safeguarding an adequate liquidity profile.

The financing policy aims to maintain a capital structure which enables us to achieve our Group strategic objectives and daily operational needs. The degree of flexibility of the capital structure, including appropriate access to capital markets, the financing of working capital fluctuations and the costs of financing (optimal weighted average cost of capital) are factors taken into consideration. With respect to the level of debt financing, Buhrmann focuses on cash interest cover (operating result before depreciation of tangible fixed assets and internally used software and other intangible assets and before special items over cash interest) and the relationship between borrowings and total enterprise value (market value based leverage, which is calculated by using the market capitalisation of equity and the nominal value of interest-bearing debt as the total enterprise value). The objective is to restrict the four quarterly rolling cash interest coverage to a minimum of three times and the market-value based gearing (net interest-bearing debt over total enterprise value) over time to a maximum of 50%. In addition, consideration is given to the development of specific capital ratios, of which the leverage ratio (net interest-bearing debt over operating result before depreciation of tangible fixed assets and internally used software and before special items) is the most relevant. Actual cash interest cover at 31 December 2005 was 5.6 (2004: 4.7), which is above our minimum target level of 3, and the leverage ratio was 2.7 (2004: 2.2). Both the debt reduction and the refinancing carried out in 2004 had a positive effect on the financial ratios.

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### 31 Financial market risks *continued*

Financial instruments such as currency and interest swaps are used only to hedge against financial market risks, rather than for speculative purposes. Financial instruments are primarily dealt with third parties by Buhrmann NV, Buhrmann US, Inc. and Buhrmann Shared Service Center (Europe) NV. These entities also act as the main financing companies for the Group. In addition, an accounts receivable securitisation programme is being operated using Buhrmann Silver US LLC.

Our treasury function does not operate under an own profit objective but it pursues benefits of scale and efficiency as well as provides in-house services in the area of financial logistics. Cash and third-party debt is concentrated in the main financing companies to ensure maximum efficiency in meeting changing business needs, while local operations are largely financed by a mix of equity and long-term inter-company loans denominated in local currencies.

#### Credit risks

The Company's customer base is spread over many industries and sectors, including government institutions, and most of these customers are large corporations or institutions. No individual customer represents 10% or more of the Company's total sales or trade accounts receivable balance in any year.

Management believes it has adequately provided for the collection risk in the Company's accounts receivable, by recording an allowance for doubtful accounts, which reduces such amounts to their net realisable value, taking into consideration that collection risks are to a certain extent insured.

The Company has deposited its cash and deposits with and has obtained its loans from reputable financial institutions with high-quality credit ratings. The Company believes that the risk of non-performance by any of these institutions is remote.

#### Interest rate risks

Our interest policy is designed to restrict the short-term impact of fluctuations in interest rates while keeping the interest burden as low as possible. Of the non-current portion of long-term borrowings at 31 December 2005, 56% was at floating interest rates before hedging. Interest rate swaps are used to hedge against floating interest. We currently aim to have around 60% of the long-term borrowings, after hedging, at fixed interest given the present, improved, level of interest cover. At 31 December 2005, 70% of the non-current long-term borrowings was, after hedging, at fixed interest rates.

Breakdown of long-term borrowings by interest profile:

	31 December 2005			
	Fixed	%	Floating	%
Subordinated loans and Preference Shares A	503	44	0	0
Other loans	2	0	633	56
Interest swaps >1 year (see below)	297	44	(297)	56

<b>Total</b>	<b>802</b>	<b>70%</b>	<b>336</b>	<b>30%</b>
--------------	------------	------------	------------	------------

Buhrmann's interest rate swap contracts at 31 December 2005:

Maturity	Notional amount <sup>1</sup> (in millions)	Average interest rate in % <sup>2</sup>	Fair value (in millions)
< 1 year	42	2.74	1
< 2 years	148	4.27	1
< 3 years	148	4.71	0
< 5 years	0		
<b>Total</b>	<b>339</b>		<b>2</b>

1 The notional amount of these interest rates swaps is denominated in US dollars and has been translated at the year end exchange rate.

2 Pursuant to these swaps, Buhrmann pays the fixed interest rates indicated in the table and receives floating rates based on three-month LIBOR. The total fair value at 31 December 2004 of the interest rate swap contracts was €5 million negative.

The estimated fair value of the outstanding interest swap contracts (IRS's) indicates how much would be paid or received in exchange for termination of the contracts without further commitments as per the balance sheet date, and is included in the tables above. In the period 1 January 2004 to 30 September 2004, no hedge accounting was applied on the IRS's which means that the change in the fair value of the IRS's in that period was recorded in the income statement. In the period 1 October 2004 to 31 December 2004, hedge accounting was applied to most IRS's as these IRSs were designated as cash flow hedges which means that changes in the fair value of these IRS's were recorded in the hedge reserve in shareholders' equity rather than in the income statement. As of 1 January 2005, hedge accounting is applied to all IRS's.

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### 31 Financial market risks continued

The fair value of the IRS s at the start of hedge accounting is amortised to the hedge reserve with an offsetting amount in the income statement. The total amount recorded in the income statement in 2005 was a gain of €2 million (as financing costs) and a total amount of €5 million was added to the hedge reserve. In 2004, a gain of €4 million (as financing costs) was recorded in the income statement and an amount of €1 million was added to the hedge reserve.

The fair value of the interest rate swaps at 31 December 2005 of €2 million positive is included in other current assets.

#### Currency rate risks

Regarding currency risk exposure on trading transactions, it is the policy to cover these risks on a transaction basis as much as possible to protect the operational margins in local currency terms. Currency forward contracts with terms up to one year are also used to cover these risks. The occurrence of these exposures is relatively low as operating companies generally operate on local markets with local competitors.

Buhrmann aims to incur its debt by currency after hedges approximately in proportion to the forecasted split of operating result before depreciation of property, plant and equipment and internally used software, and before impairment of goodwill and other exceptional results over the major currencies. The remaining translation risk is not covered. Forward foreign exchange and currency swaps are used to adjust the currency profile of the loans issued towards the desired position in order to achieve the hedging as per policy.

Given the volatility of currency exchange rates, there can be no assurance that Buhrmann will be able to effectively manage its currency transaction risks or that any volatility in currency exchange rates will not have a material adverse effect on Buhrmann s financial conditions or results of operations.

Breakdown of long-term borrowings by currency:

	31 December 2005	31 December 2004
<b>As issued:</b>		
EUR	393	404
USD	741	824
Other	4	4
	<b>1,138</b>	1,232

**After hedging with forward exchange and currency swaps (see below):**

EUR	242	246
USD	846	933
Other	49	53
	<b>1,138</b>	1,232

Buhrmann's forward foreign exchange and currency swap contracts at 31 December 2005:

Contract	Maturity	Weighted average contractual exchange rate	Notional amount	Fair value
Buy EUR/sell SKR	< 1 year	9.44	37	0
Buy EUR/sell USD	< 1 year	1.19	105	(1)
Buy EUR/sell GBP	< 1 year	0.69	9	0
<b>Total</b>			<b>151</b>	<b>(1)</b>

The estimated fair value of the outstanding currency swap contracts indicates how much would be paid or received in exchange for termination of the contracts without further commitments as per the balance sheet date. The fair value of the currency swap contracts at 31 December 2005 of €1 million negative is included in other current liabilities. Buhrmann does not apply hedge accounting to the currency swaps which means that the changes in the fair value are recorded in the income statement and included in financing costs.

The total fair value at 31 December 2004 of the forward foreign exchange and currency swap contracts was less than €1 million.

Buhrmann has not applied hedge accounting to these currency swaps.

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### 32 Other current liabilities

	31 December 2005	31 December 2004
Taxes and social security contributions	32	30
Employee benefits other than pensions	149	114
Advance payments on orders	6	6
Short-term provisions	18	10
Other accrued liabilities	84	85
	<b>289</b>	<b>245</b>
Short-term provisions acquisition and restructuring related (see Note 30)	26	17
Financial payables and accruals *	19	24
<b>Total</b>	<b>334</b>	<b>286</b>

\* Financial payables and accruals mainly includes interest and profit tax.

### 33 Share-based payments

Buhrmann NV operates a share option plan, the 'Buhrmann Incentive Plan', in which a varying number (300 to 400) of senior managers participate and the members of the Executive Board. As of 2004, the number of options that will vest is dependent on the performance of the Company relative to a peer group as measured over a three-year period up to the vesting date. Up to 200% of the original options granted may vest. Corporate Express Australia (in which Buhrmann has 53.1% share) has its own share-based payment plans.

#### Buhrmann Incentive Plans

The movements in the outstanding number of options and weighted average exercise price are shown in the table below (including option rights held by the members of the Executive Board). Each option of the Buhrmann Incentive Plan and new Buhrmann Incentive Plan gives right to one Buhrmann ordinary share.

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	Plan up to 2003		Plan from 2004	
	Number of options	Weighted average exercise price per option in EUR	Number of options	Weighted average exercise price per option in EUR
<b>Balance at 31 December 2003</b>	<b>5,046,698</b>	<b>14.18</b>		
Options granted			1,708,649	7.79
Options exercised				
Options expired	(416,500)	15.61		
Options forfeited	(183,983)	14.36	(100,623)	7.79
<b>Balance at 31 December 2004</b>	<b>4,446,215</b>	<b>14.04</b>	<b>1,608,026</b>	<b>7.79</b>
Adjustments resulting the rights issue of 31 March 2005 *	254,298		91,970	
<b>Adjusted balance 31 December 2004</b>	<b>4,700,513</b>	<b>13.28</b>	<b>1,699,996</b>	<b>7.37</b>
Options granted			1,853,359	7.40
Options exercised				
Options expired	(831,641)	25.99		
Options forfeited	(202,802)	11.28	(210,243)	7.39
<b>Balance at 31 December 2005</b>	<b>3,666,070</b>	<b>10.50</b>	<b>3,343,112</b>	<b>7.39</b>

\* As a result of the rights issue of 31 March 2005, the number of options granted before that date have been increased by 5.72% while the exercise price has been decreased with 5.41%.

Options granted are in principle hedged by purchasing the shares required on or close to the grant date. Options may not be hedged if the financial position of the Group gives rise to a decision not to purchase the shares required. Considerations for evaluating the financial position are the growth prospects and its required financing, as well as its capital structure. On the basis thereof it was decided not to purchase shares for this purpose in 2005 and 2004.

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### 33 Share-based payments continued

The total of options exercisable at the end of the year are:

	Buhrmann Incentive Plans	
	Number of options	Weighted average exercise price per option in EUR
31 December 2004	1,707,922	23.50
<b>31 December 2005</b>	<b>2,238,146</b>	<b>15.47</b>

The weighted average fair values and weighted average exercise prices per option at the date of grant for the options outstanding at 31 December are as follows:

in euro	Plan up to 2003		Plan from 2004	
	2005	2004	2005	2004
Weighted average fair value of options granted with exercise prices equal to the market value of the share at the date of grant	4.71	5.63	4.85	4.90
Weighted average exercise price of options granted with exercise prices equal to the market value of the share at the date of grant	10.18	13.26	7.39	7.79
Weighted average fair value of options granted with exercise prices above the market value of the share at the date of grant	6.21	8.18		
Weighted average exercise price of options granted with exercise prices above the market value of the share at the date of grant	17.71	25.36		

The following table summarises information about options outstanding at 31 December 2005:

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Exercise price in euro	Options outstanding			Options exercisable		
	Number of options	Weighted average remaining contractual life (in years)	Weighted average exercise price per option in EUR	Number of options	Weighted average remaining contractual life (in years)	Weighted average exercise price per option in EUR
2.70	1,393,460	4.3	2.70			
3.59	34,464	4.3	3.59			
7.37	1,615,342	5.3	7.37			
7.40	1,727,770	6.3	7.40			
12.95	1,299,063	1.3	12.95	1,299,063	1.3	12.95
16.19	27,012	1.3	16.19	27,012	1.3	16.19
18.55	815,866	0.3	18.55	815,866	0.3	18.55
23.19	96,205	0.3	23.19	96,205	0.3	23.19
<b>Total</b>	<b>7,009,182</b>	<b>4.0</b>	<b>9.02</b>	<b>2,238,146</b>	<b>0.9</b>	<b>15.47</b>

At 31 December 2005, a total number of 3,343,112 options were outstanding under the new Buhrmann Incentive Plan at an weighted average exercise price of €7.39 and a remaining weighted average contractual life of 5.8 years, none of which were exercisable at that date.

The fair value of the options granted up to 2003 were estimated on the basis of the Black & Scholes option model. Due to the performance hurdle introduced in 2004, the fair value of the options granted in 2004 and 2005 was estimated on the basis of a binomial model in combination with a Monte Carlo simulation taking into account the number of options that will vest based on the performance-related vesting conditions of the option programme. The following assumptions were used in 2005 and 2004:

	2005	2004
Expected dividend yield	2.3%	2.3%
Expected share price volatility	50.0%	50.0%
Risk-free interest rate	2.937%	3.563%
Expected term	5 years	5 years

The remuneration cost of all the option rights assigned is €7 million for 2005 (€6 million for 2004) and is included in the statements of income. The fair value of the options is measured at grant date and recognised as cost on a linear basis during the vesting period, with a corresponding increase shareholders' equity as option reserve. When the options are exercised or lapsed, a reclassification from the option reserve to retained earnings within shareholders' equity takes place. This policy is applied to all options that at the date of transition to IFRS at 1 January 2004 had not been exercised or vested or lapsed.





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The fair value of the option rights is estimated by using expected dividend yield and share price volatility based on historic track records at the date of granting the options. These values do not constitute the market value. The assumptions were used exclusively for this calculation and do not necessarily provide an indication of expectations of management regarding developments in the future.

The Company granted interest-bearing loans to the Dutch optionees up to and including 2002 to finance their upfront tax obligations resulting from the options granted and which are due at the date of vesting.

#### Option plans Corporate Express Australia

Until 26 November 2004, the Executive Option Plan ( EOP ) was in place. Under the EOP:

The grant of options may be subject to appropriate, market competitive performance hurdles.

Each issue of options to executives must be held for a minimum holding period determined by the board of Corporate Express Australia before they can be considered for exercise. They can only be exercised if performance has exceeded any performance hurdle set by the board of Corporate Express Australia.

Options may be exercised before the end of their minimum holding period, but only in special circumstances.

The price at which options are issued is the weighted average market price of Corporate Express Australia's shares sold on the Australian Stock Exchange during the five trading days immediately before the relevant options are issued.

The Long Term Incentive Plan ( LTIP ) replaces the EOP from 26 November 2004. Additional features of options or performance share rights issued under the LTIP are: senior executives of the Corporate Express Australia may be offered entitlement to ordinary shares in Corporate Express Australia, in the form of performance rights, that is, a right to acquire shares in Corporate Express Australia at a future date at no cost (in other words, a share option with a zero exercise price). The entitlement is conditional upon the satisfaction of performance hurdles measured over a period of years. The actual number of performance share rights granted to a participant will depend on the extent to which the performance conditions have been satisfied. No performance share rights will be provided prior to the final date of the relevant measurement period, and then will only be granted if the performance conditions have been met.

The performance measure applied to the entitlement granted under the LTIP is relative to a TSR (for a definition see Buhrmann Incentive Plan from 2004 above). The share prices to be used for the purpose of the TSR calculation are determined as the weighted average of Corporate Express Australia's share price over the three-month period immediately preceding the start and end date of the performance period. The TSR of all the companies in the peer group, and Corporate Express Australia, will be ranked at the end of a three-year performance period.

Under the EESP, which is open to participation by all permanent Australian and New Zealand employees, depending on the number of years continuous service with the Company, but not directors:

Any proposed allocation is limited to a maximum value of A\$1,000 per employee in any taxation financial year, based on the market price at the time of issue.

Shares are registered in the name of the participants, but held in the plan until the sooner of three years after acquisition, or termination of employment by the participant. Shares are issued either by way of new issue, or are purchased by the employee share plan company on market.

The remuneration cost of all the option rights assigned under the EOP and LTIP is €1 million for 2005 and 2004 (including minority interest) and is included in the statements of income.

The movements in the number of shares to which the outstanding options assigned under the EOP and LTIP give right and weighted average exercise price are as follows:

	Number of shares	Weighted average exercise price per share in AUD
<b>Balance at 1 January 2004</b>	<b>2,063,606</b>	<b>4.30</b>
Options granted	466,846	0.48
Options exercised	(256,840)	1.87
Options expired		
Options forfeited	(420,332)	4.35
<b>Balance 31 December 2004</b>	<b>1,853,280</b>	<b>3.20</b>
Options granted	355,183	0.00
Options exercised	(303,588)	2.91
Options expired		
Options forfeited	(70,813)	3.29
<b>Balance at 31 December 2005</b>	<b>1,834,062</b>	<b>2.72</b>

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The total of shares to which the exercisable options assigned under the EOP and LTIP give right at the end of the year are:

	Number of shares	Weighted average exercise price per share in AUD
2004	544,434	2.36
<b>2005</b>	<b>905,759</b>	<b>2.42</b>

The following table summarises information about options assigned under the EOP and LTIP outstanding at 31 December 2005:

Range of exercise price in AUD	Options outstanding			Options exercisable		
	Number of shares to which the options give right	Weighted average remaining contractual life (in years)	Weighted average exercise price per share in AUD	Number of shares to which the options give right	Weighted average remaining contractual life (in years)	Weighted average exercise price per share in AUD
2.40 5.10	2	4.04	1.55	2	4.04	1.55
7.78 9.34	2	5.40	4.67	2	5.40	4.67
0.00 4.95	1	7.96	2.26	1	6.51	4.35

### 34 Commitments not included in the balance sheet

	Gross	Sub-lease income	Net
<b>31 December 2005</b>			

Rental and operational lease			
<b>The commitments are as follows:</b>			
2006	98	(7)	91
2007	83	(5)	78
2008	62	(2)	60
2009	46	(1)	45
2010	37	0	37
Thereafter	145	0	145
<b>Subtotal</b>	<b>471</b>	<b>(15)</b>	<b>456</b>
Repurchase guarantees			
<b>These lapse as follows:</b>			
2006			10
2007			6
2008			7
2009			14
2010			5
Thereafter			1
<b>Subtotal</b>			<b>43</b>
Other			
<b>These lapse as follows:</b>			
2006			5
2007			1
2008			3

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2009	
2010	
Thereafter	
<b>Subtotal</b>	<b>9</b>
<b>Total commitments</b>	<b>508</b>

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### 34 Commitments not included in the balance sheet continued

#### Operating lease commitments

The Company leases certain distribution facilities, equipment and offices under non-cancellable operating leases. The amounts in the table above are the future minimum lease payments under all non-cancellable operating leases. Certain of these distribution facilities and offices are subleased by the Company. Income to be received from these subleases is deducted from the amounts in the table. Lease expenses for non-cancellable operating leases for distribution facilities, equipment and offices charged to the income statement during the periods ended 31 December 2005 and 2004 were €73 million and €71 million respectively. Income from subleases included in the income statement was €1 million and €1 million respectively for the years ended 31 December 2005 and 2004.

Repurchase guarantees of €43 million in total at 31 December 2005 mainly relate to repurchase guarantees concerning graphic machines sold to customers and financed by external financing companies. Should the customer be declared in default, the respective financing company has a right of recourse against Buhrmann, which, in general, will be lower than market value. The amount included in the table is the maximum exposure under these guarantees.

Other commitments not included in the balance sheet include investment commitments relating to expenditure on projects, such as the development of IT systems.

In addition, the Company had certain contingent liabilities, commitments and guarantees which are not included in the table above and which are discussed below.

Buhrmann has issued certain performance guarantees to an estimated maximum amount of €2 million at 31 December 2005. The major part of these guarantees expires latest on 1 September 2007.

### 35 Related party transactions

Intercompany transactions, balances and unrealised gains on transactions between Group companies are eliminated on consolidation and are not disclosed in this Note. Details of transactions between the Group and other related parties are disclosed below.

#### Trading transactions

in millions of euro	Sales of goods		Purchases of goods		Amounts owed by related parties		Amounts owed to related parties	
	2005	2004	2005	2004	2005	2004	2005	2004
Faison Inc (see Note 11)	86	59			2	2	0	0

**Remuneration of the Members of the Executive Board and Supervisory Board**

The total remuneration of members of the Executive Board during the year was as follows:

in thousands of euro	2005	2004
Short-term benefits	3,236	2,994
Post-employment benefits	665	702
Other long-term benefits	1,228	1,585
Termination benefits		
Share-based payments	827	775

Short-term benefits in the table above includes base salary and annual bonus.

The total remuneration of the members of the Supervisory Board was €296 thousand in 2005 and €270 thousand in 2004.

At 31 December 2005, loans totalling €42 thousand were outstanding to the members of the Executive Board (2004: €74 thousand) which will be fully redeemed in 2006. These loans were granted to meet upfront Dutch income tax on share options. No new loans were granted since 2002. The members of the Executive Board held 95,454 ordinary shares Buhrmann NV at 31 December 2005 (2004: 128,724). At 31 December 2005, the members of the Supervisory Board held 42,384 ordinary shares Buhrmann NV (2004: 32,318) and 411 Depository receipts of Preference Shares A Buhrmann NV (2004: 411).

**Other related party transactions**

On 31 March 2005, Buhrmann repurchased all outstanding Preference Shares C for an aggregate purchase price of US\$520 million in cash. Also Buhrmann granted to all sellers of Preference Shares C options to acquire, in aggregate, 36,500,000 of our ordinary shares at a price of €10 per share. These options could only be exercised where, on or before 30 December 2005, Buhrmann and a third party either (i) made an announcement that it was expected to reach an agreement on the terms of a bid for all outstanding shares, or (ii) entered into an agreement in relation to a public bid on all our outstanding shares. The options lapsed on 30 December 2005.

Since the Supervisory Board included two representatives of the Preference Shares C holders, the transaction described above qualified as a related party transaction. Both representatives, Messrs Hannan and Barnes resigned on completion of this transaction.



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### 36 Legal proceedings

Buhrmann is involved in various routine legal proceedings incidental to the conduct of its business. Buhrmann does not believe that any of these legal or regulatory proceedings will have a material adverse effect on its financial condition, results of operations or cash flows other than the proceedings disclosed below.

#### Paper Merchanting Germany: anti-trust

In April 2000, the German competition authorities (the Bundeskartellamt or BKA ) launched an investigation against a number of German paper merchants, among which is Buhrmann's former subsidiary Deutsche Papier Vertriebs GmbH, alleging a violation of anti-trust rules in Germany in a number of regions. On 30 April 2004 the BKA imposed a fine of €7.6 million on Deutsche Papier Vertriebs GmbH and 11 other paper merchants in Germany. The fine relates to the period between 1995 and 2000 and covers the whole of Germany with the exception of the south. Deutsche Papier and the accused individuals do not agree with the fine and the calculation thereof and have appealed against this fine. A third-party investigation into the alleged surplus profit in a number of regions and a third-party investigation into the calculation of the surplus profit used by the BKA substantiated Buhrmann's position that the fine reflects an overestimation of any assumed possible surplus profit. Buhrmann has given an indemnity to PaperlinX Limited, the buyer of the paper merchanting division.

#### Paper Merchanting Germany: completion accounts

Under the Agreement for the Sale and Purchase of the paper merchanting division of Buhrmann NV dated 8 September 2003 a post-completion dispute has arisen as to the valuation of a property in Germany for the purpose of inclusion in the completion accounts. The completion accounts are the basis for the calculation of the final purchase price. The valuation difference amounts to €7 million. The matter is currently pending the decision of an independent accountant. Once the value of the property has been determined, final settlement of the purchase price can take place.

#### Information Systems France: Agena S.A. Béfec

In 1994 Buhrmann issued arbitration proceedings against the sellers of the French company Agena S.A., an acquisition made in 1991. Buhrmann's claim for damages was based on a misrepresentation of the financial position of the company in the acquisition balance sheet. These proceedings resulted in an arbitral award adjudicating damages to the amount of €79 million received in 2003. In 1995 proceedings had also started against Béfec (a predecessor of PricewaterhouseCoopers, France), the accountants who in 1991 had certified the acquisition balance sheet. These proceedings were adjourned in anticipation of the outcome of the arbitration proceedings against sellers. The matter against Béfec was resumed after the arbitral award. Béfec raised preliminary defence against the claim which was rejected in the first instance. Although the defendant appealed against this judgment it may reasonably be anticipated that the principal matter will be permitted. Buhrmann is claiming damages to the amount of €134 million plus interest and costs. It is estimated that a final decision may still take a considerable period.

Under IFRS (IAS 37) and US GAAP (FAS 5), a contingent asset is disclosed when it is probable that an inflow of an economic benefit will be realised and the amount is estimable. In practice, contingent assets are not disclosed until the amount and timing of the inflow is known (e.g. there is a firm commitment from the counterparty). Accordingly, the above contingent assets may be judged to be a non-disclosure in accordance with IAS 37 and/or FAS 5, given the uncertainty as to its realisation and if so, the timing and amount of realisation.

### 37 US GAAP reconciliation and additional disclosures

As of 1 January 2004, Buhrmann's Consolidated Financial Statements have been prepared in accordance with International Financial Reporting Standards (IFRS) which vary in certain respects from accounting principles generally accepted in the United States of America (US GAAP). The tables below give the effect that application of US GAAP would have on net result

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and shareholders' equity as reported under IFRS. Buhrmann's accounting policies under IFRS are in accordance with the standards as adopted for use in the European Union (EU). Some of the standards issued by the International Accounting Standards Board have not been endorsed by the EU. However, the standards which have not been endorsed are not applicable to Buhrmann and therefore there is no difference between IFRS as adopted for use in the EU and IFRS as issued by the International Accounting Standards Board.

IFRS 1 provides first-time adopters of IFRS with a number of exemptions and exceptions from full retrospective application, some of which are applicable to Buhrmann (see Note 2). The US GAAP numbers are determined as if the U.S. standards had always been applied, i.e. US GAAP needs to be applied retrospectively. Had IFRS been applied fully retrospectively, net result and shareholders' equity under IFRS would have been different, which in turn could have resulted in the elimination and different amounts of reconciling items as shown in the table below or additional reconciling items.

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### 37 US GAAP reconciliation and additional disclosures continued

	2005	2004
<b>Net result attributable to holders of ordinary shares Buhrmann NV under IFRS</b>	<b>2</b>	<b>90</b>
b Intangible fixed assets amortisation	(5)	(6)
c Derivatives	(1)	(3)
d Pensions	(3)	2
e Share-based payments	7	6
f Subordinated Convertible Bonds	4	4
g Preference Shares A	11	11
h Preference Shares C	108	14
i Revenue recognition	4	1
j Financing fees	0	2
k Catalogue contributions	1	(1)
l Translation adjustments	3	
m Restructuring	2	
n Others	(2)	(2)
o Deferred taxes	5	(10)
<b>Net income under US GAAP</b>	<b>136</b>	<b>108</b>

	31	31
	December	December
	2005	2004

<b>Total equity under IFRS</b>	<b>1,510</b>	<b>1,118</b>
Less: minority interest	(59)	(56)
<b>Shareholders equity under IFRS</b>	<b>1,450</b>	<b>1,062</b>
a Goodwill	(181)	(159)
b Intangible fixed assets	67	65
d Pensions	130	109
f Subordinated Convertible Bonds	(29)	(34)
g Preference Shares A	178	178
h Preference Shares C		295
i Revenue recognition	(18)	(23)
j Financing fees	1	1
k Catalogue contributions	(1)	(1)
m Restructuring	2	
n Others	1	3
o Deferred taxes	(23)	(22)
<b>Shareholders equity under US GAAP</b>	<b>1,578</b>	<b>1,474</b>

The differences between IFRS and US GAAP as indicated in the tables are explained below, including related disclosures required under US GAAP.

#### **a Goodwill**

Differences between IFRS and US GAAP arise because of the exemption in IFRS 1 not to apply IFRS 3 Business Combinations retrospectively to business combinations that occurred before the date of transition to IFRS which is 1 January 2004. This means that goodwill amounts recorded under Dutch GAAP as at 1 January 2004 are in principle carried forward under IFRS (see Note 2). The amount of goodwill carried forward under IFRS at 1 January 2004 was €175 million higher than under US GAAP which is due to:

For acquisitions occurring prior to 1 January 1997, goodwill was directly written off to equity whereas under USGAAP this goodwill is capitalised and, until 31 December 2001, amortised over the estimated useful life of 40 years.

In connection with a number of acquisitions, certain fair value adjustments, including provisions for restructuring and integration and valuation allowances on deferred tax assets, were recorded which did not qualify for USGAAP. This led to a lower amount of goodwill under USGAAP. In addition, for USGAAP purposes only, certain intangible assets (Corporate Express brand name and internally used software) were valued and recognised separately from goodwill, see point b) below.

Buhrmann repurchased the outstanding public minority share of a former subsidiary in 1998. This transaction was accounted for as a purchase of equity whereas under USGAAP the surplus paid over fair value of net assets was recorded as goodwill. Differences in the method of testing goodwill for impairment resulted in a higher amount of impairment under USGAAP in 2002.

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### 37 US GAAP reconciliation and additional disclosures continued

Goodwill is not amortised under IFRS or US GAAP but tested for impairment annually. The annual impairment test on goodwill at 31 December 2004 and 2005 did not result in an impairment under IFRS or US GAAP.

In 2004, positive translation adjustments of €16 million and in 2005 negative translation adjustments of €32 million were recorded on the differences in goodwill between US GAAP and IFRS as some of the goodwill items are denominated in US dollars.

In 2005, Corporate Express Australia purchased 6.3 million of its own shares from minority shareholders thereby raising Buhrmann's interest in Corporate Express Australia from 51.5% to 53.1%. The amount paid in excess of the fair value was recorded as a reduction of shareholders' equity under IFRS (€10 million) whereas under US GAAP this amount was recorded as goodwill.

The net effect at 31 December 2004 and 2005 of the items mentioned above was a lower amount of goodwill under US GAAP of €159 million and €181 million respectively compared to IFRS.

The movements in goodwill under US GAAP were as follows:

	2005	2004
<b>Book value at beginning of year</b>	<b>1,165</b>	<b>1,225</b>
Investments	20	6
Translation differences	136	(66)
<b>Book value at end of year</b>	<b>1,321</b>	<b>1,165</b>
Accumulated cost	2,468	2,120
Accumulated amortisation	(208)	(168)
Accumulated impairment	(939)	(787)
<b>Book value at end of year</b>	<b>1,321</b>	<b>1,165</b>

### b Intangible fixed assets

Differences in the accounting for intangible fixed assets between IFRS and US GAAP arise because of the exemption in IFRS 1 not to apply IFRS 3 Business Combinations retrospectively to business combinations that occurred before the date of transition to IFRS. This means, among others, that no intangibles

are recognised under IFRS with respect to business combinations which took place before 1 January 2004 if these intangibles were also not recorded under Dutch GAAP (see Note 2).

With the acquisition of Corporate Express in October 1999, certain intangible assets were valued and recognised separately from goodwill under US GAAP. These include the Corporate Express brand name (US\$75 million) and internally used software (US\$20 million). The Corporate Express brand name and internally used software are amortised over their estimated useful lives of 40 and seven years, respectively.

The book value of the Corporate Express brand name was US\$64 million at 31 December 2005 and US\$66 million at 31 December 2004. The accumulated amortisation was US\$11 million at 31 December 2005 and US\$9 million at 31 December 2004. The amortisation expense was US\$2 million in each of 2005 and 2004 and will be US\$2 million in each of the next five years.

The book value of the internally used software was US\$2 million at 31 December 2005 and US\$5 million at 31 December 2004. The accumulated amortisation was US\$18 million at 31 December 2005 and US\$15 million at 31 December 2004. The amortisation expense was US\$3 million in each of 2005 and 2004 and will be US\$2 million in 2006.

Also included under Intangible fixed assets are amounts allocated to customer relationships of companies acquired in 2003 and 2002 of €7 million and €10 million, respectively, which are separated from goodwill and classified as intangible fixed assets under US GAAP and amortised over a period of ten years. The book value under US GAAP was €11 million at 31 December 2005 and €13 million at 31 December 2004. The accumulated amortisation was €6 million at 31 December 2005 and €4 million at 31 December 2004. The amortisation expense under US GAAP was €2 million in 2005 and 2004 and will be €2 million in each of the next five years.

#### **c Derivatives**

This item relates to interest rate swaps (IRS) which under both IFRS and US GAAP are valued at fair value. The IRS were entered into to hedge variable rate debt to fixed rate.

Under IFRS, from 1 January 2004 to 30 September 2004, no hedge accounting was applied on the IRS which means that the change in the fair value of the IRS in that period was recorded in the income statement. In the period 1 October 2004 to 31 December 2004, hedge accounting was applied to some IRS as these IRS were designated as cash flow hedges which means that changes in the fair value of these IRS in this period were recorded in the hedge reserve in shareholders' equity rather than in the income statement. The fair value of these IRS at the start of hedge accounting is amortised to the hedge reserve with an offsetting amount in the income statement. The total amount recorded in the income statement under IFRS in 2004 was a gain of €3 million and a total amount of €1 million was added to the hedge reserve.

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### 37 US GAAP reconciliation and additional disclosures continued

Under US GAAP, hedge accounting was applied for some IRS during the whole year 2004. In 2004, Buhrmann recorded in the income statement under US GAAP a gain of €3 million due to hedge ineffectiveness on IRS for which hedge accounting was applied and a loss of €3 million on IRS for which no hedge accounting was recorded. In 2004, under US GAAP a gain of €5 million was recorded directly in shareholders' equity (as an addition to Other Comprehensive Income) relating to IRS for which hedge accounting was applied.

As of 1 January 2005, hedge accounting is applied to all IRS under IFRS and, with the exception of one IRS, also under US GAAP. Under IFRS, in 2005 an amortisation gain of €2 million was recorded in the income statement and under US GAAP, an amortisation loss of €1 million. The change in the fair value of the one IRS for which under US GAAP no hedge accounting was applied was recorded in the income statement under US GAAP (a gain of €2 million) and under IFRS in the hedge reserve. The net effect was a €1 million lower gain in the income statement in 2005 under US GAAP compared to IFRS. Under IFRS, in 2005 an amount of €6 million was recorded as an addition to the hedge reserve (directly in shareholders' equity) and under US GAAP there was an addition to Other Comprehensive Income (directly in shareholders' equity) of €6 million.

At 31 December 2005, the balance of the hedge reserve under IFRS amounted to €7 million and the balance of Accumulated Other Comprehensive Income with respect to IRS under US GAAP was €4 million. These balances will affect earnings when the interest for the periods being hedged affect earnings. An amount of €2 million is expected to be reclassified to earnings in 2006 under IFRS and less than €1 million under US GAAP.

All amounts stated above are before taxes.

### d Pensions

This reconciling item relates to the pension plans which meet the definition of defined benefit plans. Under IFRS, the funded status (plan assets less projected pension obligations) of these plans is recorded in the balance sheet. Actuarial gains and losses are under IFRS recognised and recorded directly in equity. Under US GAAP, the accrued or prepaid pension cost in the balance sheet consists of the funded status, which is equal to IFRS, and the unrecognised actuarial gains or losses. The cumulative actuarial losses under US GAAP were €153 million at 31 December 2005 and €127 million at 31 December 2004. In addition, under US GAAP an additional minimum liability of €23 million at 31 December 2005 and €18 million at 31 December 2004 was recorded in the balance sheet. Under US GAAP, an additional minimum liability is recorded for the actuarial present value of accumulated benefits that exceeded plan assets. The movements in the additional minimum liability are recorded directly in shareholders' equity (as a movement in Other Comprehensive Income).

	Domestic plans		Foreign plans		Total	
	2005	2004	2005	2004	2005	2004
<b>Funded status at end of year under IFRS and US GAAP (see Note 20)</b>	<b>87</b>	<b>95</b>	<b>(36)</b>	<b>(32)</b>	<b>51</b>	<b>63</b>

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Unrecognised net actuarial (gains)/losses at end of year under US GAAP	123	102	30	25	153	127
<b>Prepaid/(accrued) pension cost under US GAAP</b>	<b>210</b>	<b>197</b>	<b>(6)</b>	<b>(7)</b>	<b>204</b>	<b>190</b>

	Domestic plans		Foreign plans		Total	
	2005	2004	2005	2004	2005	2004
<b>Additional minimum liability at end of year under US GAAP</b>			<b>(23)</b>	<b>(18)</b>	<b>(23)</b>	<b>(18)</b>

The measurement date of the pension plans was 31 December 2005.

The amount for pensions in the reconciliation of income in 2005 consists of the amortisation under US GAAP of unrecognised actuarial losses. Actuarial losses (and gains) are amortised over the remaining service period when their net cumulative amount exceeds 10% of the assets or obligations of the plan (whichever is higher). The amount for pensions in the reconciliation of income in 2004 mainly consists of the amortisation of unrecognised actuarial losses and a curtailment gain under US GAAP.



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### 37 US GAAP reconciliation and additional disclosures continued

#### e Share-based payments

Under IFRS, as of 1 January 2004, the fair value of the stock options granted to employees is recognised as an expense on a linear basis during the vesting period, with a corresponding increase in shareholders' equity.

In 2004 and 2005, under US GAAP Buhrmann used the intrinsic value method in accordance with APB 25 under which no cost has been recognised for the stock options granted to employees. Under APB 25 cost is deferred until the options are exercisable.

#### f Subordinated Convertible Bonds

Under IFRS, Buhrmann's Subordinated Convertible Bonds, which were issued on 18 December 2003, are classified as a compound financial instrument. The conversion option is recorded directly in shareholders' equity and the liability component as long-term borrowings. The conversion option and the liability component are initially stated at fair value (proceeds received net of transaction costs incurred). The liability component is subsequently stated at amortised cost which is the initial amount minus interest and principal payments plus cumulative amortisation using the effective interest method of any difference between the initial amount and the maturity amount. The amortisation is recorded in the income statement.

Under US GAAP, Buhrmann's Subordinated Convertible Bonds are fully classified as a liability and the interest payments are expensed. The transaction costs relating to these bonds are capitalised and amortised using the effective interest method.

The amount in the reconciliation of equity is the difference between the book value of the amortised cost under IFRS (€84 million) and the liability (€115 million) less capitalised financing fees (€3 million) under US GAAP.

The amount in the reconciliation of income is the difference between the amortisation cost recorded under IFRS (€7 million for 2005 and 2004) and the interest paid and expensed (€2 million in 2005 and 2004) and the amortisation of the capitalised transaction costs (€1 million in 2005 and 2004) under US GAAP.

#### g Preference Shares A

Under IFRS, Buhrmann's Preference Shares A are classified as a liability and stated at amortised cost which is the fair value at the date of issue less transaction costs incurred. There is no amortisation of transaction cost as the Preference Shares A are non-redeemable. Under US GAAP, Buhrmann's Preference Shares A are classified as shareholders' equity (proceeds received net of transaction costs incurred).

The annual dividend of €11 million in 2005 and 2004 is recorded as an expense under IFRS and as a reduction of shareholders' equity under US GAAP.

#### h Preference Shares C

Under IFRS, Buhrmann's Preference Shares C were presented as a liability with the conversion option separately valued. The liability component is initially stated at fair value (proceeds received net of transaction costs incurred) and subsequently stated at amortised cost (for a definition see (f) above). The amortisation is recorded in the income statement. The conversion option is valued separately at fair value at each balance sheet date and recorded as a liability and the changes in the fair value are recorded in the income statement.

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Under US GAAP, Buhrmann's Preference Shares C were presented as shareholders' equity (proceeds received net of transaction costs incurred) and the annual dividend was recorded as a reduction of shareholders' equity.

The amount in the reconciliation of income in 2004 consists of the effective interest of €31 million, an exchange gain of €22 million (the Preference Shares C are denominated in USD) and the change in the fair value of the conversion option which was a loss of €5 million, all recorded under IFRS.

In 2005, Buhrmann repurchased all the outstanding Preference Shares C. The amount in the reconciliation of income in 2005 consists of the effective interest of €8 million, an exchange loss of €14 million and the change in the fair value of the conversion option which was a loss of €1 million, all recorded under IFRS until the repurchase took place. Furthermore, the repurchase resulted in a loss of €85 under IFRS. Under US GAAP, the excess of €40 million of the repurchase price over the carrying amount of the Preference Shares C was recorded as deemed dividend and is deducted from net result available to holders of ordinary shares of Buhrmann NV.

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### 37 US GAAP reconciliation and additional disclosures continued

#### i Revenue recognition

Buhrmann sells graphic machines to customers which are financed by external financing companies and for which Buhrmann has given repurchase guarantees which means that should a customer be declared in default, the respective financing company has a right of recourse against Buhrmann. Under IFRS, revenue is recognised when the machines have been installed because, based on experience with performing under these repurchase guarantees, Buhrmann does not retain significant risk. Under US GAAP, Buhrmann recognises revenue from the sale of these machines only when the right of recourse has ended and Buhrmann is legally released from its obligation which is generally five years from the date of sale.

#### j Financing fees

In 2003, advisers' fees relating to the Senior Facilities Agreement entered into in 2003 are capitalised under US GAAP but they are treated as costs to extinguish the loans under the old Senior Credit Facility under IFRS and therefore expensed. Conversely, the advisers' fees relating to the replacement of the Term Loans B for the Term Loans C in 2004 were expensed under US GAAP and capitalised under IFRS. The net effect was a higher book value of capitalised financing fees of €1 million at 31 December 2004 and a higher amount of amortisation in 2004 and 2005 under US GAAP. In 2005, advisers fees (of less than €1 million) relating to the replacement of the Term Loans for the Term Loans D were expensed under US GAAP and capitalised under IFRS.

The impairment of the financing fees in 2004 relating to the repurchase of the 12.25% High Yield Bond (2009 Notes) was €5 million lower under US GAAP than under IFRS because the financing fees related to this bond were amortised based on the effective yield method under IFRS and on a linear basis under US GAAP which resulted in a higher book value of the capitalised financing fees under IFRS before impairment.

#### k Catalogue contributions

Buhrmann receives funds from vendors for inclusion of their products in Buhrmann's catalogue offerings (catalogue contributions). These contributions are generated by catalogue pages.

Under IFRS, these catalogue contributions are recognised as income on a linear basis over the period the catalogue is generating sales.

Under US GAAP, these catalogue contributions are treated as volume rebates and deducted from the purchase cost of trade goods in accordance with EITF Issue no. 02-16, Accounting by a Reseller for Cash Consideration Received from a Vendor.

#### l Translation adjustments

Both under IFRS and US GAAP, translation differences arising from long-term loans granted to Group companies that have the nature of permanent investments (quasi equity) are recorded directly in equity as cumulative translation adjustments by analogy of translation differences on shareholdings in Group companies (see Note 2 Principles of consolidation). Under IFRS, cumulative translation adjustments with respect to these long-term loans are recognised in the income statement when these loans are reduced. On this basis, a loss of €3 million was recorded in 2005 under IFRS. Under US GAAP, no such recognition is recorded in the income statement until the loans are substantially or fully repaid.

#### m Restructuring

In 2005, Buhrmann recorded restructuring reserves for termination benefits. Under US GAAP, charges of €1 million recorded under IFRS were reversed and are recognised over the remaining service period of the related employees in 2006.

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Also in 2005, restructuring reserves of €1 million were recorded relating to acquired companies which under IFRS were recorded as an expense and under US GAAP as part of goodwill.

### **n Others**

This relates to several other differences between IFRS and US GAAP.

#### **o Deferred taxes**

Under US GAAP, the valuation of deferred tax assets for loss carry-forwards at 1 January 2004 was €8 million higher than under IFRS. In the course of 2004, this difference was reversed which resulted in a €8 million higher tax expense under US GAAP compared to IFRS.

Furthermore, deferred taxes on US GAAP reconciling items negatively affected equity under US GAAP in the amount of €23 million at 31 December 2005 and €22 million at 31 December 2004. The effect on income under US GAAP compared to IFRS was a tax income of €5 million in 2005 and a tax expense of €2 million in 2004.

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### 37 US GAAP reconciliation and additional disclosures continued

The components of deferred tax under US GAAP are as follows:

	31 December 2005	31 December 2004
<b>Deferred tax assets:</b>		
Tax loss carry-forwards	531	424
Other	75	96
Nominal deferred tax asset	606	515
Valuation allowances	(166)	(123)
<b>Deferred tax asset</b>	<b>440</b>	<b>392</b>
Current	53	63
Non-current	387	329
<b>Deferred tax asset</b>	<b>440</b>	<b>392</b>
<b>Deferred tax liabilities:</b>		
Accelerated depreciation and amortisation	(47)	(73)
Pensions	(64)	(59)
Fair value gains	(9)	(11)
Other	(43)	(25)
<b>Deferred liabilities</b>	<b>(163)</b>	<b>(168)</b>

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Current	(3)	(4)
Non-current	(160)	(164)
<b>Deferred liabilities</b>	<b>(163)</b>	<b>(168)</b>

Total tax income or (expense) under US GAAP is as follows:

	2005	2004
<b>Current</b>	<b>(27)</b>	<b>(23)</b>
<b>Deferred:</b>		
Benefits operating loss carry-forwards	1	37
Adjustments to deferred taxes for enacted changes in tax laws or a change in the tax status		6
Adjustments in the valuation allowances due to change in judgment about realisability	3	(16)
All other deferred tax items	3	(1)
<b>Total deferred</b>	<b>7</b>	<b>26</b>
<b>Total income taxes</b>	<b>(20)</b>	<b>3</b>
<b>Allocation:</b>		
The Netherlands	10	26
Foreign	(30)	(23)
<b>Total income taxes</b>	<b>(20)</b>	<b>3</b>

**Additional US GAAP disclosures**

Operating result, result from continuing operations and result on disposal of discontinued operations under US GAAP presentation  
 Operating result, result from continuing operations, result from discontinued operations, result on disposal of discontinued operations and net result under US GAAP are as follows:

	2005	2004
Operating result	235	213

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Result from continuing operations	131	104
Result on sale of discontinued operations	5	4
<b>Net income</b>	<b>136</b>	<b>108</b>

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### 37 US GAAP reconciliation and additional disclosures continued

The result on the sale of discontinued operations is the (partial) release of reserves for indemnification and warranties in connection with operations that were discontinued in previous years. The amount in 2005 mainly relates to the former subsidiary Kappa Packaging which was divested in 1998. The amount in 2004 mainly relates to the former paper merchandising division which was divested in 2003.

Reserves for indemnification and warranty of discontinued operations and other divested companies to be retained by the Company as of 31 December 2005 amounted to €14 million (2004: €21 million) which is included in the Company's Consolidated Balance Sheet.

### Earnings per share under US GAAP

Basic earnings per share are computed by dividing the result after deduction of dividend on Preference Shares by the weighted average number of ordinary shares outstanding for the periods under review. Dividends paid to holders of Preference Shares A of €11 million in 2005 and 2004 and to holders of Preference Shares C of €46 million in 2005 and €26 million in 2004 were deducted for the years presented. Fully diluted earnings per share assume that any dilutive convertible securities were converted at the beginning of each year and all options outstanding at the end of the year were exercised, insofar as the average market price was higher than the exercise price during the financial year.

The computation of basic and fully diluted earnings per ordinary share under US GAAP is as follows:

	2005	2004
<b>Computation basic earnings per share</b>		
<b>Net result</b>	<b>136</b>	<b>108</b>
Less dividends on Preference Shares A and C	(57)	(37)
<b>Net result after deduction of dividend on Preference Shares</b>	<b>79</b>	<b>71</b>
<b>Discontinued operations</b>	<b>(5)</b>	<b>(4)</b>
<b>Result from continuing operations after deduction of dividend on Preference Shares</b>	<b>74</b>	<b>67</b>
<b>Weighted average number of ordinary shares outstanding (in thousands)</b>	<b>168,231</b>	<b>144,837</b>



<b>Basic earnings per share (in euro)</b>		
Result from continuing operations	0.44	0.46
Discontinued operations	0.03	0.03
Net result	0.47	0.49
<b>Computation of fully diluted earnings per share</b>		
<b>Net result</b>	<b>136</b>	<b>108</b>
Add-back: interest Subordinated Convertible Bond	2	2
Less dividends on Preference Shares A and C	(57)	(37)
<b>Net result after deduction of dividend on Preference Shares</b>	<b>81</b>	<b>73</b>
<b>Discontinued operations</b>	<b>(5)</b>	<b>(4)</b>
<b>Result from continuing operations after deduction of dividend on Preference Shares</b>	<b>76</b>	<b>69</b>
Weighted average number of ordinary shares outstanding on fully diluted basis (in thousands)	<b>183,551</b>	<b>160,222</b>
<b>Fully diluted earnings per share (in euro)</b>		
Result from continuing operations	0.41	0.43
Discontinued operations	0.03	0.03
Net result	0.44	0.46
<b>Computation of weighted average number of ordinary shares outstanding on fully diluted basis (in thousands):</b>		
Weighted average number of ordinary shares outstanding	168,231	144,837
Conversion of Subordinated Convertible Bond	14,757	14,451
Conversion of Preference Shares C		

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Exercise of share option rights	563	934
	<b>183,551</b>	<b>160,222</b>

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### 37 US GAAP reconciliation and additional disclosures continued

The weighted average number of ordinary shares outstanding in 2004 has been adjusted by a factor 0.9456 to compensate for the dilution effect caused by the rights issue in the first quarter of 2005.

In 2005 and 2004, the conversion of Preference Shares C is not included in the calculation of diluted earnings per share because they would have an antidilutive effect.

The number of ordinary shares that would arise after conversion of the Subordinated Convertible Bond was 14.8 million at 31 December 2005 and 14.5 million at 31 December 2005 and 31 December 2004. The annual interest on the Subordinated Convertible Bond is €2 million before and after tax.

The number of ordinary shares that would arise after conversion of the Preference Shares C at 31 March 2005 (before the repurchase) was 38.4 million and 37.9 million at 31 December 2004.

The number of ordinary shares that would arise after exercise of the option rights at 31 December 2005 and 2004 was 0.6 million and 0.9 million respectively.

### Stock options

Until 31 December 2005, under US GAAP Buhrmann used the intrinsic value method in accordance with APB 25 under which no cost is recognised for the stock options granted to employees. If the Company had elected to recognise compensation expense based on the fair value of all stock options at grant date in accordance with SFAS 123, Accounting for Stock-Based Compensation, compensation cost of €6 million in 2005 and €6 million in 2004 would have been recorded. Net income in 2005 and 2004 would have been reduced to the pro forma amounts indicated below:

in millions of euro, except per share data	2005	2004
<b>US GAAP net income:</b>		
As reported	136	108
Pro forma	130	102
<b>US GAAP basic earnings per share:</b>		
As reported	0.47	0.49
Pro forma	0.43	0.45
<b>US GAAP fully diluted earnings per share:</b>		

As reported	0.44	0.46
Pro forma	0.40	0.42

The options granted up to and including 2003 are valued on the basis of the Black & Scholes option model. During the year ended 31 December 2004, we also valued the options issued in 2004 on the basis of the Black & Scholes option model. In 2005, we modified the valuation model to better reflect the value related to the performance conditions for options issued in 2004 and 2005. In the table above, pro forma net income for 2004 and 2005 is based on valuation on the basis of a binomial model in combination with Monte Carlo simulation taking into account the number of options that will vest based on the performance-related vesting conditions of the option programme. The effect of the change in valuation methodology on our previous reported pro forma net income was less than €1 million. For assumptions used in calculating fair values, see Note 33. Forfeitures are accounted for as they occur in the compensation cost indicated above.

#### Consolidated Statements of Comprehensive Income

The calculation of comprehensive income is as follows:

	2005	2004
Net income US GAAP	136	108
Other comprehensive income net of tax:		
Foreign currency translation adjustments	153	(76)
Unrealised gains and losses on derivative instruments	4	4
Minimum pension liability	(3)	(7)
<b>Comprehensive income</b>	<b>290</b>	<b>29</b>

Foreign currency translation adjustments do not include taxes in 2005 or 2004. Unrealised gains and losses on derivative instruments includes a tax expense of €2 million in 2005 and €1 million in 2004. Minimum pension liability includes a tax income of €1 million in 2005 and a tax income of €2 million in 2004.

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### 37 US GAAP reconciliation and additional disclosures continued

The balance of accumulated other comprehensive income (after tax) is as follows:

	Total	Foreign currency translation adjustments	Unrealised gains and losses on derivative instruments	Additional minimum pension liability
<b>Balance at 31 December 2003</b>	<b>(275)</b>	<b>(264)</b>	<b>(5)</b>	<b>(6)</b>
Other comprehensive income (loss)	(79)	(76)	4	(7)
<b>Balance at 31 December 2004</b>	<b>(354)</b>	<b>(340)</b>	<b>(1)</b>	<b>(13)</b>
Other comprehensive income (loss)	154	153	4	(3)
<b>Balance at 31 December 2005</b>	<b>(200)</b>	<b>(187)</b>	<b>3</b>	<b>(16)</b>

The accumulated other comprehensive income at 31 December 2005 is net of €26 million taxes on foreign currency translation adjustments, €1 million taxes on unrealised gains and losses on derivative instruments and €6 million taxes on additional minimum pension liability.

### Shareholders' equity

The movements in shareholders' equity under US GAAP are as follows:

	2005	2004
<b>Shareholders' equity at beginning of the year</b>	<b>1,474</b>	<b>1,455</b>
Dividend ordinary shares	(12)	(4)
Share issue	238	5
Net income under US GAAP	136	108
Dividend Preference Shares A	(11)	(11)

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Repurchase Preference Shares C	(401)	
Other comprehensive income (loss)	154	(79)
<b>Shareholders' equity end of the year</b>	<b>1,578</b>	<b>1,474</b>

During the year ended 31 December 2004, we presented minority interests as part of shareholders' equity under US GAAP. As minority interests are not presented within shareholders' equity under US GAAP, we have revised this presentation in 2005. The effect of the change in presentation on our previously reported shareholders' equity under US GAAP is a decrease of €56 million in 2004.

[Integration and restructuring](#)

The movements in the restructuring provisions in 2005 under US GAAP were as follows:

	Employee costs	Lease termination and other closing costs	Total
<b>Balance at 31 December 2004</b>	<b>9</b>	<b>9</b>	<b>18</b>
Set-up/finalisation	9	1	10
Cash utilisation	(4)	(3)	(7)
Currency translation		1	1
<b>Balance at 31 December 2005</b>	<b>14</b>	<b>8</b>	<b>22</b>

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### 37 US GAAP reconciliation and additional disclosures continued

The movements in the integration provisions in 2005 under US GAAP were as follows:

	Lease termination and other closing costs	Total
<b>Balance at 31 December 2004</b>	3	3
Set-up		
Cash utilisation	(1)	(1)
<b>Balance at 31 December 2005</b>	<b>2</b>	<b>2</b>

Provisions for restructuring and integration mainly relate to the cost-saving restructuring measures in the Office Products operations in North America and Europe.

### Valuation and qualifying accounts

	Balance at the beginning of the period	Charges to costs and expenses	Utilisation/ release	Charges to other* accounts	Balance at the end of the period
<b>Year ended 31 December 2005</b>					
Allowance for doubtful accounts receivable	23	3	(4)	1	23
Provision for impairment of inventory	32	12	(10)		34
<b>Year ended 31 December 2004</b>					
Allowance for doubtful accounts receivable	30	1	(8)		23
Provision for impairment of inventory	41	10	(18)	(1)	32

\* Includes effect of acquisitions and disposals and foreign currency translation adjustments.

#### Provision for product warranties

The movements in the provision for product warranties were as follows:

Balance as at 31 December 2004	3
Utilisation	0
Additions charged to the income statement	0
Transfer to current liabilities	
<b>Balance as at 31 December 2005</b>	<b>3</b>

The provision for product warranties relates to potential liabilities in the event products delivered or services rendered do not meet the agreed qualities, in those cases that the guarantee period has not yet expired. The additions charged to the income statement only relate to warranties issued during 2005 and are calculated as a percentage of net sales. This percentage is based on past experience.

#### Variable interest entities

FASB Interpretation no. 46 (FIN 46) Consolidation of Variable Interest Entities requires certain disclosures of variable interest entities and, as of 1 January 2003, the consolidation of certain of these variable interest entities.

Buhrmann has determined that at 31 December 2005 it had a variable interest in Silver Funding Ltd and which facilitate the accounts receivable securitisation programme which is described in Note 29. Aside from the accounts receivable and liabilities in connection with the accounts receivable securitisation programme that are included in Buhrmann's Consolidated Balance Sheet, both under IFRS and US GAAP, this entity does not have other significant assets or liabilities. Buhrmann has also determined that at 31 December 2005 it had a variable interest in Faison Inc. which sells office products mainly to government institutions in the United States. The consolidation of this entity would not have had a material impact on net result or shareholders' equity under US GAAP.



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### 38 New accounting pronouncements

#### IFRS

The new accounting pronouncements under IFRS that are effective after 31 December 2005 are amendments to IAS 1 and IAS 39, IFRS 6, IFRS 7 and IFRIC 4. The new accounting pronouncements which could potentially affect Buhrmann's future consolidated results of operations, financial position and cash flows under IFRS are described below:

In December 2004, the International Financial Reporting Interpretations Committee (IFRIC) issued IFRIC 4 Determining whether an arrangement contains a lease. The issues addressed in this Interpretation are how to determine whether an arrangement is or contains a lease, how it should be assessed and, how the payments for the lease should be separated from payments for any other elements in the arrangement. IFRIC 4 is effective for annual periods beginning on or after 1 January 2006. Buhrmann is currently reviewing the impact that adoption of IFRIC 4 will have on its consolidated results of operations, financial position and cash flows but expects that it will not have a material impact.

In June 2005, the International Accounting Standards Board (IASB) amended IAS 39 Financial Instruments: Recognition and Measurement to limit the use in IAS of the fair value option which permits entities to designate irrevocably on initial recognition any financial asset or financial liability as one (without separating embedded derivatives) to be measured at fair value with gains and losses recognised in profit or loss. The IASB also amended IAS 39 to define financial guarantee contracts and to amend requirements for their treatment by the issuer. Financial guarantee contracts (sometimes known as credit insurance) require the issuer to make specified payments to reimburse the holder for a loss it incurs if a specified debtor fails to make payment when due under the original or modified terms of a debt instrument. These amendments to IAS 39 are effective for annual periods beginning on or after 1 January 2006. Buhrmann is currently reviewing the impact that adoption of this amendment will have on its consolidated results of operations, financial position and cash flows but expects that it will not have a material impact.

In August 2005, the IASB published IFRS 7 Financial Instruments: disclosures. IFRS 7 supersedes IAS 30 and the disclosure requirements of IAS 32. The objective of IFRS 7 is to require entities to provide disclosures in their financial statements that enable users to evaluate the significance of financial instruments for the entity's financial position and performance and the nature and extent of risks arising from financial instruments to which the entity is exposed during the period and at the reporting date, and how the entity manages those risks. The disclosure requirements of IFRS 7 are effective for annual periods beginning on or after 1 January 2007 and will not have an impact on Buhrmann's consolidated results of operations, financial position or cash flows.

In August 2005, the IASB amended IAS 1 Presentation of Financial Statements to add requirements for disclosure of information that enables users of financial statements to evaluate the entity's objectives, policies and processes for managing capital. This amendment to IAS 1 is effective for annual periods beginning on or after 1 January 2007 and will not have an impact on Buhrmann's consolidated results of operations, financial position or cash flows.

#### US GAAP

In November 2004, the Financial Accounting Standards Board (FASB) issued SFAS no. 151, Inventory Costs An Amendment of ARB no. 43, Chapter 4. SFAS no. 151 amends the guidance in ARB no. 43, chapter 4, Inventory Pricing, to clarify that abnormal amounts of idle facility expense, freight, handling costs, and wasted material (spoilage) must be recognised as current-period charges regardless of whether they meet the criterion of so abnormal as stated in ARB no. 43. Additionally, SFAS no. 151 requires that the allocation of fixed production overheads to the costs of conversion be based on the normal capacity of the production facilities. SFAS no. 151 is effective for fiscal years beginning after 15 June 2005. Buhrmann is currently reviewing the impact that adoption of SFAS no. 151 will have on its consolidated results of operations, financial position and cash flows.

In December 2004, the FASB issued SFAS no. 123 (revised 2004), Share-Based Payments, which revises SFAS no. 123, Accounting for Stock-Based Compensation, and supersedes APB Opinion no. 25, Accounting for Stock Issued to Employees.

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SFAS no. 123 (revised 2004) requires all share-based payments to employees, including grants of employee stock options, to be recognised in the financial statements based on their fair values, beginning with the first interim or annual period after 15 June 2005, with early adoption encouraged. The pro forma disclosures previously permitted under SFAS no. 123, are no longer an alternative to financial statement recognition. Buhrmann will adopt this revised standard from 1 January 2006. Buhrmann expects that the effect of adoption of SFAS no. 123 (revised 2004) will be as stated in the pro forma disclosures in Note 37.

In December 2004, the FASB issued SFAS no. 153, Exchanges of Nonmonetary Assets An Amendment of APB Opinion no. 29 . SFAS no. 153 eliminates the exception from fair value measurement for nonmonetary exchanges of similar productive assets in paragraph 21(b) of APB Opinion no. 29, Accounting for Nonmonetary Transactions, and replaces it with an exception for exchanges that do not have commercial substance. SFAS no. 153 specifies that a nonmonetary exchange has commercial substance if the future cash flows of the entity are expected to change significantly as a result of the exchange. SFAS no. 153 is effective for the fiscal periods beginning after 15 June 2005. Buhrmann is currently reviewing the impact that adoption of SFAS no. 153 will have on its consolidated results of operations, financial position and cash flows but expects that it will not have a material impact.

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### 38 New accounting pronouncements continued

In March 2005, the FASB issued Interpretation 47 (FIN 47). FIN 47 clarifies that the term conditional asset retirement obligation as used in SFAS no. 143, refers to a legal obligation to perform an asset retirement activity in which the timing and (or) method of settlement are conditional on a future event that may or may not be within the control of the entity. The obligation to perform the asset retirement activity is unconditional even though uncertainty exists about the timing and (or) method of settlement. FIN 47 is effective for fiscal periods beginning on or after 15 December 2005. Buhrmann is currently reviewing the impact that adoption of FIN 47 will have on its consolidated results of operations, financial position and cash flows but expects that it will not have a material impact.

In May 2005, the FASB issued SFAS no. 154, Accounting Changes and Error Corrections which replaces Accounting Principles Board Opinion no. 20 Accounting Changes and SFAS no. 3 Reporting Accounting Changes in Interim Financial Statements an amendment of ABP Opinion no. 28. SFAS no. 154 provides guidance on the accounting for and reporting of accounting changes and error corrections. SFAS no. 154 eliminates the requirement in Accounting Principles Board Opinion no. 20 to include the cumulative effect of changes in accounting principles in the income statements. SFAS no. 154 establishes retrospective application, or application as of the earliest practicable date, as the required method for reporting a change in accounting principle and restatement with respect to the reporting of a correction of an error. SFAS no. 154 is effective for accounting changes and corrections of errors made in fiscal periods beginning after 15 December 2005. Buhrmann is currently reviewing the impact that adoption of SFAS no. 154 will have on its consolidated results of operations, financial position and cash flows but expects that it will not have a material impact.

### 39 Transition from Dutch GAAP to IFRS

For an explanation of the transition procedures, see Note 2 Summary of accounting policies under Basis of presentation.

The reconciliation of the Consolidated Statement of Income for the year ended 31 December 2004 from Dutch GAAP to IFRS is as follows:

	Dutch GAAP	Reclassifications	Adjustments on Dutch GAAP to IFRS	IFRS	Footnote
<b>Net sales</b>	<b>5,539</b>		<b>14</b>	<b>5,553</b>	<b>a</b>
Total cost of trade goods sold/ Purchase value of trade goods sold	(4,063)	172	9	(3,882)	b

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Added value/gross contribution	1,476	172	23	1,671	
Employee benefit expenses	(889)	3	6	(880)	c
Depreciation of property, plant and equipment and amortisation of internally used software and other intangible assets (other than goodwill)	(84)		(5)	(89)	e
Amortisation of goodwill	(45)		45		f
Other operating expenses	(297)	(175)	(16)	(488)	d
Operating result	161		53	214	
Repurchase 2009 Notes	(35)			(35)	
Other financing expenses	(68)		(24)	(92)	
<b>Total financing expenses</b>	<b>(103)</b>		<b>(24)</b>	<b>(127)</b>	<b>g</b>
Share in result of associates					
Subsequent result from disposal of operations	6			6	
<b>Result before taxes (and minority interests)</b>	<b>64</b>		<b>30</b>	<b>94</b>	
Taxes	33		(20)	13	h
Minority interests	(17)		(1)	(18)	
<b>Net result attributable to holders of ordinary shares Buhrmann NV</b>	<b>80</b>		<b>10</b>	<b>90</b>	

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### 39 Transition from Dutch GAAP to IFRS continued

#### Reclassifications

With the transition from Dutch GAAP to IFRS a reclassification of the Income Statement is established. Starting the financial year 2005 and including the comparatives of 2004 the following reclassifications for 2004 are made:

Under Dutch GAAP, delivery expenses were included in costs of trade goods sold. Under IFRS, delivery expenses are included as other operating expenses (€133 million).

Under Dutch GAAP, the expenses related to temporary employees were included in costs of trade goods sold. Under IFRS, these expenses are reported as sub contractor costs as part of other operating expenses (€30 million).

Under Dutch GAAP, the additions to and releases from the allowance for bad debt were included in the costs of trade goods sold. Under IFRS, these additions or releases will be reported as part of other operating expenses (€6 million).

Under Dutch GAAP, the compensation paid to commission merchants was included in costs of trade goods sold. Under IFRS, these expenses are included in other operating expenses (€3 million).

Under Dutch GAAP, certain fees were reported as part of employee benefit expenses. Under IFRS, these expenses are included in other operating expenses.

Due to the abovementioned changes that impact the reported costs of trade goods sold, we decided to rename 'Added value' into 'Gross contribution'.

#### Adjustments

##### a Net sales

Under Dutch GAAP, (unconditional) catalogue income was included in cost of trade goods sold. Under IFRS these benefits are included in net sales (€12 million). Under Dutch GAAP, income from freight expenses charged to customers was netted against the delivery expenses. Under IFRS this income is reported under net sales (€7 million). Further, net sales changed as a result of several minor changes in revenue recognition and reclassification (negative €5 million).

##### b Purchase value of trade goods sold

Under Dutch GAAP we recognised volume-related catalogue income from suppliers on the principle of revenue matching. In practice, that is the period that the catalogue is in use (street life). Under IFRS this income is deferred under inventory and released to income when the relevant merchandise has been sold, identical to volume-related vendor rebates (€3 million). Under Dutch GAAP some rental income was reported under other operating expense and depreciation while under IFRS this income forms part of purchase value of trade goods sold (€9 million). Under Dutch GAAP, (unconditional) catalogue income was netted with expenses made to produce the catalogue and included in cost of trade goods sold. Under IFRS the unconditional catalogue income is included in net sales (see Note 6) while the expenses are included in other operational expenses (€11 million).

##### c Employee benefits expenses

Under IFRS, the net periodic pension costs of our defined benefit plans (consisting of service costs, interest costs and the expected return on assets) are recognised as employee benefit expenses. This change resulted in a benefit of €13 million in 2004. Under IFRS, share-based payments are recognised as expense in the Income Statement, measured at fair value. For Buhrmann this applies to the Buhrmann Incentive Plan and the Corporate Express Australia share-based plans. Under Dutch GAAP share-based payments did not result in charges in the Income Statement (but were disclosed in a footnote). The calculated value of an option series is expensed on a straight-line basis over the vesting period as an operating cost. This change resulted in a charge of €7 million in 2004.



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### 39 Transition from Dutch GAAP to IFRS continued

#### d Other operating expenses

The change in other operating expenses (€6 million expense) is caused by the under footnotes a) and b) mentioned change in sales and purchase value of trade goods sold.

#### e Depreciation of property, plant and equipment and amortisation of internally used software and other intangibles assets

Under IFRS assets for rental and demonstration machines, such as those we have in our Graphic Systems Division, are reclassified from inventories to property, plant and equipment. As a result the depreciation cost on these assets under IFRS is reported under depreciation of property, plant and equipment. Under Dutch GAAP this depreciation cost was reported as part of cost of trade goods sold.

#### f Amortisation of goodwill

Under IFRS goodwill is no longer systematically amortised, but at least annually a goodwill impairment test will be performed. Under Dutch GAAP Buhrmann performed very similar goodwill impairment tests. As at 1 January 2004 amortisation under IFRS ceased.

#### g Total financing expenses

Under IFRS, our Subordinated Convertible Bond is recognised as a compound financial instrument. The carrying amount of the liability component has been valued by measuring the fair value of a similar liability at issuance that does not have an associated equity component.

The carrying amount of the equity instrument is determined by deducting the fair value of the financial liability from the proceeds of the financial instrument as a whole. Interest charges are calculated under the effective interest method resulting in imputed interest (€4 million expense).

Under IFRS our Preference Shares A and C qualify as a liability. For the Preference Shares A, the (non-tax deductible) interest charge equals the dividend payable on the instrument (€11 million expense). For the Preference Shares C, the (non-tax deductible) interest charges are calculated under the effective interest method (€31 million expense).

The Preference Shares C had a conversion option. The conversion option was indexed to both the share price and the US\$/Eexchange rate. These components could not be separated from each other as both elements impacted the decision the holder takes whether to convert. Therefore the conversion option was treated as one derivative and included in the balance sheet (in other non-current liabilities ) at fair value. Changes in the fair value were recorded in the income statement (€5 million expense in 2004).

As the Preference Shares C are denominated in US\$ and under IFRS qualifies as a liability the translation result on this debt is recognised in the Income Statement (€22 million income).

In our Dutch GAAP accounts financing fees are capitalised under financial assets and amortised linearly over the term of the related financing. Under IFRS transaction costs are deducted from the proceeds received. These net proceeds including any

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discounts or premiums make up the amortised costs. The difference between the amortised costs and the redemption value is recognised ( accretion ) in the Income Statement over the period of the financing using the effective interest method (financing costs €2 million expense).

Under IFRS, the fair value changes of Interest Rate Swaps qualify as financing costs, resulting in a benefit of €3 million.

### **h Taxes**

Our IFRS accounting results in a different tax position than under Dutch GAAP. In some cases specific IFRS accounting rules may generate tax effects, which are reflected in the presented Consolidated Financial Statements.

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### 39 Transition from Dutch GAAP to IFRS continued

The reconciliation of the Consolidated Opening Balance Sheet at 1 January 2004 from Dutch GAAP to IFRS is as follows:

	Footnote	Dutch GAAP	Effects of transition to IFRS	IFRS
<b>Assets</b>				
<b>Non-current assets</b>				
Goodwill		1,400		1,400
Internally used software		143		143
Other intangible assets				
Property, plant and equipment	i,r	208	17	225
Net pension asset for funded schemes in surplus	k		113	113
Deferred tax assets	j	366	73	439
Investment in associates		6		6
Other non-current assets	k,l	49	(26)	23
		<b>2,172</b>	<b>176</b>	<b>2,348</b>
<b>Current assets</b>				
Inventories	i,m	423	(24)	399
Trade receivables	n	736	40	776
Prepaid expenses and accrued income	m	182	(27)	155
Current tax receivable		17		17
Cash and cash equivalents		145		145

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Other current assets		2	(2)	
		<b>1,505</b>	<b>(13)</b>	<b>1,492</b>
<b>Total assets</b>		<b>3,677</b>	<b>163</b>	<b>3,840</b>
<b>Equity and liabilities</b>				
<b>Shareholders equity</b>	q,s	1,436	(364)	1,072
<b>Minority interests</b>		48	(1)	47
<b>Total equity</b>		<b>1,484</b>	<b>(365)</b>	<b>1,119</b>
<b>Non-current liabilities</b>				
Long-term borrowings	l,o	949	396	1,345
Deferred tax liabilities	j	177	40	217
Pensions	k	18	14	32
Other non-current liabilities	o		12	12
Other non-current provisions		79	5	84
		<b>1,223</b>	<b>467</b>	<b>1,690</b>
<b>Current liabilities</b>				
Current portion of long-term borrowings		28		28
Short-term loans and bank overdrafts		5		5
Trade payables		644		644
Current tax payable				
Other current provisions		35		35
Other current liabilities	m,n,p,r	258	61	319
		<b>970</b>	<b>61</b>	<b>1,031</b>
<b>Total equity and liabilities</b>		<b>3,677</b>	<b>163</b>	<b>3,840</b>

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### 39 Transition from Dutch GAAP to IFRS continued

#### i Property, plant and equipment

Under IFRS assets for rental and demonstration machines, such as those we have in Graphic Systems, with a total book value at 1 January 2004 of €15 million are reclassified from inventories to property, plant and equipment.

#### j Deferred tax assets

In the IFRS opening balance sheet the following adjustments have been made to deferred tax balances:

Valuation allowances on deferred tax assets amounting to €19 million that do not qualify under IFRS.

Differences in allocation of tax provisions resulting in an adjustment in the IFRS opening balances sheet of €32 million.

The adjustments included in the IFRS opening balance sheet resulted in a deferred tax adjustment of €18 million.

	Footnote	1 January 2004
Pensions	k	(33)
Catalogue income	m	15
Convertible bond	o	(13)
Derivatives	p	4
Other		9
<b>Total adjustment to deferred tax</b>		<b>(18)</b>

This adjustment of €18 million is recognised in the balance sheet as a deferred tax asset of €23 million and a deferred tax liability of €41 million.

#### k Prepaid pension costs, financial assets and employee benefit obligations

IFRS requires defined benefit obligations and plan assets to be measured and recognised at fair value resulting in significant differences with Dutch GAAP. In addition to guidance on accounting for pension plans, IAS 19 includes guidance on all post-retirement and long-term employee benefits.

All actuarial gains and losses arising before the date of transition in the opening balance sheet are recognised, using the exemption as mentioned in IFRS 1.

All funded identified pension plans except for the Dutch pension plan are under funded under IFRS and resulted in an increase in employee benefit obligation for a total amount of €18 million and a decrease in financial asset of €3 million. The Dutch pension plan is over funded for an amount of €113 million resulting in an asset that is subject to a limitation based on recoverability. Expecting that the entire amount will be recoverable, an amount of €113 million is recognised as an asset in the opening balance sheet for the

Dutch plan against equity and deferred tax.

**l Other non-current assets**

Under Dutch GAAP financing costs were capitalised and amortised linearly over the term of the related financing. Under IFRS financing costs are deducted from the proceeds received. The net of proceeds received, financing costs and any discounts or premiums are valued at amortised cost using the effective interest rate method.

Under Dutch GAAP financing fees amounting to €30 million were recorded as a financial asset as at 31 December 2003; under IFRS €26 million qualifies as financing fees. The difference is booked against equity and deferred taxes.

Financing costs for the revolver and short-term securitised notes (€7 million) are treated and reported similarly under IFRS and Dutch GAAP. The costs are capitalised and amortised on a straight-line basis over the life of the respective revolver securitisation programme.

**m Inventories and current assets**

Under IFRS assets for rental and demonstration machines, such as those we have in our Graphic Systems Division, with a total book value at 1 January 2004 of €15 million are reclassified from inventories to property, plant and equipment.

Under Dutch GAAP we recognised volume-related catalogue income from suppliers on the principle of revenue matching. In practice, that is the period that the catalogue is in use ( street life ). Under IFRS this rebate is deferred under inventory and released to income when the relevant merchandise has been sold, identical to volume-related vendor rebates.

The effect in the IFRS opening balance sheet for the change in application of the accounting policy for catalogue income is to decrease inventories by €8 million, to decrease other current assets by €27 million and increase other current liabilities by €5 million against equity and deferred taxes.

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### 39 Transition from Dutch GAAP to IFRS continued

#### n Trade receivables

Under Dutch GAAP certain installment receivables, sold to bank, for which the banks keep a right of recourse towards Buhrmann were not accounted for on balance. Derecognition of these receivables is not allowed under IFRS. The effect is to increase other trade receivables by €40 million and to increase current liabilities by €40 million.

#### o Equity and non-current financial liabilities

Under IFRS our Preference Shares A and C qualify as liabilities. Under Dutch GAAP they were recorded as equity. Because the liability of Preference Shares A is perpetual, the related financing fees are not amortised. For the Preference Shares A, the (non-tax deductible) interest charge equals the dividend payable on the instrument. For the Preference Shares C, the (non-tax deductible) interest charges are calculated using the effective interest method.

The Preference Shares C have a conversion option. As this option is indexed to both the share price and the US\$/€ exchange rate, the conversion option classifies as a derivative under IFRS rather than as equity. Therefore it is valued separately as a derivative (liability) at fair value. The changes in fair value of this derivative (liability) are accounted for in the Income Statement.

As from 2004 interest fees are calculated using the effective interest method.

The effect of the Preference Shares A is to decrease equity by €178 million and to increase loans by €178 million (net of financing fees). The effect of the Preference Shares C is to decrease equity by €281 million, and to increase loans by €281 million.

Under IFRS, the components of a financial instrument that create a financial liability of the entity and grant an option to the holder of the instrument to convert it into an equity instrument of the entity, are recognised separately. The Subordinated Convertible Bond, amounting to €111 million net of financing costs, qualifies for such treatment. Under Dutch GAAP, the Subordinated Convertible Bond was fully recorded as a liability.

The carrying amount of the liability component has been valued by measuring the fair value of a similar liability at issuance that does not have an associated equity component, resulting in a liability of €73 million after deduction of pro rata financing fees. The carrying amount of the equity instrument represented by the option to convert the instrument into ordinary shares is then determined by deducting the fair value of the financial liability from the fair value of the compound financial instrument as a whole resulting in an amount of €37 million (net of pro rata financing fees). The effect is to decrease loans by €38 million, and to increase equity and deferred tax liabilities by €25 million and €13 million respectively.

#### p Current liabilities

Under IFRS all derivatives are recognised on the balance sheet at fair value. Under Dutch GAAP interest rate swaps were not recognised on the balance sheet. The fair value of the interest rate swaps has now been recognised as per 1 January 2004 amounting to a liability of €10 million. The effect is an increase in current liabilities of €10 million against equity and deferred taxes.

#### q Equity

IFRS 2 requires that all share-based payments (such as stock options) are recognised as expense in the profit and loss account and measured at fair value. Under Dutch GAAP share-based payments did not result in charges to the profit and loss account. IFRS 2 has to be applied for options granted after 7 November 2002, but entities are encouraged to apply this IFRS also for the options granted before 7 November 2002. Buhrmann has decided to apply IFRS 2 for all outstanding options, including options granted before 7 November 2002.

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The options granted in 1999 up to and including 2004 are valued on the basis of Black & Scholes option model (as already disclosed in Form 20-F and Dutch GAAP). The options granted in 2005, and for comparison purposes also the options granted in 2004, are valued on the basis of a binomial model, combined with a Monte Carlo simulation, taking into account the number of options that will vest based on the performance-related vesting conditions of the option programme.

Besides tax effects, equity as at 1 January 2004 has not changed resulting from IFRS 2. The composition of equity however changed with the introduction of the option reserve. The option reserve reflects the options that are expected to vest and those that have actually been vested.

The effect is an increase in option reserve of €22 million against accumulated deficit and deferred taxes.

### **r Several minor adjustments**

Increase in property, plant and equipment of €1 million and an increase in other payables €3 million against equity and deferred tax.

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### 39 Transition from Dutch GAAP to IFRS *continued*

#### s Equity reconciliation in opening balance sheet

The reconciliation of shareholders' equity at 31 December 2003/1 January 2004 from Dutch GAAP to IFRS is as follows:

<b>Shareholders' equity at 31 December 2003 according to Dutch GAAP</b>		<b>1,436</b>
Effects of transition to IFRS: (net of taxes)		
Preference Shares A	(178)	
Preference Shares C	(281)	
Convertible Bond	25	
Derivatives	(6)	
Recognition financing fees	(5)	
Deferred tax	51	
Defined benefit plans	59	
Revenue recognition	(25)	
Leasing	(3)	
Other	(1)	
		(364)
<b>Shareholders' equity at 1 January 2004 according to IFRS</b>		<b>1,072</b>

The movements in shareholders' equity in 2004 under Dutch GAAP and IFRS are as follows:

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	Dutch GAAP	Effects of transition to IFRS	IFRS
<b>Shareholders equity at 31 December 2003/1 January 2004</b>	<b>1,436</b>	<b>(364)</b>	<b>1,072</b>
Dividend ordinary shares for 2003	(4)		(4)
Share issue	5		5
Result 2004	80	10	90
Accrual dividend Preference Shares A for 2004	(11)	11	
Actuarial losses defined benefit plans		(21)	(21)
Cash flow hedge result taken to equity		1	1
Addition share-based payment reserve		6	6
Translation differences	(87)		(87)
<b>Shareholders equity at 31 December 2004</b>	<b>1,419</b>	<b>(357)</b>	<b>1,062</b>



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## Notes to the Consolidated Financial Statements

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### 39 Transition from Dutch GAAP to IFRS continued

The reconciliation of the Consolidated Balance Sheet at 31 December 2004 from Dutch GAAP to IFRS is as follows:

	Dutch GAAP	Effects of transition to IFRS	IFRS
<b>Assets</b>			
<b>Non-current assets</b>			
Goodwill	1,282	40	1,322
Internally used software	121	1	122
Other intangible assets		2	2
Property, plant and equipment	190	12	202
Net pension asset for funded schemes in surplus		97	97
Deferred tax assets	335	61	396
Investment in associates	4		4
Other non-current assets	45	(21)	24
	<b>1,977</b>	<b>192</b>	<b>2,169</b>
<b>Current assets</b>			
Inventories	422	(19)	403
Trade receivables	731	23	754
Prepaid expenses and accrued income	175	(18)	157

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Current tax receivable	21		21
Cash and cash equivalents	154		154
Other current assets	1		1
	<b>1,504</b>	<b>(14)</b>	<b>1,490</b>
<b>Total assets</b>	<b>3,481</b>	<b>178</b>	<b>3,659</b>
<b>Equity and liabilities</b>			
<b>Shareholders equity</b>	1,419	(357)	1,062
<b>Minority interests</b>	55	1	56
<b>Total equity</b>	<b>1,474</b>	<b>(356)</b>	<b>1,118</b>
<b>Non-current liabilities</b>			
Long-term borrowings	822	410	1,232
Deferred tax liabilities	109	40	149
Pensions	16	18	34
Other non-current liabilities		17	17
Other non-current provisions	74	11	85
	<b>1,021</b>	<b>496</b>	<b>1,517</b>
<b>Current provisions and liabilities</b>			
Current portion of long-term borrowings	33		33
Short-term loans and bank overdrafts	6		6
Trade payables	663	10	673
Current tax payable	7		7
Other current provisions	15	3	18
Other current liabilities	262	24	286
	<b>986</b>	<b>38</b>	<b>1,024</b>

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<b>Total equity and liabilities</b>	<b>3,481</b>	<b>178</b>	<b>3,659</b>
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## Company Balance Sheets ( before appropriation of net result) as of December 2005 and 2004

in millions of euro

	Notes	2005	2004
<b>Assets</b>			
Non-current assets			
Financial fixed assets	2	1,800	1,641
<b>Total assets</b>		<b>1,800</b>	<b>1,641</b>
<b>Equity and liabilities</b>			
Shareholders' equity			
Issued and paid-in capital	3	215	166
Additional paid-in capital	3	1,713	1,524
Treasury shares	3	(10)	(10)
Option reserve	3	24	25
Other legal reserves	3	93	(92)
Retained earnings	3	(587)	(642)
Result for the year	3	2	90
<b>Total shareholders' equity</b>	<b>3</b>	<b>1,450</b>	<b>1,062</b>
Non-current provisions			
Deferred taxes		10	12

<b>Non-current liabilities</b>		
Preference Shares A	178	178
Preference Shares C		278
Convertible Subordinated Bonds	83	78
Derivatives		17
	<b>261</b>	<b>551</b>
<b>Current liabilities</b>		
Other current liabilities	79	17
<b>Total equity and liabilities</b>	<b>1,800</b>	<b>1,641</b>

## Company Statements of Income

for the years ended 31 December 2005 and 2004  
in millions of euro

	2005	2004
Result of Group companies and participations (after tax)	68	83
Other results (after tax)	(66)	7
<b>Net result</b>	<b>2</b>	<b>90</b>

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## Notes to the Company Balance Sheets and Statements of Income

in millions of euro, unless stated otherwise

### 1 Summary of significant accounting policies

The Company financial statements were prepared in accordance with the statutory provisions of Part 9, Book 2, of the Netherlands Civil Code. The Company uses the possibility of article 2:362, paragraph 8, to apply for its company financial statements the principles of measurement and determination of assets, liabilities and result of the consolidated financial statements (see Note 2).

Buhrmann has adopted the International Financial Reporting Standards (IFRS) as accepted by the European Union, for its consolidated financial statements with effect from 1 January 2005. The first-time adoption of these standards resulted in changes in the accounting principles and valuation of assets, provisions and liabilities (the IFRS-1 adjustments). These adjustments are largely adopted retrospectively in the comparable figures as per 1 January 2004.

Buhrmann NV has opted to apply with effect from 1 January 2005 for its company financial statements the principles of measurement and determination of assets, liabilities and result (among which the principles for presentation of financial instruments as shareholders' equity or as liability) of the consolidated financial statements. Buhrmann NV opted for these changes in order to improve the financial reporting of the company financial statements. As a result of this decision equity and net profit in the entity financial statements remain in principle equal to those in the consolidated financial statements, which is generally accepted in the Netherlands. Moreover it leads to efficiency in financial reporting as the Company confines with only one set of accounting principles for the subsidiaries to be consolidated.

Compared to the financial statements of 2004 the following changes occurred:

- changes in shareholders' equity as per 1 January 2004 and as per 31 December 2004 as a consequence of the IFRS-1-adjustments;

- changes in the result for the year ended 31 December 2004 as a consequence of the IFRS-1-adjustments;

We refer to Note 39 of the Consolidated Financial Statements for the impact on the 2004 equity and result.

#### Structure of shareholders' equity

As per 1 January 2005, the applicable legislation related to the creation and sustaining of legal reserves en revaluation reserves has changed. As a result of these statutory regulations, but also as a result of the changed accounting principles, the structure of shareholders' equity has changed.

#### Shareholders' equity, ordinary shares, preference shares

Buhrmann's Ordinary Shares are classified as shareholders' equity. External costs directly attributable to the issue of new ordinary shares, other than in connection with business combinations, are deducted from shareholders' equity, net of tax.

Buhrmann's Preference Shares A and C are classified as a financial liability and stated at fair value (proceeds received net of transaction costs incurred). Under IFRS, the critical feature in differentiating a financial liability from an equity instrument is the existence of a contractual obligation on one party (the issuer) to deliver cash or another financial asset to the other party (the holder) or to exchange another financial instrument with the holder under conditions that are potentially unfavourable to the issuer. When such a contractual obligation exists, that instrument meets the definition of a financial liability regardless of the manner in which the contractual obligation will be settled.

The option reserve in shareholders' equity is the amount of expenses recognised in connection with the employee share options. When the options are exercised or lapsed, a reclassification from the option reserve to retained earnings within shareholders' equity takes place.

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The cumulative translation adjustments in shareholders' equity relates to the translation into euro of assets and liabilities of Group companies whose functional currency is not the euro. When a Group company is sold or otherwise disposed of, the cumulative translation adjustments, if any, are recognised in the income statement as part of the result on the sale or disposal. Also, cumulative translation adjustments with respect to long-term loans that are designated as permanent investments (quasi equity, see Principles of consolidation ) are recognised in the income statement when these loans are reduced.

The hedge reserve relates to changes in the fair value of the interest rate swaps for which hedge accounting is applied. The amounts recorded in the hedge reserve are recognised in the income statement, as other financing expenses, when the hedged item affects the income statement.

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## Notes to the Company Balance Sheets and Statements of Income

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### 1 Summary of significant accounting policies continued

#### Subordinated Convertible Bonds

Buhrmann's Subordinated Convertible Bonds are classified as a compound financial instrument. The conversion option is recorded directly in shareholders' equity (net of taxes) and the liability component as long-term borrowings. The liability component is initially stated at fair value (proceeds received net of transaction costs incurred) and is subsequently stated at amortised cost which is the initial amount minus interest and principal payments plus cumulative amortisation using the effective interest method of any difference between the initial amount and the maturity amount. The amortisation is recorded in the income statement. The value of the conversion option is determined using the residual method.

### 2 Financial fixed assets

The changes in the financial fixed assets are as follows:

	Total	Participations in Group companies	Receivables from Group companies	Capitalised financing fees
<b>Book value at 31 December 2003</b>	<b>1,633</b>	<b>736</b>	<b>893</b>	<b>4</b>
Adjustments on Dutch GAAP to IFRS	66	70		(4)
<b>Book value at 1 January 2004</b>	<b>1,699</b>	<b>806</b>	<b>893</b>	
Proceeds collected by Group companies	(54)		(54)	
Financial restructuring		(244)	244	
Result from Group companies	83	83		
Translation differences	(87)	(87)		
<b>Book value at 31 December 2004</b>	<b>1,641</b>	<b>558</b>	<b>1,083</b>	
Proceeds collected by Group companies	(89)		(89)	
Financial restructuring		(56)	56	
Result from Group companies	68	68		
Translation differences	180	180		
<b>Book value at 31 December 2005</b>	<b>1,800</b>	<b>750</b>	<b>1,050</b>	



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Group companies have been valued at their net asset value (or the proportional part thereof). Certain Group companies have a negative net asset value. At 31 December 2005, a provision equal to the negative net asset value has been deducted from receivables.

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## Notes to the Company Balance Sheets and Statements of Income

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### 3 Shareholders equity

For details of changes in shareholders equity, see the Notes to the Consolidated Financial Statements.

	Number of ordinary shares		Issued and fully paid-up capital	Additional paid-in capital	Treasury shares at cost	Option reserve	Cumulative translation adjustment	Other legal reserves		Result for the year	Shareholders equity
	Issued	Treasury						Hedge reserve	Retained earnings		
<b>Balance at 31 December 2003</b>	<b>136,691,918</b>	<b>(526,155)</b>	<b>228</b>	<b>2,055</b>	<b>(10)</b>			<b>(705)</b>	<b>(132)</b>		<b>1,436</b>
Adjustments on Dutch GAAP to IFRS:											
Preference shares A			(64)	(117)				3			(178)
Preference shares C			(0)	(417)				136			(281)
Convertible bond								25			25
Option reserve						22		(22)			
IFRS adjustments Group companies								(6)	76		70
<b>Balance at 1 January 2004 based on IFRS</b>	<b>136,691,918</b>	<b>(526,155)</b>	<b>164</b>	<b>1,521</b>	<b>(10)</b>	<b>22</b>		<b>(6)</b>	<b>(487)</b>	<b>(132)</b>	<b>1,072</b>
								(132)	132		

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Appropriation  
of  
result 2003

Total recognised income and expense for the year 2004						(87)	1	(22)	90	(18)
---	--	--	--	--	--	------	---	------	----	------

Dividend relating to 2003								(4)		(4)
---------------------------	--	--	--	--	--	--	--	-----	--	-----

Issued shares for stock dividend	1,434,610	(5,209)	2	3						5
----------------------------------	-----------	---------	---	---	--	--	--	--	--	---

Options lapsed						(3)		3		
----------------	--	--	--	--	--	-----	--	---	--	--

Addition option reserve share-based payments						6				6
--	--	--	--	--	--	---	--	--	--	---

**Balance at  
31**

<b>December 2004</b>	<b>138,126,528</b>	<b>(531,364)</b>	<b>166</b>	<b>1,524</b>	<b>(10)</b>	<b>25</b>	<b>(87)</b>	<b>(5)</b>	<b>(642)</b>	<b>90</b>	<b>1,062</b>
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**Changes for  
2005:**

Appropriation for result 2004									90	(90)	
-------------------------------	--	--	--	--	--	--	--	--	----	------	--

Total recognised income and expense for the year 2005						180	5	(21)	2		166
---	--	--	--	--	--	-----	---	------	---	--	-----

Dividend relating to 2004									(12)		(12)
---------------------------	--	--	--	--	--	--	--	--	------	--	------

Issued shares	41,198,176	(43,628)	49	189							238
---------------	------------	----------	----	-----	--	--	--	--	--	--	-----

Repurchase shares CE Australia									(10)		(10)
--------------------------------	--	--	--	--	--	--	--	--	------	--	------

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Options lapsed					(8)			8		
Addition option reserve share-based payments					7					7
<b>Balance at 31 December 2005</b>	<b>179,324,704</b>	<b>(574,992)</b>	<b>215</b>	<b>1,713</b>	<b>(10)</b>	<b>24</b>	<b>93</b>	<b>(587)</b>	<b>2</b>	<b>1,450</b>

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## Notes to the Company Balance Sheets and Statements of Income

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### 4 Commitments not included in the Balance Sheet

Buhrmann NV acts as guarantor for loans taken by Group companies (see Note 29 to the Consolidated Balance Sheet) amounting to €1,055 million in 2005. In addition, Buhrmann NV acts as guarantor in certain legal acts of a number of Group companies in the Netherlands and abroad, including entering into lease contracts and interest rate and currency swap contracts.

Furthermore, declarations of joint and several liability (as referred to in Article 403, Title 9, Book 2 of the Dutch Civil Code) have been filed for debts resulting from legal acts of a number of Group companies established in the Netherlands.

Amsterdam, 23 February 2006

#### **Supervisory Board**

P.C. van den Hoek  
A.G. Jacobs  
G. Izeboud  
B.J. Noteboom  
J. Peelen  
G.H. Smit

#### **Executive Board**

F.H.J. Koffrie  
G. Dean  
M.S. Hoffman  
F.F. Waller

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## Supplemental Guarantor Information

As part of the Senior Facilities Agreement and Indenture related to the Senior Subordinated Notes, Buhrmann NV and certain subsidiaries of Buhrmann NV act as guarantors. Presented below is consolidated information for Buhrmann US Inc., the issuer of the debt, Buhrmann NV, the parent guarantor of the debt, the guarantor subsidiaries of Buhrmann NV (listed below), and the non-guarantor subsidiaries of Buhrmann NV. All of the subsidiary guarantors are wholly owned subsidiaries of Buhrmann NV. Pursuant to the Senior Facilities Agreement and the Indenture related to the Senior Subordinated Notes, Buhrmann NV and its subsidiary guarantors jointly, severally, fully and unconditionally guarantee Buhrmann US Inc.'s debt securities.

Most reconciling items from IFRS to US GAAP as detailed in Note 37 are related to the operating activities of the guarantors. The US GAAP adjustment to the guarantor column would increase net result (attributable to holders of ordinary shares Buhrmann NV) for the year 2005 by €125 million and would increase non-guarantor net result by €9 million (2004: increase of €29 million and decrease €11 million respectively). The US GAAP adjustment would increase the guarantor equity at 31 December 2005 by €66 million and would increase non-guarantor equity by €62 million (2004: increase of €367 million and increase of €45 million respectively).

## Guarantor Subsidiaries as of 31 December 2005

### **a United States**

ASAP Software Express, Inc.  
 BTOP USA Corp.  
 BTOPI Holding (U.S.)  
 Buhrmann Swaps, Inc.  
 Corporate Express Document & Print Management Inc.  
 Corporate Express Office Products, Inc.  
 Corporate Express Philadelphia Real Estate, Inc.  
 Corporate Express Promotional Marketing, Inc.  
 Corporate Express of Texas, Inc.  
 Corporate Express, Inc.  
 License Technologies Group, Inc.

### **b The Netherlands**

Buhrmann Financieringen B.V. (f/k/a KNP BT Financieringen B.V.)  
 Buhrmann Fined B.V. (f/k/a Finbelco B.V.)  
 Buhrmann II B.V. (f/k/a KNP BT II B.V.)  
 Buhrmann International B.V.  
 Buhrmann Nederland B.V.  
 Buhrmann Nederland Holding B.V. (f/k/a Scadisbel B.V.)  
 Tetterode-Nederland B.V.  
 Veenman B.V. (f/k/a Corporate Express Document Automatisering B.V.)  
 Buhrmann Office Products Nederland B.V. (f/k/a Corporate Express Benelux B.V.)

**c Belgium**

Buhrmann Shared Service Center (Europe) NV

**d Luxembourg**

Buhrmann Luxembourg S.A.R.L.

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## Consolidated Statement of Income 31 December 2005 (IFRS)

in millions of euro, unless stated otherwise

	Guarantor			Non-guarantor subsidiaries	Eliminations	Total
	Issuer of debt	Parent	Subsidiaries			
<b>Net sales</b>			<b>3,713</b>	<b>2,177</b>		<b>5,890</b>
Purchase value of trade goods sold			(2,586)	(1,528)		(4,114)
Gross contribution			1,127	649		1,776
Employee benefit expenses, excluding restructuring			(584)	(331)		(915)
Depreciation of property, plant and equipment and amortisation of internally used software and other non-current intangibles			(64)	(25)		(89)
Other operating expenses, excluding restructuring and charge Civil Settlement Agreement	(1)		(286)	(232)		(519)
Charge Civil Settlement Agreement			(4)			(4)
Restructuring expenses			(10)	(7)		(17)
<b>Operating result</b>	<b>(1)</b>		<b>179</b>	<b>53</b>		<b>232</b>
Total financing expenses	116	(90)	(219)	3		(191)
Intercompany settlements		31	(45)	14		
Share in result of associates and subsequent result from disposal of operations			6	(1)		5
Result before taxes	115	(59)	(79)	69		46
Taxes	(45)	(7)	32	(5)		(25)



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Results from subsidiaries	(66)	68			(2)	
<b>Net result</b>	<b>4</b>	<b>2</b>	<b>(47)</b>	<b>64</b>	<b>(2)</b>	<b>21</b>
<b>Attributable to:</b>						
Holders of ordinary shares Buhrmann NV	4	2	(47)	45	(2)	2
Minority interests in Group companies				19		19
	<b>4</b>	<b>2</b>	<b>(47)</b>	<b>64</b>	<b>(2)</b>	<b>21</b>

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## Consolidated Statement of Income 31 December 2004 (IFRS)

in millions of euro, unless stated otherwise

	Guarantor			Non-guarantor		Total
	Issuer of debt	Parent	Subsidiaries	Subsidiaries	Eliminations	
<b>Net sales</b>			<b>3,552</b>	<b>2,001</b>		<b>5,553</b>
Purchase value of trade goods sold			(2,485)	(1,397)		(3,882)
Gross contribution			1,067	604		1,671
Employee benefit expenses, excluding restructuring			(561)	(319)		(880)
Depreciation of property, plant and equipment and amortisation of internally used software and other non-current intangibles			(64)	(25)		(89)
Other operating expenses, excluding restructuring and charge Civil Settlement Agreement	(1)		(265)	(217)		(483)
Restructuring expenses			(1)	(3)		(5)
<b>Operating result</b>	<b>(1)</b>		<b>176</b>	<b>40</b>		<b>214</b>
Total financing expenses	81	(3)	(221)	16		(126)
Intercompany settlements		4	(17)	13		
Share in result of associates and subsequent result from disposal of operations			7	(1)		6
Result before taxes	80	1	(55)	68		94
Taxes	(31)	6	9	29		13

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Results from subsidiaries	(68)	82			(14)	
<b>Net result</b>	<b>(19)</b>	<b>90</b>	<b>(46)</b>	<b>97</b>	<b>(14)</b>	<b>107</b>

**Attributable to:**

Holder of ordinary shares Buhrmann NV	(19)	90	(46)	79	(14)	90
Minority interests in Group companies				18		18
	<b>(19)</b>	<b>90</b>	<b>(46)</b>	<b>97</b>	<b>(14)</b>	<b>107</b>

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## Consolidated Balance Sheet 31 December 2005 (IFRS)

in millions of euro, unless stated otherwise

	Guarantor			Non-guarantor		Total
	Issuer of debt	Parent	Subsidiaries	subsidiaries	Eliminations	
<b>Assets</b>						
<b>Non-current assets</b>						
Goodwill			1,379	120		1,499
Internally used software			110	16		126
Other intangible assets			5	3		8
Property, plant and equipment			136	71		207
Net pension asset for funded schemes in surplus				90		90
Deferred tax assets	5		398	33		436
Investment in associates			4			4
Other non-current assets	5		19	2		26
	<b>10</b>		<b>2,051</b>	<b>335</b>		<b>2,397</b>
Group participations		<b>1,800</b>			<b>(1,800)</b>	
<b>Current assets</b>						
Inventories			277	176		453
Trade receivables			482	391		874

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Prepaid expenses and accrued income			134	54		188
Current tax receivable			12	4		16
Cash and cash equivalents			74	40		114
			<b>979</b>	<b>666</b>		<b>1,645</b>
<b>Total assets</b>	<b>10</b>	<b>1,800</b>	<b>3,030</b>	<b>1,001</b>	<b>(1,800)</b>	<b>4,042</b>
<b>Equity and liabilities</b>						
Shareholders' equity	1,529	1,450	(2,167)	914	(276)	1,450
Minority interests				59		59
<b>Total equity</b>	<b>1,529</b>	<b>1,450</b>	<b>(2,167)</b>	<b>973</b>	<b>(276)</b>	<b>1,510</b>
<b>Non-current liabilities</b>						
Long-term borrowings	782	261	82	13		1,138
Intercompany financing	(2,337)		4,396	(535)	(1,524)	
Deferred tax liabilities		10	89	37		136
Pensions			29	10		39
Other non-current liabilities						
Other non-current provisions			43	24		67
	<b>(1,555)</b>	<b>271</b>	<b>4,639</b>	<b>(451)</b>	<b>(1,524)</b>	<b>1,380</b>
<b>Current provisions and liabilities</b>						
Current portion of long-term borrowings	21		1	24		46
Short-term loans and bank overdrafts			5	5		10
Trade payables			400	325		725
Current tax payable		63	(63)	4		4
Other current provisions and liabilities	15	16	216	120		367
	<b>36</b>	<b>79</b>	<b>558</b>	<b>478</b>		<b>1,152</b>

<b>Total equity and liabilities</b>	<b>10</b>	<b>1,800</b>	<b>3,030</b>	<b>1,001</b>	<b>(1,800)</b>	<b>4,042</b>
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## Consolidated Balance Sheet 31 December 2004 (IFRS)

in millions of euro, unless stated otherwise

	Guarantor		Non-guarantor		Eliminations	Total
	Issuer of debt	Parent	Subsidiaries	subsidiaries		
<b>Assets</b>						
<b>Non-current assets</b>						
Goodwill			1,220	102		1,322
Internally used software			108	14		122
Other intangible assets				2		2
Property, plant and equipment			125	76		202
Net pension asset for funded schemes in surplus				97		97
Deferred tax assets			379	17		396
Investment in associates			4			4
Other non-current assets	6		16	2		24
	<b>6</b>		<b>1,852</b>	<b>310</b>		<b>2,169</b>
Group participations		<b>1,641</b>			<b>(1,641)</b>	
<b>Current assets</b>						
Inventories			248	155		403
Trade receivables			380	374		754

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Prepaid expenses and accrued income		3	115	40		158
Current tax receivable			20	1		21
Cash and cash equivalents			141	13		154
		<b>3</b>	<b>904</b>	<b>583</b>		<b>1,490</b>
<b>Total assets</b>	<b>6</b>	<b>1,644</b>	<b>2,756</b>	<b>893</b>	<b>(1,641)</b>	<b>3,659</b>

**Equity and liabilities**

Shareholders' equity	1,387	1,062	(2,093)	747	(41)	1,062
Minority interests				56		56
<b>Total equity</b>	<b>1,387</b>	<b>1,062</b>	<b>(2,093)</b>	<b>802</b>	<b>(41)</b>	<b>1,118</b>

**Non-current liabilities**

Long-term borrowings	610	534	75	14		1,232
Intercompany financing	(2,052)		4,045	(393)	(1,600)	
Deferred tax liabilities	31	12	71	35		149
Pensions			27	7		34
Other non-current liabilities		17				17
Other non-current provisions	1		54	29		85
	<b>(1,411)</b>	<b>563</b>	<b>4,272</b>	<b>(309)</b>	<b>(1,600)</b>	<b>1,517</b>

**Current provisions and liabilities**

Current portion of long-term borrowings	20			12		33
Short-term loans and bank overdrafts			30	(24)		6
Trade payables			383	290		673
Current tax payable		5		2		7
Other current provisions and liabilities	9	14	162	119		304



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	29	19	577	399		1,024
<b>Total equity and liabilities</b>	6	1,644	2,756	893	(1,641)	3,659

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## Consolidated Statement of Cash Flows 31 December 2005 (IFRS)

in millions of euro, unless stated otherwise

	Guarantor			Non-guarantor		Total
	Issuer of debt	Parent	Subsidiaries	Subsidiaries	Eliminations	
<b>Cash flow from operating activities</b>						
Net result attributable to holders ordinary shares Buhrmann NV	70	(66)	(47)	45		2
<b>Adjustments:</b>						
Taxes	45	7	(32)	5		25
Subsequent result from disposal of operations			(6)	1		(5)
Intercompany settlements		(31)	45	(14)		
Minority interest				19		119
Total financing expenses	(116)	90	219	(3)		191
<b>Operating result</b>	<b>(1)</b>		<b>179</b>	<b>54</b>		<b>232</b>
Depreciation of property, plant and equipment and amortisation of internally used software and other intangible assets			64	25		89
Other adjustments for non-cash			15	3		17
(Increase)/decrease in working capital			(43)	(7)		(51)

**Other operational payments and receivables:**

Profit taxes (net)	46	(40)	(36)	(30)
Intercompany payments	34	(24)	(11)	
Payments deducted from provisions for restructuring and other provisions excluding pensions		(13)	(4)	(17)
Payments for defined benefit pension plans		(4)	(4)	(9)
	81	(81)	(55)	(56)
<b>Net cash provided by (used in) operating activities (A)</b>	<b>(1)</b>	<b>81</b>	<b>133</b>	<b>19</b>
				<b>232</b>

**Cash flow from investing activities**

Net investments in property, plant and equipment and internally used software		(45)	(19)	(64)
Acquisitions of Group companies		(9)	(9)	(18)
Payments related to integration of acquisitions		(2)		(2)
Proceeds of divestments and transaction fees				
Other		(2)	(1)	(2)
<b>Net cash provided by (used in) investing activities (B)</b>		<b>(58)</b>	<b>(29)</b>	<b>(86)</b>

**Cash flow from financing activities**

Dividend payments		(12)		(12)
Interest payments	122	30	(213)	3
				(58)

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Dividend Preference Shares A		(11)			(11)
Payment to minority shareholders				(31)	(31)
Intercompany financing	(197)	76	94	27	
Proceeds from share issues		239			239
Net repayment of long-term borrowings	76	(403)	(8)	9	(326)
<b>Net cash provided by (used in) financing activities (C)</b>	<b>1</b>	<b>(81)</b>	<b>(127)</b>	<b>8</b>	<b>(199)</b>
<b>Net cash flow (A+B+C)</b>			<b>(51)</b>	<b>(2)</b>	<b>(54)</b>

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## Consolidated Statement of Cash Flows 31 December 2004 (IFRS)

in millions of euro, unless stated otherwise

	Issuer of debt	Parent	Guarantor Subsidiaries	Non-guarantor Subsidiaries	Eliminations	Total
<b>Cash flow from operating activities</b>						
Net result attributable to holders ordinary shares Buhrmann NV	49	7	(46)	79		89
<b>Adjustments:</b>						
Taxes	31	(6)	(10)	(29)		(13)
Subsequent result from disposal of operations			(7)	1		(6)
Intercompany settlements		(4)	17	(13)		
Minority interest				18		18
Total financing expenses	(81)	3	221	(16)		126
<b>Operating result</b>	<b>(1)</b>		<b>176</b>	<b>39</b>		<b>214</b>
Depreciation of property, plant and equipment and amortisation of internally used software and other intangible assets			64	25		89
Other adjustments for non-cash			(19)	23		4
(Increase)/decrease in working capital			18	14		32
<b>Other operational payments and receivables:</b>						

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Profit taxes (net)	(45)	44	(21)	(22)
Intercompany payments	14	(12)	(2)	
Payments deducted from provisions for restructuring and other provisions excluding pensions		(1)	(33)	(35)
Payments for defined benefit pension plans		(1)	(6)	(7)
	(31)	29	(62)	(64)
<b>Net cash provided by (used in) operating activities (A)</b>	<b>(1)</b>	<b>(30)</b>	<b>268</b>	<b>39</b>
<b>Cash flow from investing activities</b>				
Net investments in property, plant and equipment and internally used software		(45)	(17)	(62)
Acquisitions of Group companies			(6)	(6)
Payments related to integration of acquisitions		(3)		(3)
Proceeds of divestments and transaction fees		(10)		(10)
Other	(24)	19		(5)
<b>Net cash provided by (used in) investing activities (B)</b>	<b>(24)</b>	<b>(39)</b>	<b>(23)</b>	<b>(85)</b>
<b>Cash flow from financing activities</b>				
Dividend payments				
Interest payments	125	35	(223)	9
Dividend Preference Shares A		(11)		(11)

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Payment to minority shareholders				(8)	(8)
Intercompany financing	(25)	30	6	(10)	
Proceeds from share issues					
Net repayment of long-term borrowings	(99)		(3)	(2)	(104)
<b>Net cash provided by (used in) financing activities (C)</b>	<b>1</b>	<b>54</b>	<b>(220)</b>	<b>(11)</b>	<b>(177)</b>
<b>Net cash flow (A+B+C)</b>			<b>9</b>	<b>4</b>	<b>14</b>

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## Description of Share Capital and Articles of Association of Buhrmann NV

The following is a description of certain of the provisions of our Articles of Association and Dutch law. This description is only a summary and does not purport to be complete and is qualified in its entirety by reference to our Articles of Association and Dutch law. Our Articles of Association are available on our web site.

### General

Buhrmann NV was incorporated under Dutch law on 6 January 1875 as a public limited liability company (naamloze vennootschap). Our Articles of Association were last amended by a notarial deed dated 1 April 2005.

Pursuant to Chapter II, Article 3 of the Articles of Association, the object of Buhrmann NV is the participation in, management of, financing of and rendering of services to other companies or enterprises, more specifically such companies or enterprises which are active in the area of distribution of products and the rendering of services to the office market, the graphic market and the industrial market, and generally, the carrying out of such activities which are connected with or are conducive to the attainment of the object set forth above.

We have our head office at Hoogoorddreef 62, (1101 BE) Amsterdam and our registered seat in Maastricht. We are registered with the Trade Register of the Chamber of Commerce of Amsterdam under file number 33250021.

### Share capital

On 31 March 2005 we completed the repurchase of all outstanding Preference Shares C in the capital of the Company. Upon completion our Articles of Association were amended in order to convert the Preference Shares C into ordinary shares and the authorised share capital was increased.

As of 31 december 2005, our authorised share capital amounted to €1,080,000,000, divided into 395,000,000 ordinary shares, 55,000,000 Preference Shares A, and 450,000,000 Preference Shares B, with a nominal value of €1.20 per share each. The ordinary shares may, at the option of the Buhrmann shareholders, be bearer shares or registered shares. The issued bearer ordinary shares are represented by one single share certificate, the Necigef Global Certificate. The Preference Shares A and B are registered shares.

In order to finance part of the purchase price for the Preference Shares C, we made a rights offering pursuant to which 39,312,904 ordinary shares were issued on 24 March 2005 against an issue price of €6.37 per share.

As of 31 December 2005, the issued share capital was divided into 179,324,704 ordinary shares and 53,281,979 Preference Shares A, all of which have been fully paid up. No Preference Shares B were issued as of 31 December 2005.

### Shareholder meetings; voting rights

Our Annual General Meeting shall be held not later than six months after the end of our financial year. Extraordinary General Meetings of Shareholders shall be held as often as the Executive Board or the Supervisory Board deem necessary. Any General Meeting of Shareholders shall be held in Amsterdam.

General meetings of shareholders shall be convened by the Supervisory Board or the Executive Board. The convocation shall take place no later than the fifteenth day prior to the date of the meeting, and shall be effected by means of a notice in a national daily paper and in the Official Price List. The notice of the meeting shall state the requirement for admission to the meeting.

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Each shareholder is entitled to attend a General Meeting of Shareholders in person or be represented by written proxy, address the meeting and exercise voting rights with due observance of the provisions of the Articles of Association, provided that such shareholder is a holder of such interests on the applicable record date set by the Executive Board with respect to the meeting.

In order to gain admittance, holders of registered ordinary shares or depositary receipts must notify the Executive Board in writing of their intention to attend the meeting not later than the applicable date mentioned in the notice, which date may not be later than the seventh day prior to the date of the meeting. In addition, instruments of proxy with respect to ordinary shares or depositary receipts must be delivered to the Executive Board not later than the applicable date set forth in the notice, which date may not be later than the third day prior to the meeting. A holder of ordinary shares which are bearer shares, will be entitled to attend upon the delivery of a written statement, not later than seven days before the meeting, from a Necigef-participant that such person is a Necigef-beneficiary. In the case of bearer depositary receipts, the depositary receipt certificates must be deposited at the place and by the applicable date stated in the notice, which date may not be prior to the seventh day prior to the meeting.

Pursuant to the Articles of Association, each share of capital stock is entitled to one vote, so that each share of Preference Shares A, Preference Shares B, or ordinary shares is entitled to one vote in all matters properly brought before the shareholders

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## Description of Share Capital and Articles of Association of Buhrmann NV

of Buhrmann. Unless the Articles of Association or mandatory law provides otherwise, all shareholders' resolutions require an absolute majority of the votes.

Items to be resolved by the General Meeting of Shareholders include the adoption of financial statements, including appropriation of the results; appointment, suspension and dismissal of the members of the Executive Board and the Supervisory Board; and the amendment of the Articles of Association. As noted in the Corporate Governance chapter (page 37 to 45), certain decisions of the Executive Board must be submitted to the General Meeting of Shareholders for approval. In certain circumstances described in the Corporate Governance chapter (page 43), shareholders or holders of depositary receipts can have items put on the agenda for a general meeting.

### Preference Shares A

On 31 December 2005, all Preference Shares A had been taken into administration in Stichting Administratiekantoor Preferente Aandelen Buhrmann, or Trust Office, against which depositary receipts with limited convertibility were issued. The Trust Office was established under Dutch law in May 1994, and has its registered seat in Maastricht.

The purpose of the Trust Office is to issue and administer depositary receipts of Preference Shares A. The holders of the depositary receipts receive all the economic benefits which attach to ownership of the Preference Shares A. The depositary receipts can be exchanged for Preference Shares A in accordance with the provisions of the Articles of Association. Our Articles of Association provide that Preference Shares A may be transferred to natural persons only and that a transfer or issue of Preference Shares A or voting rights relating to Preference Shares A shall not be possible if such transfer would result in the acquirer acquiring more than 1% of the capital issued in the form of Preference Shares A or 1% of the voting rights attached to such shares. Our Articles of Association contain certain exceptions to these transfer restrictions and the Executive Board may under certain circumstances grant an exemption from these transfer restrictions. The depositary receipts are listed on Euronext N.V., Amsterdam.

Notwithstanding the general provision in the Articles of Association which provides that each share of capital stock is entitled to one vote, an arrangement with the Trust Office exists such that the voting rights attached to the Preference Shares A held by the Trust Office that can be exercised at a General Meeting of Shareholders is determined by reference to the value of the Preference Shares A in proportion to the value

of the ordinary shares in the capital of Buhrmann. The voting right is calculated on the basis of the total value of all Preference Shares A (calculated by multiplying the number of Preference Shares A outstanding and the stock market price of one depositary receipt for such Preference Share A) divided by the stock market price of one ordinary share, both on the last trading day of the month prior to the month in which the applicable shareholders' meeting is convened, capped at a maximum of one vote per Preference Share A.

At the request of a holder of depositary receipts and subject to the transfer restrictions described above and certain limitations set out in our Articles of Association, the Trust Office will grant a written proxy, with the power of substitution, to the holder to exercise the voting rights attached to the underlying Preference Shares A. The terms of administration of the Trust Office provide that the voting rights to be exercised by a holder of depositary receipts, as proxy of the Trust Office, is also related to the capital interest of the depositary receipts held by the holder of the depositary receipts in proportion to the value of the ordinary shares, calculated in accordance with what is set out above. The voting right that may then be exercised by the depositary receipt holder, as proxy of the Trust Office, may be exercised at his own discretion.

The Trust Office is charged with exercising the voting rights attached to the Preference Shares A (except for those Preference Shares A for which it has issued a proxy) in a manner which primarily safeguards the interests of the holders of depositary receipts,

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taking into account the interests of Buhrmann, its affiliates and all of its stakeholders.

The board of the Trust Office comprises five members: three members A and two members B. The members A are appointed by the board of the Trust Office. The members B are appointed by the holders of depositary receipts representing Preference Shares A. As of 31 December 2005, these members were Messrs R.A.H. van der Meer and W.O. Wentges. The other members of the board of the Trust Office are Messrs A.A. Loudon (Chairman), R.W.F. van Tets and C.J.A. Reigersman. All members of the board of the Trust Office are independent of Buhrmann as referred to in appendix X of the Listing Rules of Euronext N.V. and as referred to in the Dutch Corporate Governance Code.

### **Preference Shares B**

We may issue Preference Shares B, inter alia, as a (preventive) measure against a hostile acquisition of control or takeover bid. For this purpose, Buhrmann and the Stichting Preferente Aandelen Buhrmann have entered into a put and call option agreement

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relating to Preference Shares B. Pursuant to this agreement, under certain circumstances, Buhrmann has the right (and, under certain circumstances, the obligation) to issue and sell to the Stichting Preferente Aandelen Buhrmann, Preference Shares B, up to a maximum amount equal to the issued share capital of Buhrmann other than in the form of Preference Shares B, minus one. Under certain circumstances set out in our Articles of Association, the maximum amount is reduced. Once any Preference Shares B are issued to Stichting Preferente Aandelen Buhrmann, we have the right to repurchase the Preference Shares B at their issue price plus accrued and unpaid dividends, if any. Under these circumstances, Stichting Preferente Aandelen Buhrmann has the right to require Buhrmann to repurchase the Preference Shares B held by it. Stichting Preferente Aandelen Buhrmann will exercise its voting rights attached to such Preference Shares B in accordance with its purpose. The purpose of Stichting Preferente Aandelen Buhrmann is to safeguard the interests of Buhrmann and all interested parties in Buhrmann, with respect to, among other things, the continuity and identity of these enterprises. Upon issue of Preference Shares B, only 25% of the nominal value is required to be paid-up. As of 31 December 2005, no Preference Shares B had been issued.

As of 31 December 2005, the board of Stichting Preferente Aandelen Buhrmann comprises: Messrs A.L. Asscher (Chairman), J.F. van Duyn, P. Bouw, K. Vuursteen and L.J.A.M. Ligthart. The board members are all independent of Buhrmann.

### Dividends

The proposed dividend for a financial year must be approved by the General Meeting of Shareholders, which is typically held in April of the following financial year, and the dividend is paid after this meeting. Dividend payments are only allowed to the extent that the shareholders' equity is in excess of the sum of the paid-up capital and any reserves required under Dutch law. Under the Articles of Association, before the dividend will be paid to any other class of shares, the dividend with respect to the Preference Shares A must be paid first from the profits earned in any given financial year.

The annual dividend on the Preference Shares A is fixed for successive periods of eight years. For the period ending 31 December 2009 the dividend is equal to €0.21 per annum. The annual dividend on the Preference Shares A is based on a percentage of the liquidation preference of those shares (which is €3.40355) which percentage is equal to 1.25 points above the arithmetic mean of the average effective yields on Dutch government bonds with terms of seven to eight years, as calculated by the Central Office for Statistics and published in the Official Stock Exchange List of Euronext Amsterdam.

From the balance of the remaining profits after the dividend on the Preference Shares A has been paid, Buhrmann will pay a dividend on the Preference Shares B, if such Preference Shares B have been issued, the percentage of which to be calculated over the paid-up portion of the nominal value is equal to the repurchase interest rate of the European Central Bank plus or minus a maximum of three percentage points, to be determined by the Executive Board and subject to the approval of the Supervisory Board. The profit remaining after payment of dividends on the Preference Shares A and (where applicable) Preference Shares B may be distributed as a dividend to the holders of the ordinary shares, subject to any allocation to reserves. The General Meeting of Shareholders may, at the proposal of the Executive Board which has been approved by the Supervisory Board, resolve that a payment of dividend on ordinary shares be wholly or partly in shares.

In the event that for any given fiscal year the dividend payments referred to above cannot be made (in whole or in part) because there are not sufficient profits, payment of the deficiency shall be made out of the profits from succeeding financial years. First insofar as possible pro rata parte on the Preference Shares A and thereafter on the issued Preference Shares B if any are issued. The Executive Board, subject to the approval of the Supervisory Board, may decide to effect payment of dividend on Preference Shares by charging such payment to the distributable part of the capital and share premium reserve, except for the share premium reserve A. With respect to payment of dividend on ordinary shares the same may be decided by the General meeting of Shareholders at the proposal of the Executive Board which has been approved by the Supervisory Board.

**Liquidation**

Upon the liquidation or dissolution of Buhrmann, any remaining balance after the payment of debts shall be distributed first to the Preference Shares A to the extent of the sum of (1) any unpaid and accrued dividends and (2) an amount per Preference Share A, equal to a yield basis per share of €3.40355. In the event that the existing balance of funds is not sufficient to effect the above distribution to holders of Preference Shares A in full, the available balance will be distributed amongst the holder thereof on a pro rata basis equal in proportion to the yield basis per share as set forth above.

Any balance of funds remaining after the distribution to holders of Preference Shares A shall then be distributed to holders of Preference Shares B, if such Preference Shares B have been issued, to the extent of the sum of (1) any outstanding dividend payable on the Preference Shares B and (2) the

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nominal amount paid on the Preference Shares B. If the remaining balance is not sufficient for a distribution in full to the holders of Preference Shares B, the distribution shall be effected in proportion to the amounts paid on the shares.

Any remaining balance after the distribution of funds to holders of Preference Shares A and to holders of Preference Shares B shall be distributed to holders of ordinary shares on a pro rata basis with respect to the total amount of ordinary shares held.

### Issue of shares; pre-emptive rights

The authority to issue ordinary shares and Preference Shares B has partly been delegated by the General Meeting of Shareholders to the Executive Board pursuant to a resolution dated 14 April 2005. The Executive Board is authorised to issue ordinary shares up to a maximum of 10% of the issued share capital, which percentage is extended by an additional 10% of the issued share capital in the event the issue is related to a merger or an acquisition. The Executive Board is authorised to issue Preference Shares B up to a maximum of 100% of the issued share capital. For these purposes, issuances of ordinary shares and/or Preference Shares B include the granting of rights to subscribe for shares (including convertible debt options and warrants). The authority of the Executive Board to issue ordinary shares and Preference Shares B will terminate on 13 October 2006 unless extended by a resolution of the General Meeting of Shareholders. The prior approval of the Supervisory Board will be required for any Executive Board resolution to issue ordinary shares and/or Preference Shares B.

Except for (i) issuances of ordinary shares in exchange for non-cash consideration or (ii) issuances to employees of Buhrmann or any of its subsidiaries, or (iii) in the event of a legal merger or legal split-up of Buhrmann, Buhrmann shareholders have pro rata pre-emptive rights to subscribe to new issuances of ordinary shares. These pre-emptive rights may, subject to the prior approval of the Supervisory Board, be restricted or excluded by the corporate body that is authorised to issue shares.

At the Annual General Meeting of Shareholders held on 14 April 2005 the Executive Board was authorised to restrict or exclude such pre-emptive rights in the event of issuances of or granting of rights to acquire ordinary shares up to 13 October 2006, subject to the prior approval of the Supervisory Board. Buhrmann shareholders do not have pre-emptive rights in respect of Preference Shares.

### Dilution

Our earnings per share may be diluted by the issuance of approximately 8.1% of the outstanding ordinary share capital as a result of the conversion of the Convertible Bonds (for the description of Convertible Bonds see the Notes to the Consolidated Statement of Income) and by the issuance of up to 3.9% of the outstanding ordinary share capital as a result of the exercise of share options under the Buhrmann Incentive Plan (for a description of the Buhrmann Incentive Plan see the remuneration report on pages 54 to 55).

### Repurchase of shares

We may repurchase our own shares, subject to certain provisions of Dutch law and the Articles of Association. We may not repurchase our own shares if (i) the payment required to make the repurchase would reduce shareholders' equity to an amount less than the sum of paid-in and called portions of the share capital and any reserves required by law or our Articles of Association or (ii) we and our subsidiaries would thereafter hold shares with an aggregate nominal value equal to more than 10% of the issued share capital. Shares owned by us may not be voted. Any repurchase of shares which are not fully paid-up is null and void.

A repurchase of shares may be effected by the Executive Board if the Executive Board has been so authorised by the General Meeting of Shareholders, which authorisation may not be granted for a period of more than 18 months. Most recently, the General Meeting of Shareholders granted this authorisation until 13 October 2006 by resolution dated 14 April 2005.

### Capital reduction

Upon the proposal of the Executive Board and subject to the approval of the Supervisory Board, the General Meeting of

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Shareholders may resolve to reduce Buhrmann's issued share capital by cancellation of shares or by reducing the nominal value of the shares through amendment of the Articles of Association, subject to certain statutory provisions and the provisions of the Articles of Association.

### **Share certificates and transfer**

On the occasion of the issuance of ordinary shares any person entitled to receive such share shall obtain a bearer ordinary share unless the person entitled to such share submits a written request to us for a registered ordinary share. The bearer ordinary shares in issue shall be represented by one single share certificate, the Necigef Global Certificate.

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## Description of Share Capital and Articles of Association of Buhrmann NV

We shall confer a right to a bearer ordinary share on a person by having Necigef enable us to add an ordinary share to the Necigef Global Certificate, and the entitled person shall designate a Necigef-participant that will accordingly credit him as Necigef-beneficiary in this Necigef-participant's collective deposit of ordinary shares in Buhrmann.

Necigef shall be irrevocably charged with the management of the Necigef Global Certificate and be irrevocably authorised on behalf of the Necigef-beneficiaries to perform all acts in respect of the shares concerned, including acceptance and delivery and lending co-operation in the crediting and debiting of the Necigef Global Certificate, without prejudice to the provisions in Article 42, paragraph 4, of our Articles of Association.

No individual bearer ordinary share shall be handed over. A Necigef-beneficiary may at any time require the conversion of one or more bearer ordinary shares up to the maximum number he is entitled to into registered ordinary shares. Such conversion of one or more ordinary shares is only allowed to the maximum number for which he is Necigef-participant and subject to the requirements as mentioned in the Article 5 of the Articles of Association.

A holder of registered ordinary shares may at any time require the conversion of such ordinary shares into bearer ordinary shares, subject to the requirements mentioned in Article 5 of the Articles of Association.

### Restriction of non-Dutch shareholders' rights

Under our Articles of Association, there are no limitations on the rights of non-resident or foreign shareholders to hold or exercise voting rights in respect of our securities, and we are not aware of any such restrictions under Dutch corporate law.

### Disclosure of share ownership

For a summary of the obligations on shareholders to, under certain circumstances, disclose their shareholding to the AFM or to file certain reports with the SEC, see Buhrmann Shares on page 174. In addition, the Securities Transaction Supervision Act 1995 (Wet toezicht effectenverkeer 1995) provisions regarding insider trading contain a notification duty for shareholders holding (directly or indirectly) a capital interest of more than 25% in a listed company, such as Buhrmann. These shareholders must notify the AFM of any and all transactions that they carry out directly or indirectly in securities issued by us. If a shareholder holding more than 25% is a legal entity (rechtspersoon or

vennootschap) and not an individual, the obligation is extended to the members of the board of management and supervisory board of the legal entity (rechtspersoon or vennootschap), as well as to their spouses, certain members of their family and members of their household.

### Financial statements and discharge

Within five months following the end of each financial year, the Executive Board must prepare Financial statements accompanied by an annual report. This period may be extended by the General Meeting of Shareholders on account of special circumstances for up to six months. The Financial statements and the annual report will be available to shareholders from the date of the notice convening Buhrmann's Annual General Meeting of Shareholders. The Financial statements must be adopted by the General Meeting of Shareholders. After distribution of dividends in respect of the preference shares and subject to prior approval of the Supervisory Board, the Executive Board may determine which part of the profits shall be reserved, taking into account the Company's policy on additions to reserves and dividends.

The General Meeting of Shareholders may discharge the members of the Executive Board and of the Supervisory Board from liability in respect of the exercise of their duties during the financial year concerned. Such discharge is subject to mandatory provisions of Dutch law, including those relating to liability of members of the supervisory boards and management boards upon bankruptcy of a company. Moreover, this discharge does not extend to actions or omissions not disclosed in or apparent from the

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adopted annual accounts if these actions or omissions were concealed by the director concerned, while the discharging shareholders could not have known about these actions or omissions.

### **Amendment of the Articles of Association and dissolution**

Pursuant to a proposal of the Executive Board and subject to the approval of the Supervisory Board, the General Meeting of Shareholders may amend the Articles of Association or decide to dissolve the Company by absolute majority of votes cast.

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## Significant Subsidiaries

Buhrmann NV is the parent company of a group of companies (the Group). The significant subsidiaries of the Group are listed below. The equity interest of Buhrmann in these subsidiaries is 100% unless stated otherwise. The full list containing the information referred to in Article 379 and 414 of Book 2 of the Dutch civil code is filed at the office of the Chamber of Commerce in Amsterdam. The addresses of these companies can be viewed on our web site: [www.buhrmann.com](http://www.buhrmann.com).

### Office Products North America

Division headquarters in Denver, CO, U.S.A.

Corporate Express, Inc. Broomfield, CO, U.S.A.  
 Central/East Region Regional headquarters in Broomfield, CO, U.S.A.  
 West/South Region Regional headquarters in Pleasanton, CA, U.S.A.  
 Corporate Express Canada, Inc. Regional headquarters in Mississauga, ON, Canada  
 Corporate Express Imaging and Computer Graphic Supplies Deerfield Beach, FL, U.S.A.  
 Corporate Express Document & Print Management, Inc. Omaha, NE, U.S.A.  
 Corporate Express Promotional Marketing, Inc. St. Louis, MO, U.S.A.

### Office Products Europe

Division headquarters in Amsterdam, the Netherlands

Corporate Express Europe BV Amsterdam, the Netherlands  
 Corporate Express Europolimport BV Amsterdam, the Netherlands  
 Corporate Express GmbH & Co Wels, Austria  
 Corporate Express Büroartikelhandel GmbH Vienna, Austria  
 Corporate Express Belgium NV Wemmel (Brussels), Belgium  
 Corporate Express France SAS Bondoufle (Paris), France  
 Corporate Express Deutschland GmbH & Co. Vertriebs KG Stuttgart, Germany  
 Corporate Express Hungaria Kereskedelmi Kft Budapest, Hungary  
 Corporate Express (Ireland) Ltd Dublin, Ireland  
 Corporate Express SpA Cusago (Milan), Italy  
 Corporate Express Luxembourg Sarl Howald (Hesperange), Luxembourg  
 Buhrmann Office Products Nederland BV Amsterdam, the Netherlands  
 Corporate Express Nederland Almere, the Netherlands  
 Corporate Express Polska Sp.zoo Gdynia, Poland  
 Corporate Express Svenska AB Borås (Goteborg), Sweden  
 Corporate Express UK Ltd Birmingham, United Kingdom  
 Veenman BV Capellea/dIJssel (Rotterdam), the Netherlands  
 Veenman Deutschland GmbH Stuttgart, Germany

### Office Products Australia

Division headquarters in Sydney, Australia

Corporate Express Australia Ltd (53.1% ) Rosebery, Sydney, NSW, Australia  
 Corporate Express New Zealand Ltd (53.1%) Auckland, New Zealand

### ASAP Software

ASAP Software Express, Inc. Buffalo Grove, IL, U.S.A.  
 ASAP Software SAS St. Ouen (France)

### Graphic Systems

Division headquarters in Amsterdam, the Netherlands

Plantin NV Brussels (Evere), Belgium  
 BTI-HellasAEE Metamorphosis (Athens), Greece  
 Macchingraf SpA Ospiatedi Bollate (Milan), Italy

Tetterode - Nederland BV Amsterdam, the Netherlands  
Maquinaria Artes Gráficas Hartmann, SA Cornellàde Llobregat (Barcelona), Spain

#### Other

Buhrmann Shared Service Center (Europe) NV Hasselt, Belgium  
Buhrmann International BV Amsterdam, the Netherlands  
Buhrmann Nederland Holding BV Amsterdam, the Netherlands  
Buhrmann Silver SA Luxembourg .  
Buhrmann US, Inc. Broomfield, CO, U.S.A  
Buhrmann Silver US, LLC Delaware, CO, U.S.A.  
Buhrmann Silver Financing, LLC Delaware, CO, U.S.A.

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## Policy on Additions to Reserves and Dividends

The policy on additions to reserves and dividends adopted by the General Meeting of Shareholders held on 29 April 2004 [and amended to take account of the effect of IFRS adjustments] is the following:

#### Reserves

Buhrmann aims to add respectively charge to the reserves of the Company the statutory profit or loss for the year after distribution of the statutory dividend on the Preference Shares A and after deducting the proposed dividend on ordinary shares. Specific accounting results such as relating to refinancing, acquisitions, divestments, restructuring or other strategic considerations may lead to adjustments in the additions made to the reserves.

#### Dividends on ordinary shares

Buhrmann aims to propose to declare annually a dividend on each ordinary share representing around 20 to 30% of the consolidated net result attributable to ordinary shares divided by the number of ordinary shares outstanding at year end. In case special items such as those related to acquisitions, divestments, restructuring, impairments or refinancing are incurred, allowance can be made for (after tax elements of) these items. Additionally, financing charges reported under exchange results due to translation of long-term internal and external borrowings are added back to the base used to calculate the dividend. The dividend declared may be distributed in cash and/or stock.

The proposed dividend for a fiscal year must be approved by the General Meeting of Shareholders, and the dividend is paid after this meeting.

Buhrmann's arrangements for its indebtedness, such as the Senior Facilities Agreement and the subordinated bond loans generally contain various restrictions on the ability of Buhrmann to pay cash dividends. Buhrmann's ability to pay dividends is currently contingent on it meeting certain financial ratios as determined by Buhrmann's earnings, indebtedness and other indicators of Buhrmann's financial condition and results of operations. These restrictions take precedence over the policy outlined above.

Dividend may be subject to Netherlands statutory withholding taxes.

See also the chapter Description of share capital and Articles of Association of Buhrmann NV.

#### Dividends paid in 2002-2005

The following table sets out the dividend per ordinary share declared by Buhrmann for the preceding fiscal year:

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Year of dividend declaration	Dividend declared
2002*	EUR 0.07
2003*	EUR 0.07
2004*	EUR 0.07
2005	EUR 0.14

\* The dividend declared in the fiscal years 2002, 2003 and 2004 was paid entirely in shares. For shareholders who wished to receive a cash amount in lieu of shares, the Company converted their stock dividends into ordinary shares and sold such shares on the open market. These shareholders then received a cash amount of €0.07 gross per ordinary share.

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## Dividend Proposal

A proposal will be submitted to the General Meeting of Shareholders to be held on 13 April 2006 to pay a dividend of €0.17 per ordinary share. In line with the policy on additions to reserves and dividends of the Company, this represents 24% of the consolidated net result available to holders of ordinary shares after adding back certain special items amounting to €119.2 million, divided by the number of ordinary shares outstanding at 31 December 2005.

The dividend on ordinary shares will be paid either wholly in cash or in new ordinary shares, at the option of the shareholder, and will be debited to the share premium reserve.

An amount of €11.2 million will be paid to holders of (depository receipts of) Preference Shares A (representing a statutory dividend of €0.21 per share).

Shareholders will be contacted by their bank or agent, by whom on 18 April 2006 (after closure of the stock exchange) their shares are deposited in order

to make the choice between a dividend in shares or in cash. The period of time in which shareholders can determine their choice for payment in shares or in cash ends on 27 April 2006 before closure of the Amsterdam Stock Exchange.

On Thursday 27 April 2006 after closure of the stock exchange the Executive Board will determine, on the basis of the average share price on that day, the number of dividend rights of ordinary shares that give title to one ordinary share of nominally €1.20.

The new ordinary shares will be entitled to the dividend over the financial year 2006 and the following years. As of Wednesday 19 April 2006 the new ordinary shares will be listed ex-dividend. No trading in dividend rights will take place.

Issue of the new ordinary shares in accordance with this proposal (in the case of stock dividend) respectively payment of the cash amount will be effected as from Tuesday 2 May 2006.

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## REPORT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM

### **To the Executive Board and Shareholders of Buhrmann NV.**

In our opinion the accompanying consolidated balance sheets and the related consolidated statements of income, cash flow statements and consolidated statements of recognised income and expense as set out on pages 76 to 138 and 144 to 150 present fairly, in all material respects, the financial position of Buhrmann NV and its subsidiaries at 31 December 2005 and 2004 and the results of their operations and their cash flows for each of the two years in the period ended 31 December 2005 in conformity with International Financial Reporting Standards as adopted by the EU. These financial statements are the responsibility of the Company's Executive Board. Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits of these statements in accordance with auditing standards generally accepted in the Netherlands and with the standards of the Public Company Accounting Oversight Board (United States). Those standards require that we plan and perform our audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

International Financial Reporting Standards as adopted by the EU vary in certain significant respects from accounting principles generally accepted in the United States of America. Information relating to the nature and effect of such differences is presented in Note 37 to the consolidated financial statements.

Amsterdam, The Netherlands, 23 February 2006

PricewaterhouseCoopers Accountants N.V.

P.R. Baart RA

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## Material Contracts

In July 2002 several Buhrmann operating companies entered into various contracts relating to Buhrmann's accounts receivable securitisation programme, including the Master Definitions and Framework Deed. The programme documentation has been amended over time. Currently, the following U.S. operating companies are selling accounts receivables under the programme: (i) Corporate Express Office Products, Inc., (ii) ASAP Software Express, Inc. and (iii) Corporate Express Document and Print Management, Inc. The last amendment dates 30 November 2005, whereby the programme documentation has been amended to reflect the following changes to the programme: (i) the CP issuer under the programme (Rheingold) has been replaced by Erasmus Capital Corporation, (ii) Corporate Express Document and Print Management, Inc. acceded to the programme, (iii) the remaining Dutch originator Buhrmann Office Products Nederland B.V. repurchased its receivables and this company was subsequently released from the programme and (iv) the programme documentation was amended to reflect that no more European operating companies are part of this programme.

On 10 December 2002, Buhrmann NV and Heidelberger Druckmaschinen A.G. entered into a Distributorship Agreement which extends Buhrmann's right to sell and service certain Heidelberg products in the Netherlands, Belgium, Luxembourg, Italy, Greece and Spain. The agreement took effect as of 1 July 2003 and applies for five years. After the five years period, the agreement will continue to be in effect unless terminated with 18 months prior written notice by one of the parties.

In September 2003, Buhrmann sold its Paper Merchanting Division to PaperlinX Ltd. (Melbourne, Australia) for a purchase price of €706 million on a cash- and debt-free basis, subject to certain purchase price adjustments. Pursuant to the agreement for the sale and purchase of the Paper Merchanting Division, dated 8 September 2003, Buhrmann had to give representations and warranties to the buyer customary for contracts of that type and size as well as hold the buyer harmless for certain known and threatened liabilities.

On 23 December 2003, Buhrmann entered into a Senior Facilities Agreement to replace the Senior Credit Agreement entered into in 1999 with a new Senior Credit Facility. The new Senior Facilities Agreement arranged with a syndicate of banks led by Deutsche Bank and ABN AMRO, consisted of

Term Loans A of €120 million, Term Loans B with tranches of €50 million and US\$380 million and a working capital facility of €255 million. The new Senior Facilities Agreement imposes certain restrictions on Buhrmann and certain of its subsidiaries, including restrictions on the ability to incur additional indebtedness. Under the new Senior Facilities Agreement, Buhrmann must also comply with certain financial maintenance covenants. The security provided for the new Senior Facilities Agreement is a pledge on assets of Buhrmann NV, all its material existing and future operating companies in the United States and the Netherlands. Borrowings under the new Senior Facilities Agreement bear interest at floating rates related to LIBOR for the relevant currency for varying fixed interest periods. On 28 June 2004, the Term Loans B were replaced by Term Loans C with tranches of €50 million and US\$503 million. The terms and conditions remained the same except for a reduction in the interest margin payable. On 30 November 2005 the Senior Facilities Agreement was amended to reflect the following changes: (i) the Term Loans C were subsequently replaced by Term Loans D with tranches of €50,000,000 and US\$503,000,000, (ii) the (uncommitted) incremental term facility was increased to US\$500,000,000 and (iii) besides a reduction in the interest margin payable on the new Term Loans D, some additional changes were made to moderate and eliminate some of the restrictions imposed on Buhrmann.

In December 2003, Buhrmann issued a €115 million seven-year Subordinated Convertible Bond with listing on the Amsterdam Stock Exchange. The Bond has a coupon of 2% which is payable annually on 18 June and is convertible in Buhrmann ordinary shares. The initial conversion price was €8.40 per ordinary share and is adjusted annually. The Bond must be redeemed on or before 18 December 2010. Buhrmann has the option to redeem the Bond after 9 July 2008 if the official closing price of Buhrmann's ordinary shares has been in excess of 150% of the conversion price for 20 trading days in a period of 30 trading days.

In June 2004, Buhrmann US Inc. issued US\$150 million in aggregate principal amount of 8 1/4% Senior Subordinated Notes due 2014 (the 2014 Notes) in a private placement. These bonds are unsecured obligations of Buhrmann US Inc., and are guaranteed

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by Buhrmann and certain of its subsidiaries. In September 2004, Buhrmann US Inc. filed a registration statement on Form F-4 with the SEC for US\$150 million in aggregate principal amount of 2014 Notes, the terms of which were

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## Material Contracts

substantially identical to the unregistered bonds issued in June. The registration statement filed by Buhrmann US Inc. was an offer to exchange all of its outstanding 2014 Notes for the newly registered 2014 Notes. Pursuant to this exchange offer, which closed in October 2004, the registered bonds were issued to existing holders in exchange for their unregistered bonds.

On 22 February 2005, Buhrmann reached agreement with all the holders of the preference Shares C regarding the repurchase by Buhrmann of all 43,628 issued and outstanding Preference Shares C for an aggregate purchase price of US\$520 million in cash. Part of the consideration in relation to the Preference C repurchase consisted of our granting to all sellers of Preference Shares C options to acquire in aggregate 36,500,000 of our ordinary shares at a price of €10 per share. This option lapsed as per 30 December 2005.

In March 2005, Buhrmann US Inc. issued US\$150 million in aggregate principal amount of 7 7/8% Senior Subordinated Notes due 2015 (2015 Notes) in a private placement. These bonds are unsecured obligations of Buhrmann US Inc., and are guaranteed by Buhrmann and certain of its subsidiaries. In August 2005, Buhrmann US Inc. filed a registration statement on Form F-4 with the SEC for US\$150 million in aggregate principal amount of 2015 Notes, the terms of which were substantially identical to the unregistered bonds issued in March. The registration statement filed by Buhrmann US Inc. was an offer to exchange all of its outstanding 2015 Notes for the newly registered 2015 Notes. Pursuant to this exchange offer, which closed in September 2005, the registered bonds were issued to existing holders in exchange for their unregistered bonds.

## Exchange Controls

There are currently no limitations, either under the laws of the Netherlands or in our Articles of Association, on the rights of non-residents to hold or vote ordinary shares. Cash distributions, if any, payable in euros on ordinary shares may be officially transferred from the Netherlands and converted into any other currency without Dutch legal

restrictions. However, no payments, including dividend payments, may be made to jurisdictions subject to certain sanctions, adopted by the government of the Netherlands, implementing resolutions of the Security Council of the United Nations or regulations of the European Union.

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**Exchange Rate Information**

Buhrmann presents its financial statements in euro.

The following table sets forth, for the periods indicated, certain information regarding the Noon Buying Rate for the euro for the period 2001-2005.

The term "Noon Buying Rate" means the noon buying rate in New York City for cable transfers into foreign currencies as certified for customs purposes by the Federal Reserve Bank of New York:

	US dollar per euro			
	Year end	Average	High	Low
2001	0.8901	0.8909	0.9535	0.8370
2002	1.0485	0.9495	1.0485	0.8594
2003	1.2597	1.1315	1.2597	1.0361
2004	1.3538	1.2439	1.3625	1.1801
<b>2005</b>	<b>1.1842</b>	<b>1.2447</b>	<b>1.3476</b>	<b>1.1667</b>

The average Noon Buying Rate for each year is calculated by using the average of the Noon Buying Rates on the last day of each month during the year.

In determining earnings originally stated in foreign currencies, Buhrmann used an average of daily exchange rates of the respective currency versus the euro. For the Balance Sheet, Buhrmann used the exchange rates of the last business day of the reported period. The following table shows the applicable rates used for such purposes for the periods indicated:

Balance Sheet as of 31 December	Income Statement for year ended 31 December

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	2003	2003
Australian dollar per euro	1.6802	1.7384
Canadian dollar per euro	1.6234	1.5821
British pound per euro	0.7048	0.6918
US dollar per euro	1.2630	1.1307

	Balance Sheet as of 31 December 2004	Income Statement for year ended 31 December 2004
Australian dollar per euro	1.7459	1.6891
Canadian dollar per euro	1.6416	1.6169
British pound per euro	0.7051	0.6785
US dollar per euro	1.3621	1.2434

	Balance Sheet as of 31 December 2005	Income Statement for year ended 31 December 2005
Australian dollar per euro	1.6109	1.6327
Canadian dollar per euro	1.3725	1.5096
British pound per euro	0.6853	0.6839
US dollar per euro	1.1797	1.2446

The following table sets forth the high and low Noon Buying Rate for the euro of each of the monthly periods indicated in US dollar per euro:

Month	High	Low
September 2005	1.2538	1.2011
October 2005	1.2148	1.1914
November 2005	1.2067	1.1667

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December 2005	1.2041	1.1699
January 2006	1.2287	1.1980
February 2006 (until 23 February 2006)	1.2100	1.1882

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On 23 February 2006, the exchange rate of the euro to the US dollar based on the Noon Buying Rate of the Federal Reserve Bank of New York was €1.00 = US\$1.1923.

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## Taxation

The information set out below is only a summary of certain material U.S. tax consequences of an investment in Buhrmann NV's American Depositary Shares and ordinary shares and of the principal Dutch tax consequences of an investment in ordinary shares.

U.S. and Dutch taxation may change from time to time. Investors should consult their professional advisers as to the tax consequences of an investment in American Depositary Shares and ordinary shares, including the effect of tax laws of any other jurisdiction.

### U.S. federal income taxation

The following discussion describes the material U.S. federal income tax considerations of an investment in American Depositary Shares or ordinary shares. For the purposes of this discussion, a U.S. Holder means a beneficial owner of an American Depositary Share or ordinary share that is, for U.S. federal income tax purposes, (i) an individual who is a citizen or resident of the United States, (ii) a corporation, or other entity treated as a corporation for U.S. federal income tax purposes, created or organized in or under the laws of the United States, any State or the District of Columbia, (iii) an estate, the income of which is includable in gross income for U.S. federal income tax purposes regardless of its source, or (iv) a trust, the administration of which is subject to the primary supervision of a court in the United States and for which one or more U.S. persons have the authority to control all substantial decisions. If a partnership holds American Depositary Shares or ordinary shares, the U.S. federal income tax treatment of a partner generally will depend upon the status of the partner and the activities of the partnership. Partners of partnerships holding American Depositary Shares or ordinary shares should consult their own tax advisers. Except as otherwise provided, the discussion below deals only with U.S. Holders who hold American Depositary Shares or ordinary shares as capital assets within the meaning of Section 1221 of the Internal Revenue Code of 1986, as amended, or the Code.

This discussion also does not deal with persons who may be subject to special treatment under the U.S. federal income tax laws (including, without limitation, Holders other than U.S. Holders, insurance companies, tax-exempt organizations, individual retirement accounts and other tax-deferred accounts, financial institutions, broker-dealers, corporations that own (or are deemed to

own) 10% or more (by vote and value) of the stock of Buhrmann NV, persons that will hold an American Depositary Share or ordinary share through a partnership or other pass-through entity, an entity (and the beneficial owners thereof) that is a conduit entity holding an American Depositary Share or ordinary share as part of a conduit financing arrangement within the meaning of the Treasury Regulations promulgated under the authority of Section 7701(l) of the Code, persons whose functional currency is not the US dollar, individuals who are subject to Section 877 of the Code and persons that will hold an American Depositary Share or ordinary share as a position in a straddle, hedge, constructive sale transaction or conversion transaction). This summary also does not discuss tax consequences under state, local or foreign tax laws.

This summary is based on the Code, Treasury Regulations promulgated thereunder, and judicial and administrative interpretations thereof, all as in effect on the date hereof and all of which are subject to change, which change may be retroactive and may affect the tax consequences described herein. This discussion is not binding on the IRS or the courts. No ruling has been sought or will be sought from the IRS with respect to the positions and issues discussed herein, and there can be no assurance that the IRS will not take a different position concerning the tax consequences of the purchase, ownership or disposition of American Depositary Shares or ordinary shares or that any such position would not be sustained. Investors in American Depositary Shares or ordinary shares should consult their own tax advisers with regard to the application of the U.S. federal income tax laws to their particular situations as well as any tax consequences arising under the laws of any state, local or foreign taxing jurisdiction.

### American Depositary Shares and ordinary shares

This section is based in part on representations of the depositary and the assumption that each obligation in the deposit agreement

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and any related agreement will be performed in accordance with its terms. The United States Treasury has expressed concerns that parties to whom American Depositary Shares are pre-released may be taking actions that are inconsistent with the claiming, by United States persons of American Depositary Shares, of foreign tax credits for United States federal income tax purposes. Accordingly, the analysis of the creditability of Dutch taxes described

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below, and the availability of the reduced tax rate for dividends received by certain non-corporate United States persons, could be affected by future actions that may be taken by the United States Treasury.

[Ownership of American Depositary Shares in general](#)

A beneficial owner of American Depositary Shares will be treated as the beneficial owner of the ordinary shares represented by such American Depositary Shares for U.S. federal income tax purposes. Deposits and withdrawals of common stock by you in exchange for American Depositary Shares will not result in the realisation of gain or loss for U.S. federal income tax purposes.

[Dividends on American Depositary Shares or ordinary shares](#)

The gross amount of any distribution by Buhrmann NV of cash or property (other than certain distributions, if any, of ordinary shares distributed pro rata to all shareholders of Buhrmann NV) with respect to American Depositary Shares or ordinary shares will be includable in income by a U.S. Holder as dividend income at the time of receipt (which, for a holder of American Depositary Shares, generally will be the date of receipt by the depositary) to the extent such distributions are made from the current or accumulated earnings and profits of Buhrmann NV as determined under U.S. federal income tax principles. Such a dividend will not be eligible for the dividends received deduction generally allowed to corporate shareholders. To the extent, if any, that the amount of any distribution by Buhrmann NV exceeds Buhrmann NV's current and accumulated earnings and profits as determined under U.S. federal income tax principles, it will be treated first as a tax-free return of the U.S. Holder's adjusted tax basis in the American Depositary Shares or ordinary shares and thereafter as capital gain. Notwithstanding the foregoing, Buhrmann NV does not intend to maintain calculations of earnings and profits as determined under U.S. federal income tax principles.

For taxable years beginning before 1 January 2009, dividends received by an individual are eligible for preferential rates of taxation, provided (1) certain holding period requirements are satisfied, (2) either (a) our American Depositary Shares continue to be listed on the New York Stock Exchange (or other national securities exchange that is registered under section 6 of the Securities Exchange Act of 1934, as amended, or the Nasdaq Stock Market) or (b) we are eligible for the benefits of the United

States-Netherlands income tax treaty, and (3) we are not a passive foreign investment company. The determination of whether a dividend qualifies for the preferential rates must be made at the time the dividend is paid.

Includable distributions paid in euros, including any Dutch withholding taxes, will be included in the gross income of a U.S. Holder in a US dollar amount calculated by reference to the exchange rate in effect on the date of receipt, regardless of whether the euros are converted into US dollars at that time. If euros are converted into US dollars on the date of receipt, a U.S. holder generally should not be required to recognise any foreign exchange gain or loss.

[Sale or exchange of American Depositary Shares or ordinary shares](#)

A U.S. Holder generally will recognise gain or loss on the sale or exchange of American Depositary Shares or ordinary shares equal to the difference between the amount realised on such sale or exchange and the U.S. Holder's adjusted tax basis in the American Depositary Shares or ordinary shares. Gain or loss recognised by a U.S. Holder on the sale or exchange of an American Depositary Share or ordinary share generally will be capital gain or loss and generally will be long-term if held more than one year and otherwise short-term. Generally, for U.S. Holders who are individuals, long-term gain is subject to tax at preferential rates, while short-term gain is taxed at the rates applicable to ordinary income, which, for gains recognised before 1 January 2009, may be higher than the rates applicable to dividends. The distinction between capital gain or loss and ordinary income or loss is also important in other contexts; for example, for purposes of the limitations on a U.S. Holder's ability to offset capital losses against ordinary income.

[Foreign tax credit considerations](#)

For purposes of the U.S. foreign tax credit limitations, dividends on the American Depositary Shares or ordinary shares will be

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foreign source income and will generally be passive income (or financial services income in the hands of certain persons engaged in financial businesses). Under recently enacted legislation, for taxable years beginning after 31 December 2006, dividends on the American Depository Shares will generally be passive category income (or general category

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income in the case of certain persons engaged in financial business). In general, for foreign tax credit limitation purposes, gain or loss realized upon sale or exchange of the American Depositary Shares or ordinary shares by a U.S. Holder will be U.S. source income or loss, as the case may be. Subject to certain complex limitations, including holding period requirements, a U.S. Holder will generally be entitled to a credit against its U.S. federal income tax liability or a deduction in computing its U.S. federal taxable income in respect of any Dutch taxes withheld by Buhrmann NV.

U.S. Holders should consult their tax advisers as to the consequences of Dutch withholding taxes and the availability of a foreign tax credit or deduction.

### [Passive foreign investment company considerations](#)

The Code provides special anti-deferral rules regarding certain distributions received by U.S. persons with respect to, and sales and other dispositions, including pledges, of stock of a passive foreign investment company, or PFIC. A foreign corporation, such as Buhrmann N